

Waterloo, Iowa September 24, 2019

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Linda Laylin, Chris Schwartz, Craig White and Tom Little, Chair.

Absent: Dan Trelka.

Unless otherwise noted, all actions were approved unanimously, Trelka absent.

Moved by White, seconded by Schwartz that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

White moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

19514	IA DEPT OF REVENUE	state pay	29,100.40
19519	MEYER, BRITTANI	svc	9.00
19520	A TECH/FREEMAN ALARM	svc	72.00
19521	ACES	svc	199.00
19522	ASPRO INC	svc	24,000.00
19523	BDI	prts	94.95
19524	BICKLEY, MARK	svc	300.00
19525	BMC AGGREGATES	supl	173.29
19526	BREMER CO SHERIFF	svc	31.50
19527	CDW GOVERNMENT INC	eq	301.57
19529	CHIEF	supl	114.99
19530	COTT SYSTEMS	svc	3,200.00
19531	COURIER	publ	392.84
19532	DUNCAN, TARA	svc	175.00
19534	FASTENAL CO	supl	37.96
19535	FORD JILL S	svc	12.50
19536	FULLER, ANGELA	svc	665.00
19537	HOLZAPFEL SUZANNE	svc	2.50
19538	INTERSTATE BATTERY SYSTEM	prts	228.90
19540	IRISH REPORTING	svc	427.00
19541	IWI MOTOR PARTS	prts	226.85
19542	JOHNSTONE SUPL	supl	200.09
19544	MATT PARROTT/STOREY KENWORTHY	supl	310.93
19546	MCKESSON MEDICAL SURGICAL	supl	1,338.15
19547	MENARDS CF	misc	866.35
19548	MENARDS WLOO	misc	118.15
19549	NEOPOST USA INC	eq rent	117.00
19550	O'KEEFE ELEVATOR CO INC	maint	260.00
19551	P&K MIDWEST	prts	120.40
19552	PER MAR SECURITY SVCS	svc	1,890.36
19553	SCOTS SUPL CO INC	supl	124.57
19554	SLED SHED	svc	61.81
19555	SUPERIOR WELDING SUPL	eq rpr	202.92
19557	US BANK	misc	14,302.53
19558	WLOO COMMUNITY SCHOOL	svc	16.95
19559	WEBER PAPER CO	supl	208.70
19561	BUNGER DEBRA	reimb	129.26
19562	HOSTETLER GRIMM, DAIN	reimb	110.72
19563	SMITH SANDIE	reimb	122.84
19564	WRIGHT, BOBBY	reimb	151.70
316372	MADISON NATL LIFE INS	ins	60.70
316373	AGVANTAGE FS INC	eq rent	20.00
316374	ALL STATE RENTAL	eq rent	250.00
316375	AMAZON CAPITAL SVCS INC	svc	1,107.45
316377	AMERICAN PUBLIC HEALTH ASSOC	dues	225.00
316380	AURELIUS INVESTIGATION & CONSULTING	svc	1,739.40

316381	BEECHER LAW FIRM	svc	360.00
316382	BENTON BUILDING CTR	prts	83.37
316384	BHC LANDFILL	svc	555.17
316385	BLACK HAWK RENTAL	eq rent	387.75
316386	BLACK HAWK WASTE DISPOSAL	svc	230.00
316387	CABELA'S LLC/BASS PRO	supl	178.79
316388	CF UTILITIES	util	53.04
316393	CENTURYLINK	tel	152.00
316397	CLARK EQUIP CO	eq	5,072.92
316398	CLIFTONLARSONALLEN	svc	2,000.00
316399	COHESIVE CREATIVE & CODE INC	svc	6,475.00
316400	COLLEGE HILL PARTNERSHIP	ref	50.00
316402	CONSOLIDATED ENERGY HARTLAND	fuel	2,637.59
316403	CONTROL SOLUTIONS	eq	195.00
316404	COOK'S OUTDOORS	supl	24.50
316405	COOLEY PUMPING	svc	350.00
316406	DEW ON THE ROSES	supl	45.00
316407	DIGITAL OFFICE SOLUTIONS	eq	145.95
316409	FILLENWARTH BEACH	educ	4,092.48
316410	GLAXOSMITHKLINE	supl	357.50
316411	GORDON LYNN A	svc	59.50
316412	GOVERNMENT FORMS & SUPPLIES	supl	2,897.00
316413	THE SHREDDER	svc	30.00
316414	GRUNDY CO	reimb	714.00
316415	IIW ENGINEERS & SURVEYORS	svc	1,475.00
316417	IOWA CO RECORDERS ASSOC	educ	150.00
316419	IOWA PRISON INDUSTRIES	supl	50.88
316420	U OF IA	svc	229.64
316421	U OF IA	svc	4,600.00
316422	JAYTECH INC	supl	709.38
316423	JOHNSON , LINDA	svc	35.00
316425	LA PORTE MOTOR SUPL INC	supl	93.26
316427	LINN CO	svc	223.93
316428	LINN CO	svc	2,083.33
316429	MALAISE SUSAN	svc	101.00
316431	MERCYONE NE IA CLINIC	svc	1,734.50
316432	MID AMERICAN ENERGY	util	24.71
316438	MID AMERICAN ENERGY	util	170.96
316439	MITCHELL CO SHERIFF	svc	43.92
316440	NAPA AUTO PARTS	prts	119.35
316441	ODONNELL ACE HDWR INC	hdwr	27.38
316443	PLUMB SUPL CO	supl	8.25
316444	POLK CO TREASURER	svc	2,822.60
316445	PRESTO-X	svc	242.00
316446	QUILL CORP	supl	410.35
316447	ROTO-ROOTER	svc	530.80
316448	SANDERS FUNERAL SVC	svc	2,500.00
316449	SANOFI PASTEUR INC	supl	163.50
316450	SERIOUS SANITATION INC	svc	265.00
316451	SESTERHENN, LISA	misc	150.82
316452	SNYDER & ASSOCIATES	svc	13,564.20
316453	STAPLES CREDIT PLAN	supl	0.87
316454	STOKES WELDING	prts	758.91
316455	SUMMIT FOOD SVC	food	9,997.38
316456	SWERDLOW-FREED PSYCHOLOGY	svc	700.00
316457	SWISHER & COHRT	svc	74.00
316458	TAYLOR, JANET LEIGH	svc	1,114.70
316459	TITAN MACHINERY INC	eq	2,805.00
316460	TRACTOR SUPL CO	supl	74.98
316461	TSP COURT REPORTING	svc	164.25
316462	TWO BROTHERS FAMILY RESTAURANT	ref	300.00
316464	ULINE	supl	56.25
316465	UNITY POINT - ALLEN HOSP	svc	47.00
316466	URBS DO IT BEST HDWR	supl	33.91

316467	US CELLULAR	svc	1,627.13
316469	US CELLULAR	svc	235.00
316470	VAN METER INDUSTRIAL INC	eq	30.85
316471	VAN WYNGARDEN & ABRAHAMSON INC	svc	475.00
316473	WAPELLO CO SHERIFF	svc	75.80
316474	WARREN CO SHERIFF	svc	40.00
316476	CITY OF WATERLOO	svc	9,632.45
316477	WATERLOO OIL CO	fuel	4,212.79
316479	WLOO WATER WORKS	util	269.34
316480	WEST PAYMENT CTR'	misc	109.15
316481	YOUNG PLBG & HEATING CO	svc	187.50
316482	FLORES JUDY	reimb	135.10

GENERAL SUPPLEMENTAL FUND

19514	IA DEPT OF REV	state pay	249.00
19543	LUTHERAN SVCS OF IA	svc	46.65
19557	US BANK	misc	164.47
316371	US POST OFFICE	svc	6,500.00
316418	IA MUNICIPALITIES WKERS COMP ASSOC	wk cmp	19,314.00
316442	PEDERSEN DOWIE CLABBY MCCAUSLAND INS	bond	600.00

COUNTY SERVICES FUND

19514	IA DEPT OF REV	state pay	953.60
19557	US BANK	misc	15.00

RURAL BASIC FUND

19514	IA DEPT OF REV	state pay	2,256.00
316475	CITY OF WATERLOO	svc	11,353.84

SECONDARY ROADS FUND

19514	IA DEPT OF REV	state pay	3,898.00
19522	ASPRO INC	svc	82,703.00
19525	BMC AGGREGATES	svc	45,829.73
19528	CITY OF CEDAR FALLS	fuel	907.02
19533	E CENTRAL IA RURAL ELEC	util	23.75
19544	MATT PARROTT/STOREY KENWORTHY	supl	6.98
19547	MENARDS CF	supl	102.68
19548	MENARDS WLOO	supl	21.89
19557	US BANK	misc	2,029.96
316376	AMAZON CAPITAL SVCS INC	supl	416.10
316389	CF UTILITIES	util	5.03
316390	CF UTILITIES	util	8.03
316391	CF UTILITIES	util	8.03
316394	CENTURYLINK	util	68.08
316395	CHOSEN VALLEY TESTING INC	svc	1,010.00
316396	CINTAS CORP	svc	32.64
316425	LA PORTE MOTOR SUPL INC	supl	289.98
316426	LH CUSTOM AG SVCS INC	svc	1,910.50
316435	MID AMERICAN ENERGY	util	185.68
316436	MID AMERICAN ENERGY	util	34.61
316437	MID AMERICAN ENERGY	util	34.49
316440	NAPA AUTO PARTS	prts	373.43
316465	UNITY POINT - ALLEN HOSP	svc	662.00
316472	VERIZON CONNECT NWF INC	svc	781.50

JAIL COMMISSARY FUND

19514	IA DEPT OF REV	state pay	32.00
19545	MCKEE FOODS	food	60.10
19557	US BANK	misc	284.62

CONSERVATION TRUST FUND

19547	MENARDS CF	supl	74.01
19556	THE SCOOP FEED & SUPL	supl	22.65
316379	AQUATICS & EXOTICS OF WLOO	supl	286.97
316401	CONSERVATION CORPS IA	svc	8,200.00
316404	COOK'S OUTDOORS	supl	28.00
316416	INCLUSION CONNECTION	svc	650.00
316424	KRYTON ENGINEERED METALS	svc	8,927.29

TECHNOLOGY EQUIPMENT FUND

316463	TYLER TECHNOLOGIES	svc	93.75
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RURAL WATER FUND

316478	WLOO WATER WORKS	wtr	216.99
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RURAL SEWER FUND

316478	WLOO WATER WORKS	svc	94.45
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INSURANCE TRUST FUND

19515	NAVITUS HEALTH SOLUTIONS	ins	2,601.20
19516	NAVITUS HEALTH SOLUTIONS	ins	15,045.06
19518	PREFERRED ONE INS CO	ins	76,514.21

FLEXIBLE SPENDING FUND

19517	EMPLOYEE BENEFITS CORP	flx sp	2,743.43
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SOLID WASTE ADMIN FUND

19514	IA DEPT OF REV	state pay	209.00
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E911 SERVICE COMMISSION FUND

19533	E CENTRAL IA RURAL ELEC	util	164.93
316378	AMERICAN TOWER CORP	eq rent	2,121.18
316383	BERGEN PLBG HEATING & COOLING INC	maint	1,292.30
316393	CENTURYLINK	tel	1,552.50
316408	DUNKERTON TELEPHONE COOP	tel	998.01
316433	MID AMERICAN ENERGY	util	199.83
316434	MID AMERICAN ENERGY	util	392.72

EMERGENCY MANAGEMENT FUND

19514	IA DEPT OF REV	state pay	172.00
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19539	INRCOG	svc	720.00
316392	CENTURYLINK	tel	544.61
316430	MEDIACOM	svc	136.90
316468	US CELLULAR	svc	182.04

COUNTY ASSESSOR FUND

19514	IA DEPT OF REV	state pay	1,131.00
19560	WELLMARK	ins	11,840.31

AYES: Laylin, Schwartz, White, Little.  
 NAYS: None.  
 ABSENT: Trelka. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said the Cedar Wapsi Road pavement project needs some shouldering, rumble strips and pavement markings, and should be done by September 27, weather permitting. She asked that the public stay off the road until it is finished. She said all nine county districts have received their allotment of mile rock, and an additional one or two miles of rocking is being placed in the northern districts.

Moved by White, seconded by Laylin that the MINUTES of the Board Meeting held September 17, 2019 be and are hereby approved as submitted. Motion carried.

**CONSENT AGENDA**

White moved the following RESOLUTION seconded by Laylin.

- A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR
1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None submitted)
  2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

NAME, DEPT.	POSITION	FROM	TO	DATE	CHANGE
<b>AUDITOR, Grant Veeder</b>					
HETH, BILLIE J	PAYROLL/ACCOUNTING MANAGER		2,133.34	9/17/2019	CORRECTION
STEFFEN, HELEN R	SYSTEMS/REAL ESTATE TAX MGR		1,178.42	9/17/2019	CORRECTION

<b>RECORDER, Sandie Smith</b>					
KOLAAS, KAYLA M	OFFICE SPECIALIST	18.56	19.39	8/25/2019	STEP INCREASE

<b>ATTORNEY, Brian Williams</b>					
LAGOW, HILARY J	COURT DEBT RECOVERY OFFICER	21.2	22.15	9/8/2019	ANNUAL STEP INCREASE

<b>CONS. COMM., Judy Flores</b>					
FLORES, JUDY K	COMMUNICATIONS ADMIN SUPVSR	33.48	38.77	9/8/2019	PAY INCREASE
RIESBERG-TIMMER, JENNIFER	COMMUNICATIONS SHIFT SUPVSR	29.77	31.93	9/8/2019	PAY INCREASE

<b>ENGINEER, Cathy Nicholas</b>					
JUDAS, JORDAN A	LABORER / EQUIPMENT OPERATOR II	25	25	9/20/2019	TERMINATION PENDING

- B. TO APPROVE AND DIRECT THE CHAIR TO SIGN
1. The RENEWAL APPLICATION for a Class "B" NATIVE WINE PERMIT (WBN) submitted by Dusk to Dawn Sales LLC, 8912 N Raymond Rd, Dunkerton, Iowa.
- AYES: Laylin, Schwartz, White, Little.  
 NAYS: None.  
 ABSENT: Trelka. Resolution adopted.

**CONSENT AGENDA ENDS**

UPDATES-Ben Delagardelle d/b/a Urban Services, Inc. gave his Washburn Sanitary Sewer System update. He performed routine maintenance including mowing, spraying, and submitting monthly reports. There were 12 one-call locates and five service calls in July, and 14 locates and two service calls in August. October and November will be busy with lagoon discharges. He has 14 or 15 pumps in inventory. Little asked how many original pumps are still being used. Delagardelle estimated about 5% of the total.

White moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the PROPOSAL received from Holbach Enterprises d/b/a Randall's Inc. for deli services at the Courthouse for the term October 2, 2019 through October 1, 2020, be approved and for the Chair to sign the contract as recommended by Rory Geving, Maintenance Superintendent.

Geving said the terms are the same as in the past, including \$25 monthly rent, which is used for service repairs and maintenance. He said one other vendor showed brief interest but did not make a proposal.

AYES: Laylin, Schwartz, White, Little.

NAYS: None.

ABSENT: Trelka. Resolution adopted.

Laylin moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the 28E AGREEMENT between the Black Hawk County and the City of Waterloo regarding maintenance of roadway facilities near the outer corporate limits of the City be approved and direct the Chair to sign for same as recommended by Catherine Nicholas, County Engineer.

Nicholas said that the county has agreements with all the cities in the county regarding roads held in common, and while this agreement with Waterloo has not been updated since 1983, just a few non-substantial changes were made, and attorneys for both entities agreed that it is a good agreement.

AYES: Laylin, Schwartz, White, Little.

NAYS: None.

ABSENT: Trelka. Resolution adopted.

White moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED to approve the AMENDMENT to the list of financial institutions to be depositories of Black Hawk County funds in conformance with all applicable provisions of §12B and §12C of the *Code of Iowa* in amounts not to exceed the maximum deposits approved for each respective financial institution as submitted.

County Treasurer Rita Schmidt said that the two depositories used by Country View when it was still a county facility have been removed from the list.

AYES: Laylin, Schwartz, White, Little.

NAYS: None.

ABSENT: Trelka. Resolution adopted.

White moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED to designate the submitted named financial institutions as 2019 DEPOSITORIES of Black Hawk County funds in conformance with all applicable provisions of §12B and §12C of the *Code of Iowa* in amounts not to exceed the maximum approved for each respective financial institution as submitted.

AYES: Laylin, Schwartz, White, Little.

NAYS: None.

ABSENT: Trelka. Resolution adopted.

Moved by Laylin, seconded by Schwartz that the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT submitted by Kim Veeder, Information Technology Director, be approved and direct the Chair to sign for same: to purchase an HP Server for \$4,190.00 from ProActive Solutions for the County's domain controller. Motion carried.

**WORK SESSION.** Joel Rohne and James Nehring of the Iowa Counties Information Technology (ICIT) organization held a preliminary discussion on the assessment of the Black Hawk County Information Technology (IT) Department that ICIT has agreed to do. They said that once county staff complete survey forms and indicate what is expected from the assessment, the team will provide a statement of work. Rohne said for a county the size of Black Hawk he expected a visit of three days and two nights, probably in late October. He said a team of seven or eight county IT professionals will volunteer their time, and will only ask a reimbursement of travel expenses. They will examine equipment and procedures and interview county staff. At the end of the visit the team will give the supervisors a "hotwash" presentation, probably in closed session due to the discussion of security matters. Then they will return after a few weeks with a final report. He said the team will continue to be available as a resource even after the assessment process ends. Rohne and Nehring answered questions from supervisors and department heads about the process.

ANY REPORTS OR INFORMATION FROM THE BOARD. White said that the area honor flights began on this date in 2011, and have since benefited from donations totaling \$2.5 million.

Schwartz said that after last year's brutal winter, the Cedar Valley Hospitality House has been preparing to serve those in need this coming winter.

On motion and vote the meeting adjourned.

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Tom Little, Chair, Board of Supervisors

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Grant Veeder, County Auditor