

Waterloo, Iowa August 6, 2019

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Chris Schwartz, Dan Trelka, Craig White and Tom Little, Chair.

Absent: Linda Laylin.

Unless otherwise noted, all actions were approved unanimously, Laylin absent.

Moved by Trelka, seconded by White that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

PUBLIC COMMENTS. Keegan Smith of the Waterloo Commission on Human Rights invited the Board to attend a meeting on the housing market in Waterloo and the county at the Waterloo Library on August 8.

The Board of Supervisors acknowledged the following employees for years of service: Jason R. Hines, Nathan B. Neff, and Jason J. Terrones of the Sheriff's Office for 25 years of service; Harald J. Boeck, Richard A. Hoffman Jr., Todd B Newgren, and Larry E. Sapp Jr. of the Sheriff's Office for 20 years of service, Vicki L. Schmidt of the Treasurer's Office for 20 years of services; and Karen M. Dowell of Mental Health and Disabilities Office for 20 years of service.

Schwartz moved the following resolution seconded by White.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

19135	SCHWARTZ, CHRISTOPHER	mil	152.10
19136	IA DEPT OF REV	state pay	28,112.45
19139	COLLECTION SVC CTR	oth pay	1,011.92
19140	IRS	fed pay	62,987.83
19141	NATIONWIDE RETIREMENT SOLUTIONS	def com	5,315.00
19142	NATIONWIDE RETIREMENT SOLUTIONS	def com	2,472.50
19143	SSA	fica	101,443.06
19145	BHC SHERIFF	oth pay	408.26
19146	CEDAR VALLEY UNITED WAY	oth pay	82.50
19150	C&S REAL ESTATE	rent	575.00
19153	CHIEF	supl	83.88
19154	COURIER	publ	831.81
19155	DWD INVESTMENTS	rent	550.00
19157	EMSL ANALYTICAL INC	svc	221.00
19160	HARTMAN DONALD W	rent	250.00
19161	HOLBACH DENNIS	rent	275.00
19162	IOWA REGIONAL UTILITIES ASSOC	wtr	178.42
19163	IOWA SPORTSHOWS INC	util	50.00
19164	JOHNSTONE SUPL	supl	33.38
19166	KRUSE DAVID	rent	225.00
19168	MARTIN REALTORS INC	rent	415.00
19171	MCKESSON MEDICAL SURGICAL	supl	101.75
19172	MENARDS WLOO	misc	380.51
19173	METRO INVESTMENTS MULTI UNIT	rent	275.00
19174	O'KEEFE ELEVATOR CO INC	svc	2,647.00
19175	OPPERMAN, COLTON	misc	55.00
19176	PER MAR SECURITY SVCS	svc	1,890.36
19177	RACOM CORP	eq	6,846.25
19178	RED CEDAR PROPERTIES	rent	225.00
19179	RITE PRICE OFFICE SUPL INC	supl	66.18
19180	ROCK STAR REAL ESTATE	rent	675.00
19181	SANDEES LTD	svc	425.00
19182	STERICYCLE INC	svc	311.61
19183	T&C CLEANING INC	svc	19,166.66
19184	WATERLOO COMM SCHOOLS	svc	20.58
19185	WD INVESTMENTS	rent	750.00
19186	WEBER PAPER CO	supl	2,182.40
315529	BHC LAW ENFORCEMENT ASSOC	oth pay	472.50
315530	COMMUNITY HEALTH CHARITIES IA	oth pay	8.00
315532	LEGALSHIELD	oth pay	207.55

315533	MADISON NATL LIFE INS	ins	87.70
315534	PECU	oth pay	23,628.50
315535	5K PROPERTIES	rent	225.00
315536	ABD PROPERTY MGMT	rent	1,025.00
315537	AMAZON CAPITAL SVCS INC	eq	623.18
315538	ARGUS & WOOKIE INC	rent	275.00
315539	AT&T	svc	234.97
315540	BEECHER LAW FIRM	svc	462.00
315541	BLACK HAWK RENTAL	supl	34.00
315542	BUEHLER, LINDSAY	ref	35.00
315544	CF UTILITIES	util	170.64
315545	CF UTILITIES	data	369.57
315546	CF UTILITIES	util	46.20
315547	CF UTILITIES	util	68.26
315549	CENTURYLINK	tel	176.80
315550	CENTURYLINK	tel	922.42
315551	CENTURYLINK	tel	106.58
315552	COAST TO COAST COMPUTER PRODUCTS	supl	716.02
315553	ELECTRICAL ENG & EQUIP CO	eq	44.96
315554	HAWKEYE PROPERTY MGMT	rent	250.00
315555	HAWKEYE VILLAGE APT	rent	600.00
315556	HAWTHORNE RENTALS	rent	225.00
315557	HEROLD CARL	rent	275.00
315558	HOMECREST PROPERTIES	rent	225.00
315559	HOTSY EQUIPMENT CO INC	eq	46.80
315560	IA DEPT OF NATURAL RESOURCES	svc	25.00
315561	IA DEPT OF NATURAL RESOURCES	svc	340.00
315563	ISAC	educ	210.00
315565	STATE OF IA	svc	2,971.00
315568	LEAHY RENTALS	rent	200.00
315569	LEONARD, LEO	rent	350.00
315570	LIBERTEL ASSOCIATES	eq	268.28
315571	METRO INVESTMENTS	rent	337.50
315572	MID AMERICAN ENERGY	util	100.00
315575	MID AMERICAN ENERGY	util	8.59
315576	MID AMERICAN ENERGY/SPEC ACCT	util	1,191.00
315577	MOTEL 6	room	135.00
315578	NELSON LARRY	rent	425.00
315579	NICHOLS RONALD L	rent	275.00
315580	NORTH STAR REALTORS LLC	rent	225.00
315582	PEOPLES COMMUNITY HEALTH	misc	30.00
315583	PITZENBERGER ANTHONY	rent	200.00
315584	POTTER, DWAYNE	rent	200.00
315585	R&S PROPERTY MGMT INC	rent	200.00
315587	REEDY MIKE	rent	600.00
315588	RICHARDSON FUNERAL HOME INC	svc	1,000.00
315589	RODENBURGH MARK	rent	200.00
315591	SACRED HEART CHURCH	rent	150.00
315592	SCHEELS	supl	74.85
315593	SIBRIAN RENTALS	rent	200.00
315594	SOUTH VIEW ESTATES	rent	275.00
315595	SUMMIT FOOD SVC	food	10,023.73
315598	VISA	rooms	381.95
315600	CITY OF WATERLOO	misc	838.92
315601	WLOO WATER WORKS	wtr	6,481.54
315602	WLOO WATER WORKS	wtr	672.98
315603	WESTERN ASSOC OF FOOD AND DRUG OFFICIALS	educ	470.00
315605	YOUNG, KENNETH	rent	225.00
315606	YOUNG PLBG & HEATING CO	eq	2,580.00

GENERAL SUPPLEMENTAL FUND

19136	IA DEPT OF REV	state pay	252.00
-------	----------------	-----------	--------

19140	IRS	fed pay	391.03
19142	NATIONWIDE RETIREMENT SOLUTIONS	def com	355.00
19143	SSA	fica	871.64
19158	FOUNDATION 2	svc	1,212.90
19159	FOUR OAKS INC	svc	5,411.40
19167	LUTHERAN SVCS OF IA	svc	5,644.65
315548	CENTRAL IA JUVENILE DET CTR	svc	300.00
315607	YOUTH AND SHELTER SVCS INC	svc	326.55

COUNTY SERVICES FUND

19136	IA DEPT OF REV	state pay	942.00
19140	IRS	fed pay	1,654.09
19141	NATIONWIDE RETIREMENT SOLUTIONS	def com	177.50
19143	SSA	fica	3,096.94
19146	CEDAR VALLEY UNITED WAY	oth pay	10.00

RURAL BASIC FUND

19136	IA DEPT OF REV	state pay	2,578.55
19139	COLLECTION SVC CTR	oth pay	76.03
19140	IRS	fed pay	4,791.81
19141	NATIONWIDE RETIREMENT SOLUTIONS	def com	125.00
19143	SSA	fica	7,488.26
315529	BHC LAW ENFORCEMENT ASSOC	oth pay	97.50
315534	PECU	oth pay	4,379.00

SECONDARY ROADS FUND

19136	IA DEPT OF REV	state pay	3,958.00
19140	IRS	fed pay	8,220.87
19141	NATIONWIDE RETIREMENT SOLUTIONS	def com	330.00
19142	NATIONWIDE RETIREMENT SOLUTIONS	def com	125.00
19143	SSA	fica	13,956.60
19146	CEDAR VALLEY UNITED WAY	oth pay	25.00
315533	MADISON NATL LIFE INS	ins	28.07
315534	PECU	oth pay	1,602.50
315562	IA DIVISION OF LABOR SVCS	svc	20.00
315567	LA PORTE MOTOR SUPL INC	eq	242.54

RESOURCE/ENHANCE/PROTECT FUND

315586	RALLY APPRAISAL	svc	450.00
--------	-----------------	-----	--------

JAIL COMMISSARY FUND

19136	IA DEPT OF REV	state pay	30.00
19140	IRS	fed pay	91.43
19143	SSA	fica	192.46
19165	KEEFE SUPL CO	food	2,235.46
19170	MCKEE FOODS	food	41.84
315590	ROTH JEWELERS	svc	74.00

CONSERVATION TRUST FUND

19156	EAGLE POINT SOLAR	svc	5,575.50
-------	-------------------	-----	----------

CAPITAL IMPROVEMENT PLAN FUND

315581	PAULSON ELECTRIC CO	svc	22,140.00
--------	---------------------	-----	-----------

TECHNOLOGY EQUIPMENT FUND

315564	ISAC	misc	10,100.00
--------	------	------	-----------

RURAL SEWER FUND

19152	CEDAR VALLEY PUMP	eq rpr	1,285.95
-------	-------------------	--------	----------

INSURANCE TRUST FUND

19137	EMPLOYEE BENEFITS CORP	ins	108.00
19144	NAVITUS HEALTH SOLUTIONS	ins	18,691.33
19148	PREFERRED ONE INS CO	ins	67,389.96
315531	DELTA DENTAL PLAN OF IA	ins	24,285.72

SELF-INSURED/LIAB,PROP ETC FUND

19177	RACOM CORP	svc	2,100.00
-------	------------	-----	----------

FLEXIBLE SPENDING FUND

19138	EMPLOYEE BENEFITS CORP	flx sp	302.60
19147	EMPLOYEE BENEFITS CORP	flx sp	2,864.71

SOLID WASTE ADMIN FUND

19136	IA DEPT OF REV	state pay	209.00
19140	IRS	fed pay	504.76
19143	SSA	fica	611.94
315533	MADISON NATL LIFE INS	ins	25.86

E911 SERVICE COMMISSION FUND

19177	RACOM CORP	svc	210.00
315543	CF UTILITIES	util	260.87
315566	KW ELECTRIC INC	svc	2,500.00
315573	MID AMERICAN ENERGY	util	316.92
315574	MID AMERICAN ENERGY	util	353.70
315597	US CELLULAR	eq rent	2,595.84
315604	WINDSTREAM IA COMMUNICATIONS	tel	154.07

EMERGENCY MANAGEMENT FUND

19136	IA DEPT OF REV	state pay	171.00
19140	IRS	fed pay	355.88
19141	NATIONWIDE RETIREMENT SOLUTIONS	def com	50.00
19143	SSA	fica	594.04
19146	CEDAR VALLEY UNITED WAY	oth pay	3.00
19149	ADVANCED SYSTEMS INC	svc	45.96
315596	US BANK	misc	188.46

COUNTY ASSESSOR FUND

19136	IA DEPT OF REV	state pay	1,151.00
19140	IRS	fed pay	2,081.87
19141	NATIONWIDE RETIREMENT SOLUTIONS	def com	1,445.00
19142	NATIONWIDE RETIREMENT SOLUTIONS	def com	145.00
19143	SSA	fica	4,242.96
19146	CEDAR VALLEY UNITED WAY	oth pay	1.00
19151	CDW GOVERNMENT INC	eq	365.30
19169	MATT PARROTT/STOREY KENWORTHY	supl	494.25
315532	LEGALSHIELD	oth pay	77.15
315533	MADISON NATL LIFE INS	ins	26.62
315534	PECU	oth pay	2,421.00
315599	VISA	educ	268.56

AYES: Schwartz, Trelka, White, Little.

NAYS: None.

ABSENT: Laylin. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Social Services Director Bob Lincoln said that starting January 1, CSS will be the employer of record for its employees, rather than individual counties in the consortium. He said crisis intervention training involving Waterloo, Cedar Falls, Black Hawk County, and UNI law enforcement will concentrate on training trainers. A new access center to divert mentally ill individuals from the criminal justice system is set to open next March.

County Engineer showed photos of a bridge replacement by her bridge crew. She said she hoped the contractors hired for placing spot rock would be done Friday. She introduced intern Carter Brehm.

Moved by Trelka, seconded by Schwartz that the MINUTES of the Board Meeting held July 30, 2019 be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

White moved the following RESOLUTION seconded by Schwartz.

- A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR
 - 1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None Submitted)
- B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR
 - 1. The Auditor's QUARTERLY REPORT of fees collected from April 1, 2019 through June 30, 2019.

AYES: Schwartz, Trelka, White, Little.

NAYS: None.

ABSENT: Laylin. Resolution adopted.

CONSENT AGENDA ENDS

White moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the AGREEMENT for DOT Initiated Detour of Primary Highways onto Local Roads between the Iowa Department of Transportation and Black Hawk County during the period November 4, 2019 to November 18, 2019 detour from IA 281 thence east 4.0 miles on Co Rd C57 to the Buchanan County Line be approved as recommended by Catherine Nicholas, County Engineer.

AYES: Schwartz, Trelka, White, Little.

NAYS: None.

ABSENT: Laylin. Resolution adopted.

Moved by White, seconded by Schwartz that the SEMI ANNUAL SETTLEMENT of the Board of Supervisors with Rita M. Schmidt, Treasurer, for the period from January 1, 2019 through June 30, 2019 be received and placed on file with the County Auditor and to be included in the minutes. Motion carried.

SEMI-ANNUAL SETTLEMENT OF THE BOARD OF SUPERVISORS OF BLACK HAWK COUNTY,
IOWA

With Rita M. Schmidt, Treasurer of said County
for the period from January 1, 2019 to June 30, 2019, inclusive

County Auditor's Statement

FUNDS	Auditor's Ledger Balance	see below*	Treasurer's Ledger Balance
General Basic	16,749,626.50		16,749,626.50
General Supplemental	3,584,256.45		3,584,256.45
Mental Health	386,830.57		386,830.57
Rural Basic	1,511,703.52		1,511,703.52
Secondary Roads	3,993,093.90		3,993,093.90
Resource/Enhance/Protect	224,014.72		224,014.72

Recorder's Record Mgt	14,640.56		14,640.56
Jail Commissary	579,841.29		579,841.29
Drainage Districts	1,985.25		1,985.25
Conservation Trust	127,386.04		127,386.04
GO-DS-Roads & Bridges	1,524,730.79		1,524,730.79
GO-DS-E911 Comm System	0.00		0.00
GO-Solid Waste	12,570.70		12,570.70
GO-DS-EMS Radio System	244,658.09		244,658.09
GO-DS-CIP	336,699.06		336,699.06
Roads & Bridges	0.00		0.00
Solid Waste Capital	0.00		0.00
EMS Radio System	426,788.37		426,788.37
Capital Improvement Plan	370,851.89		370,851.89
Capital Improve Plan	1,000,975.07		1,000,975.07
Technology Equipment	794,416.47		794,416.47
Country View	0.00		0.00
Rural Water	238,653.38		238,653.38
Rural Sewer	42,573.54		42,573.54
Insurance Trust	3,899,100.57		3,899,100.57
Self-Insur/Liab, Prop Etc	1,161,738.43		1,161,738.43
Self-Insur/Office Equipment	65,697.04		65,697.04
Flexible Spending	9,433.07		9,433.07
Medicaid Reimbursement	109,327.68		109,327.68
Recorder's Electronic Fee	2,044.89		2,044.89
Solid Wst Mgt-Administr	18,569.87		18,569.87
E911 Service Comm	637,190.42		637,190.42
Emergency Management	287,605.84		287,605.84
Vehicle Registration	1,651,464.16		1,651,464.16
Use Tax	1,117,659.86		1,117,659.86
DOR/CLK Payments	0.00		0.00
Title Surcharge	15,615.00		15,615.00
AGPAT	238.50		238.50
Unclaimed Monies	14,711.58		14,711.58
Assessor	2,829,839.70		2,829,839.70
Property Tax	34,681.00		34,681.00
City Specials	150,683.17		150,683.17
Private Buyer Redemption	465,170.47		465,170.47
Tax Trust	495.00		495.00
Corporations	657,894.32		657,894.32
General Schools	626,177.19		626,177.19
Area Schools	44,554.23		44,554.23
Townships	3,953.63		3,953.63
County Ag Extension Dist	4,036.58		4,036.58
State General-M&C	0.00		0.00
State General-Bangs/TB	125.18		125.18
Condemnations	32,510.00		32,510.00
TOTALS	46,006,813.54	0.00	46,006,813.54

SEMI-ANNUAL SETTLEMENT OF THE BOARD OF SUPERVISORS OF BLACK HAWK COUNTY,
IOWA

With Rita M. Schmidt, Treasurer of said County

for the period from January 1, 2019 to June 30, 2019, inclusive

Assets in Hands of County Treasurer at	Tax	T&R	
<u>Close of Business June 30, 2019</u>	<u>Business</u>	<u>Business</u>	<u>Total</u>
Cash in Banks (See Treasurer's Net Balance Below)	6,692,132.87		6,692,132.87
Investments	39,457,278.16		39,457,278.16
Cash in Drawers	2,100.00	1,600.00	3,700.00
Deposits In-Transit	183,136.50	137,212.86	320,349.36
<u>Cash Items (List each item)</u>			
Invoiced Items - Cash on hand			0.00
Insufficient funds checks outstanding	200.00	1,304.00	1,504.00
-T&R over Standard Escrow for June		(2,498.08)	(2,498.08)
-Interst CR done in Jun transfer done in Jul	2,822.36		2,822.36
-ACH Dep Rev rec in Jun done in July		(74.48)	(74.48)
-Outstanding Claims and Payroll Checks June 29	(468,400.65)		(468,400.65)
	45,869,269.24	137,544.30	46,006,813.54

Balance in Checking at close of business June 30, 2019

<u>Name of Bank</u>	<u>Checks Outstanding</u>	<u>Deposits in Transit</u>	<u>Treasurer's Balance</u>	<u>Bank's Balance Sweep Account</u>
Farmers State Bank	16,384.81	320,349.36	6,692,132.87	6,223,732.22

Waterloo, Iowa, August 6, 2019

I, Grant Veeder, Auditor of Black Hawk County, Iowa, do hereby certify that the County Auditor's statement correctly shows the condition of the funds in the hands of Rita M. Schmidt, Treasurer of said County, at the close of business June 30, 2019, as shown by accounts in my office.

Waterloo, Iowa August 6, 2019

We, the Board of Supervisors of Black Hawk County, Iowa, do hereby accept and place on file the foregoing statement of assets in the hands of Rita M. Schmidt, Treasurer of said County, as of the 30th day of June, 2019.

Moved by Schwartz, seconded by White that the SEMI-ANNUAL REPORT of Rita M. Schmidt, Treasurer, for the period of January 1, 2019 through June 30, 2019 be received and placed on file with the County Auditor. Motion carried.

Moved by White, seconded by Schwartz that the SEMI-ANNUAL INVESTMENT REPORT of Rita M. Schmidt, Treasurer, for the period from January 1, 2019 through June 30, 2019 be received and placed on file with the County Auditor. Motion carried.

Moved by White, seconded by Schwartz that the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT submitted by Kim Veeder, Information Technology Director, be approved and direct the Chair to sign for same: to purchase 1 laptop and 10 desktops for \$9,665.67 from CDW-G, to be used by various county departments. Motion carried.

Moved by Schwartz, seconded by White that the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT submitted by Kim Veeder, Information Technology Director, be approved and direct the Chair to sign for same: to purchase 16 desktops for \$13,900.96 from CDW-G, to be used in the Treasurer's Office.

County Treasurer Rita Schmidt said that the Department of Transportation pays for these desktops, but they must be ordered by the county. Veeder said that ordering them with the computers in the prior action saved the county money. Motion carried.

Moved by Trelka, seconded by Schwartz that the TRAVEL REQUEST submitted by Debi Bunger, Human Resources Director, be approved and direct the Chair to sign for same: \$329.00 for Marianne Kurtenbach to attend the Fall Iowa Employment Conference - Mental Health in the Workplace in Altoona, IA scheduled for October 23, 2019. Motion carried.

White moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the POSITION RECLASSIFICATION of the County Social Services Administrative Aide I (Unit 1 GS-10) to General Assistance Coordinator (NB GS-18) be approved as recommended by Bob Lincoln, County Social Services Director.

AYES: Schwartz, Trelka, White, Little.

NAYS: None.

ABSENT: Laylin. Resolution adopted.

Trelka moved the following resolution seconded by White.

BE IT HEREBY RESOLVED to extend an OFFER OF EMPLOYMENT to a candidate for Finance Director at a salary not to exceed mid-point per policy.

AYES: Schwartz, Trelka, White, Little.

NAYS: None.

ABSENT: Laylin. Resolution adopted.

The Board discussed the remodeling of the former daycare area at Pinecrest for use as a community center by Veterans Affairs. Maintenance Superintendent Rory Geving reviewed the proposed improvements, and said he estimated a cost of \$80,000, as opposed to the \$210,000 budgeted when the plan was to move into the space next to the VA office. He believed the work could be completed by January. VA Director Yolando Loveless talked about a number of donated items already received and said he hoped that donations could be timed with their capacity to receive them.

ANY REPORTS OR INFORMATION FROM THE BOARD. Trelka plugged the new black license plate, which he said he had already ordered. He said the fees go to the Road Use Fund, and the licenses are made by Iowa Prison Industries.

White expressed sympathy for the victims of mass shootings in El Paso and Dayton and said it has to stop. Schwartz said he echoed those sentiments.

On motion and vote the meeting adjourned.

Tom Little, Chair, Board of Supervisors

Grant Veeder, County Auditor