

## BLACK HAWK COUNTY BOARD OF HEALTH MEETING

September 25, 2019

The meeting of the Black Hawk County Board of Health was called to order at 7:30 a.m. by Chair, Rev. Dr. Mary Robinson, in Room 420 of the Pinecrest Building, 1407 Independence Avenue, Waterloo, Iowa. Members present: Vice-Chair, Bonnie Sadler via telephone, Dr. Adam Roise, Dr. Wesley Pilkington, Dr. Catherine Zeman, and Attorney Mike Treinen. Absent: none. A quorum was met.

Others present: Chris Amdahl, Willaim Aukes, Dr. Nafissa Cisse Egbuonye, Eileen Daley, Terry Helinski, Emma Henze, Brenda Hostetler, Kim Howard, Patti Humpal, Linda Laylin, Vaellan Molian, Megan Olmstead, Jared Parmater, Joshua Pikora, Lori Rottinghaus, Toki Selby, Lisa Sesterhenn, Halkeno Tura, and Bridgett Wood.

Unless otherwise noted, all actions were approved unanimously.

I. Approval of Agenda – For Vote

Discussion: Amended to add one more item in Section XII, inserting letter D for board member Bonnie Sadler to discuss tenure with Black Hawk County Board of Health and moving Board of Supervisors Update to letter E.

Action: Dr. Roise moved, and Dr. Pilkington seconded, to approve the amended agenda as discussed. Motion carried.

II. Approval of Minutes – For Vote

Discussion: none

Action: Dr. Zeman moved, and Dr. Pilkington seconded, to approve the August 28, 2019 Regular Meeting minutes. Motion carried.

III. Public Comments – No public comments

IV. Introductions

Dr. Roise introduced the medical students visiting the Health Department: Chris Amdahl, Emma Henze, and Vaellan Molian.

V. Staff Recognition

Patti Humpal presented Lori Rottinghaus, Accounting Specialist, 20 Years of Service Certificate and recognized Lori for her service.

Joshua Pikora recognized Corinne Powers, Health Outreach Worker, and Licensed Practical Nurse, for 5 Years of Service, (Corinne was not able to attend).

VI. Presentations

A. Child Adolescent Health, I-Smile™ and 1st Five\*

Eileen Daley, Kim Howard, and William Aukes presented to the board and provided handouts.

Summary of Presentation:

Child Adolescent Health, Eileen Daley, Deputy Director

- Service area: Black Hawk, Bremer, Buchanan and Grundy counties
- Families of newly Medicaid eligible infants, children and adolescents are informed about the benefits of preventative health care services
- Care Coordination to help families establish medical and dental homes to access routine check-ups for their children
- Hawki and Medicaid presumptive eligibility services for children and adolescents

- Educating the public and health care providers to promote positive health beliefs, attitudes, and behaviors
- Child Care Nurse consulting, working with childcare centers and providing audits, education, and coordination with the state to resolve problems that the centers may be having (4 County Region)
- Direct Services provided in school-based clinics (ages 0-21), but are also looking into a more broad range of services that can be provided at the Pinecrest Building as well to expand services across the community, which will help destigmatize the STI Clinic at the Health Department
- Navigation is the most important part of what is provided to connect families to a medical provider
- Board of Health engagement to participate in NACCO's Mobilizing for Action through Planning and Partnerships (MAPP) to assist with the community health needs assessment

I-Smile™ Kim Howard, Program Manager

- Fluoride treatments and Sealant Service Area: Waterloo Community Schools, Dunkerton, and North Cedar Elementary in Cedar Falls (1<sup>st</sup>-6<sup>th</sup> Grade)
- Fluoride treatments for pre-school and kindergarten students
- Letters sent home to parents to inform of services provided
- Building infrastructure and relationships with medical and dental providers
- Medicaid is now paying for fluoride
- Care Coordinator that will reach out to families that may not have a dental provider and also inform of Hawki dental coverage that is an affordable option if not available or affordable through an employer
- Report cards are being sent to school administration that include the number of sealants given to students and what the value of that service is

1<sup>st</sup> Five –William Aukes, Site Coordinator

- Service Area: Black Hawk, Bremer, Buchanan and Grundy Counties
- Supports primary providers in the early detection of social-emotional and developmental delays and family risk-related factors in children birth to five.
- Work with providers to help identify children that may be behind on their development
- 80% of referrals come from Black Hawk County
- Added four new providers last year and ten year before
- Working on expanding our services throughout the counties we service
- Ages and Stages Questionnaire
- Twenty-one medical providers have been identified in Black Hawk County as participating providers
- Meet with medical providers, train them on the ages and stages questionnaire, and have been integrating the ACEs (adverse childhood experiences) material, recognizing how important these factors may have an effect on the development of children (Most recently presented to Allen College Nursing program)

Discussion: Dr. Zeman asked if the clinic expansion issue is space. Dr. Cisse Egbuonye said yes, there is a plan to obtain more space, and that will be addressed later in the meeting today.

Dr. Zeman also asked when kids are first referred to 1<sup>st</sup> Five, if the lead blood levels are being tested and tracked. Decisions can be made if it is being tracked, would it be valuable to know.

Daley stated that feedback could be taken to the state for consideration.

Mr. Aukes states that the 1<sup>st</sup> Five program is not meant to be a long-term care service; it is just to initially connect families to services that will help with the developmental issues.

Dr. Zeman is concerned with long-term outcomes, since lead and environmental issues can affect developmental issues.

Dr. Roise stated that medication is not being prescribed for the developmental issues identified with 0-5; it is once they are enrolled in schools that the ADHD and other diagnosis occur.

Dr. Rev. Robinson, are you the ones that council families about enrolling in Medicaid, etc. Mr. Aukes stated it could be a combination of enrolled or not enrolled clients. We may assist in this process if necessary. Dr. Rev. Robinson would caution this advice to have immigrants enroll in Medicaid; until the public charge issue has been resolved. They need to understand the risks involved if they do enroll in these services.

Rev. Dr. Robinson inquired if this program has run into any issues with managed care.

Kim Howard stated that the dental programs have not had any issues, but has had dental providers contact the Health Department stating pre-authorizations are taking a very long time to process. Ms. Howard stated that she had escalated a case to the state level and they were able to expedite the process of authorization (The issue of why the process was taking so long was not explained).

B. Culturally Specific Needs Assessments, Preliminary Results – Halkeno Tura

Halkeno Tura provided a handout to the board of the slides presented.

Summary of Presentation:

- Process and the methods used to conduct and collect data on the survey
  - Developing Online application
  - Adaptation of the survey tools
  - Staff training
  - Training included human subject related ethics, data collection techniques, and use of hand devices and collecting data
  - Community Engagement
  - Community level gender dynamics considered
  - Non-Staff members were used when possible (9 out of 11 were non-staff members)
  - Methods used: cluster sampling, face-to-face data collection, deployment and data collectors, individualized on-spot support, all team meetings, data quality control at all stages
  - Analytical strategies
- Initial Findings:
  - The most commonly mentioned factors identified for a healthy community were access to healthcare, clean environment, and race relations
  - The top three risky behaviors of adults identified were alcohol abuse, driving under the influence, and using a phone while driving
  - The top four health problems listed by respondents are all chronic health conditions

Discussion: Dr. Pilkington asked how the disaster preparedness response (Do you feel prepared for a disaster?) percentage for these populations compare to the majority of those surveyed. Mr. Tura said he has not looked into that information yet, but agrees it would be interesting to see that data.

Dr. Zeman noticed the LatinX respondents are a very small sample and warns that it is important to be careful with the small percentages of the sample since that can cause a skew in the data presented. Dr. Zeman also asked if of those surveyed were asked why they feel a sense of hopelessness. Mr. Tura agreed and said that would be a good question for the focus groups once the surveys completed. Mr.

Tura also added that the sample size is very small for LatinX and all the surveys have not been collected as of yet, these are just initial findings and hopes to have a larger percentage of this population represented.

Mr. Tura said LatinX is a very small sample size, but that is why the surveys are being translated to obtain a larger sample of this community population.

Dr. Zeman asked if this was a cross-sectional sample. Mr. Tura said it was.

Dr. Nafissa said the main data has been collected and unsure how many identify as Hispanic. The second thing is that mental health providers have lack of culture competency training. This survey used a mixed methods approach of collecting the data, so that will be helpful in obtaining richer qualitative data.

Rev. Dr. Robinson stated that some African tribes have issues participating or giving out information to individuals they do not trust, for example someone from a different tribal affiliation collecting data may not be trusted.

Mr. Tura said he does understand that situation and those issues are dealt with on a case-by-case basis and will intentionally send someone to collect the data that is a trusted person within the community/tribe affiliation.

Mr. Tura added that these populations have a hard time trusting Caucasian mental health providers because they do not understand "their ways" (American views on mental health) and have a better time speaking with someone from the African community. Mr. Tura said that statewide research on refugee mental health has been able to find is that they do not recognize mental health until it is very visible.

Dr. Rev. Robinson said she attended a conference for veterans and learned about PTSD (post-traumatic syndrome) and other mental health issues. Dr. Rev. Robinson stated that immigrants often go through the same types of trauma and may be suffering from PTSD as well.

Mr. Tura recognized this as an issue as well, especially with race relations Health Department Update presented by Dr. Cisse Egbuonye:

Summary of Update:

- Recruiting and hiring positions
- New clinical structure for the first floor at Pinecrest Building where Veterans Affairs offices was located. The Health Department met with Envision Architects to draw up some clinical floor plan options and will present a final option that will be presented to the board. The work itself will go to the board for bid. This clinic model will assist in destigmatizing the STI clinic by integrating other services into the new clinic.
- Systems Map-presented the map to the board for the stakeholders to examine how people navigate in our community. The map really needs to be socialized to the community, and obtaining different narratives and stories from people and seeing how the community identifies with it. This will give the Health Department and the stakeholders a better understanding on how to leverage our resources and know what direction will need to be taken. Before moving forward, will need to have a better understanding of what this is before solutions can be figured out.
- The Community Health Needs Survey will be closed by the end of October. The survey was offered online and the Health Department has printed out surveys to hand out to the community (for example, African American churches), and EMBARC has completed surveys that required translation to those populations that would need it.

VII. Personnel Action Request\* – For Vote – Dr. Cisse Egbuonye

Discussion: After approval of the new Environmental Health Supervisor Position for the FY19 budget, evaluations of the Environmental Health Program Manager and Environmental Health Supervisor job descriptions were completed. The Environmental Health Supervisor job description rated at a GS17 (non-bargaining) and the job rating of the Environmental Health Program Manager rated at a GS19 (non-bargaining) which was an increase from a GS17 rating. Human Resources staff conducted review for both positions and these are the final rating recommendations.

Mr. Treinen asked if this would need to be presented and approved by the Board of Supervisors. Dr. Cisse Egbuonye stated that the Board of Supervisors has already approved the budget for the Health Department and the Board of Health can approve any changes within that budget (and not going over).

Action: Dr. Roise moved and Dr. Zeman seconded to approve the Environmental Health Program Manager Position to be re-classified as GS19 non-bargaining position effective October 6, 2019. Motion carried.

VIII. Request for Proposal Approval – Electronic Health Records System\* – For Vote – Toki Selby (Health Information Analyst)

Discussion: Ms. Selby reviewed the process of obtaining a new EHR system (due to current system sun setting by the end of 2019). Bids were sent out and a committee selected the final choice based on price, public health use/needs. The contract length is three years. Key factors of decision: functionality, user friendliness, experience in Iowa (Linn County), reference checks were favorable, and implementation is smooth.

Rev. Dr. Robinson asked if the price includes interfacing with the state hygienic lab (which is not available yet). Ms. Selby stated it is already included in the cost listed, so once it is available it will be processed separately and the funds will have already been set aside for this process.

Dr. Roise said it looks as if you are transitioning old records to the new system; the records will remain the property of the Health Department and will perform all of the reports. Ms. Selby said yes the Health Department would have full rights and have access to all data fields for reporting tools, etc.

Dr. Pilkington said that the Health Department did a good job on finding a company that was significantly less in cost. Mr. Pilkington also asked if there was an option of hiring a third party to transfer the data over. Ms. Selby said that it was not an obvious option as the company just stated this is how you will transfer the data.

Action: Dr. Roise move and Dr. Zeman seconded to approve the following:

- 1) Public Health Director execution of the Purchase Schedule Agreement and subsequent payment authorization in the amount of \$11,200 for data export services from Greenway Health™ for Black Hawk County Health Department patient record
- 2) Proposal and selected optional features as submitted by CureMD, and authorize the Public Health Director as signatory – contingent upon agreement/supporting document review and approval as appropriate by the Board of Health Attorney – of a 36-month agreement and Business Associate Agreement with CureMD for implementation of a Software as a Service (SaaS) electronic health record and integrated practice management system
- 3) Authorize an initial payment/implementation fee totaling \$23,302, and a recurring monthly payment of \$1,771 for the duration of the agreement
- 4) Authorize a capital expenditure not-to-exceed \$10,000 for the purchase of necessary equipment compatible with the CureMD system

Motions carried.

IX. Financials

A. Disbursements\* – For Vote

Discussion: Patti Humpal provided an overview of the disbursements and explained some of the costs.

Action: Dr. Pilkington moved, and Dr. Roise seconded, to approve to pay the bills as presented. Motion carried.

B. Patti Humpal presented the Financial Report as of 08/20/2019 to the Board.

Discussion: No discussion.

X. Grants and Contracts Memo-Consent Agenda\* – For Vote

The following items will be acted upon by vote on a single MOTION, without separate discussion, unless someone from the board or the public requests that a specific item be considered separately.

- A. Grant Application (New) CY2020 Moderate Projects, AFDO (Association of Food & Drug Officials)
- B. Grant Application (Renewal) CY2020, Small Projects, AFDO (Association of Food & Drug Officials)
- C. Grant Application (Renewal) CY 2020 Training Projects, AFDO (Association of Food & Drug Officials)
- D. Grant Application (Renewal) CY 2020 Task Force Support for Retail Program Standards, AFDO (Association of Food & Drug Officials)
- E. Grant Application (Renewal) FFY20 Care for Yourself-WISEWOMAN, IDPH
- F. Grant Application (Renewal) CY2020 Integrated HIV and Viral Hepatitis Services, IDPH
- G. Memorandum of Agreement (New)-FY2020 Diabetes Education & Prevention, YMCA
- H. Contract (Amendment 1) FY2020 Child Care Resource & Referral of Exceptional Persons, Inc.
- I. Partner Acknowledgement & Statement of Compliance –FY20 6B Sub-Service Area Preparedness Partnership (Pending IDPH Approval)

Discussion: Rev. Dr. Robinson asked about item A. The amount states \$10,000-\$20,000 and that seems like a wide range. Rev. Dr. Robinson asked for an explanation. Ms. Helinski explained that the amount is a large range because you can be awarded any amount within that range based on your application and capacity.

Rev. Dr. Robinson asked about item F language usage of African American or black people being used in the application process.

Dr. Cisse Egbuonye stated there is not a difference between the African American and African Refugee populations in the Iowa Department of Public Health. This contract has targeted populations due to the service needs of the specific populations per the Iowa Department of Public Health.

Action: Dr. Pilkington moved, and Dr. Zeman seconded, to approve items A-I as presented on the grants and contracts memo. Motion carried.

XI. For Information Only

A. Public Charge Follow-up – Terry Helinski

Ms. Helinski provided a handout to the board on Public Charge information as a follow up from last month's meeting. The handout reviews the definition of public charge and the Economic and Fiscal Consequences of Immigration referenced from the National Academies of Sciences, Engineering, and Medicine.

Discussion: No discussion

- B. The Center for Educational Transformation (UNI) research interest: Examining community leaders and stakeholders' perceptions about the processes and methods employed in the current work focused on the pervasive inequities in Black Hawk County communities. – Dr. Cisse Egbuonye

Dr. Cisse Egbuonye explained that Dr. Hooper from UNI's Center for Educational Transformation, has a research interest in the Systems Thinking approach with our stakeholders. She would like to examine the community leaders about perceptions about the processes and methods employed about the pervasive inequities within communities of Black Hawk County. She will be submitting a proposal to foundations to evaluate the stakeholders' perception of the process of equity work. Wanted to inform the board about this work before it began.

- C. Iowa Climate Statement 2019: Dangerous Heat Events Will Be More Frequent and Severe\* – Dr. Zeman

Dr. Cisse Egbuonye introduced Dr. Zeman to present the Iowa Climate Statement 2019.

Dr. Zeman reviewed how the statement came about in 2010 and how it has grown over the years from just around 20 signatures and now is over 200 signatures. Information provided in this statement can be used for policy change. There have been published papers to inform people about the seriousness of climate change. What else can be done to help the public understand the seriousness of climate change? Dr. Zeman recommended a book titled Climate Change and recommends it to understand all of the data that has been collected to prove climate change is real and it is affecting daily living for everyone.

- D. Tenure on the Board of Health – *Bonnie Sadler*

Ms. Sadler informed the board that she is going to put in her resignation to the board due to her schedule and not being able to attend board meetings and does not feel it is fair that she is having to miss so many meetings. Ms. Sadler stated she would stay until the end of the year 2019. Ms. Sadler recognized Dr. Cisse Egbuonye for doing such a great job when tasked with the re-organization of the Health Department. Ms. Sadler is very proud to have been a part of this process, and wishes the department the best in the future. The board has been great to work with and is confident that the Health Department will be successful.

Rev. Dr. Robinson recognized Ms. Sadler for her service to the board and enjoyed working with her.

Rev. Dr. Robinson announced that one of the board members, Dr. Pilkington was the recipient of the 2019 Distinguished Young Pharmacist of the Year from the Iowa Pharmacy Association. Dr. Pilkington has been employed at Evans Crossing Pharmacy for one year in Evansdale and graduated from University of Iowa College of Pharmacy.

- E. Board of Supervisors Update – *Linda Laylin*

Summary of Update:

- County is considering solar panels for some county buildings with special funds, so no tax dollars will be utilized
- Security Update: ID badge pictures will be taken next week for the new security system, and details to follow from maintenance department

- XII. Holiday Meeting Schedule for November and December Regular Meetings – For Vote

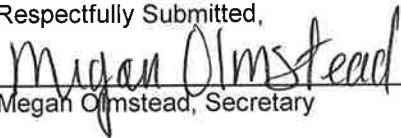
Discussion: November 20, 2019 will be the November meeting and December 18, 2019 will be the December meeting.

Action: Dr. Pilkington moved and Dr. Roise seconded to approve the November and December meeting dates be scheduled as noted above. Motion carried.

XIII. Date of Next Regular Board of Health Meeting: October 30, 2019 at 7:30 a.m. – Room 420, Pinecrest Building, 1407 Independence Ave., Waterloo, Iowa.

XIV. Adjournment – Dr. Roise moved, and Dr. Pilkington seconded, to adjourn the meeting. Motion carried. The meeting adjourned at 9:17 a.m.

Respectfully Submitted,

  
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Megan Olmstead, Secretary

  
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Rev. Dr. Mary Robinson, Chair