

Waterloo, Iowa July 30, 2019

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Linda Laylin, Chris Schwartz, Dan Trelka, and Tom Little, Chair.

Absent: Craig White.

Unless otherwise noted, all actions were approved unanimously, White absent.

Moved by Schwartz, seconded by Laylin that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

PUBLIC COMMENTS. Melody Kosobucki of the National Organization of Women said that her group is here to be called upon as needed and will be working to promote equal rights for women as well as collaborating with other organizations on community issues.

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

19084	IRS	fed pay	103.56
19089	ACES	svc	20,404.00
19090	ADVANCED SYSTEMS INC	svc	3,067.24
19092	BICKLEY, MARK	svc	625.00
19094	C&S REAL ESTATE	rent	550.00
19095	CDW GOVERNMENT INC	supl	86.47
19096	CITY OF CEDAR FALLS	svc	9,094.07
19097	CFPI	rent	300.00
19098	COURIER	publ	103.85
19099	DEPT OF CORRECTIONAL SVCS	svc	5,794.50
19100	DUNCAN, TARA	svc	770.00
19101	DWD INVESTMENTS	rent	550.00
19103	EHRlich , BETH	svc	44.50
19104	FASTENAL CO	supl	1,661.40
19105	FULLER, ANGELA	svc	735.00
19106	HOLZAPFEL SUZANNE	svc	127.00
19108	JOHNSTONE SUPL	supl	12.28
19110	MAIL SVCS	svc	4,116.03
19111	MARCO INC	svc	28,961.25
19112	MATT PARROTT/STOREY KENWORTHY	supl	586.25
19114	MENARDS WLOO	supl	95.27
19115	METRO INVESTMENTS MULTI UNIT	rent	275.00
19116	NAREY KARI O	svc	7.00
19117	PEHL, KRISTIN	rent	200.00
19118	PER MAR SECURITY SVCS	svc	1,445.81
19119	PHOTO PRO	svc	81.00
19120	RALSTON, RYAN	rent	200.00
19121	ROCK STAR REAL ESTATE	rent	400.00
19122	SANDEES LTD	supl	65.95
19123	SCHROCK PROPERTIES	rent	200.00
19124	SELVEDINA	rent	425.00
19127	WLOO COMM SCHOOLS	svc	28.67
19128	WD INVESTMENTS	rent	325.00
19129	WEBER PAPER CO	supl	718.44
19131	SCHWARTZ, CHRISTOPHER	reimb	152.10
19133	STEFFEN HELEN R	reimb	148.04
19134	VEEDER GRANT	reimb	132.92
315422	ABD PROPERTY MGMT	rent	808.00
315423	ALLAMAKEE CO BOARD OF HEALTH	svc	2,118.97
315424	AMAZON CAPITAL SVCS INC	supl	445.59
315425	BLACK HAWK CO CJIS	alloc	86,832.67
315426	BREMER CO	reimb	434.74
315427	BUCHANAN CO HEALTH CTR	reimb	1,103.87

315428	BUCHANAN CO PUBLIC HEALTH DEPT	reimb	972.76
315429	CAMPBELL SUPL WLOO	supl	50.80
315430	CENTURYLINK	svc	1,504.15
315432	CENTURYLINK	svc	136.74
315434	CRESCENT ELECTRIC SUPL CO	supl	142.53
315439	EMERGENCY MEDICAL SVCS ASSOC OF BREMER CO	svc	3,780.00
315440	EVELAND JOHN	rent	275.00
315441	FEDEX	svc	288.57
315442	FERGUSON ENTERPRISES INC	supl	27.85
315443	FIRESTONE PAYMENT CTR	prts/lbr	16.89
315444	GALLS INC	supl	648.95
315446	GREEN SOURCE MGMT D/B/A THE SHREDDER	svc	65.00
315447	GREENWAY	svc	2,833.35
315448	GROTE, ALLEN	rent	275.00
315449	CITY OF GRUNDY CENTER-AMBULANCE DEPT	reimb	1,080.00
315450	GRUNDY CO	reimb	1,408.55
315451	HERNANDEZ, GRACE	rent	225.00
315452	HUDSON DAYS COMMITTEE	ref	160.00
315454	IA LAW ENFORCEMENT ACADEMY	educ	600.00
315457	JOHNSON CO	svc	74.24
315459	LEE CO SHERIFF	svc	5.00
315460	LINN CO	svc	467.17
315461	LOCKE FUNERAL HOME INC	svc	1,000.00
315462	MALAISE SUSAN	svc	3.00
315463	MALBEC PROPERTIES	rent	375.00
315464	MERCYONE NE IA CLINIC	svc	436.00
315465	MERCYONE NE IA CLINIC	svc	510.00
315466	MID AMERICAN ENERGY	util	100.00
315467	MID AMERICAN ENERGY	util	7.99
315471	MID AMERICAN ENERGY	util	11.78
315486	MID AMERICAN ENERGY/SPEC ACCT	util	1,265.19
315487	MOSS, ALBERTA	rent	200.00
315488	MT VILLAGE APTS	rent	200.00
315489	MUSCATINE CO SHERIFF	svc	43.50
315490	N8 HOLDINGS	rent	266.10
315492	NELSON LARRY	rent	275.00
315494	OFFICE OF THE STATE ARCHAEOLOGIST	supl	25.00
315495	PALMER LUTHERAN HEALTH CTR INC	reimb	3,308.10
315496	PITNEY BOWES	eq lse	1,172.70
315497	PRESTIGE	svc	73.91
315498	R&S PROPERTY MGMT INC	rent	325.00
315499	REGIONAL HEALTH SVCS OF HOWARD CO	reimb	758.37
315500	RUSSELL LAMSON LTD PARTNERSHIP	rent	308.00
315502	SHROYER, DON	svc	29.63
315503	SMITH, PATRICIA ELLEN	ref	50.00
315504	SNYDER AUTO GLASS	eq	300.00
315505	SPAHN AND ROSE LUMBER CO	supl	1,161.03
315506	SPEE DEE DELIVERY SVC INC	svc	133.00
315507	STEW HANSEN DODGE	mtr vehs	57,705.00
315509	SUMMIT FOOD SVC	food	10,213.27
315510	SVS INVESTMENTS	rent	550.00
315511	SHRED MASTER	svc	228.50
315512	US POST OFFICE	svc	1,240.00
315513	US POST OFFICE	svc	6,900.00
315514	US POSTAL SVC	svc	5,200.00
315515	UNITY POINT - ALLEN HOSP	svc	802.28
315516	UNITY SQ TOWNHOUSES	rent	275.00
315518	US CELLULAR	svc	1,155.09
315519	VERIZON WIRELESS	data	213.74
315520	VETERANS MEML HOSPITAL	reimb	17.12
315521	VETERANS MEML HOSP-ALLAMAKEE EMS ASSOC	reimb	2,641.37
315522	CITY OF WATERLOO	fuel	9,504.34
315523	WLOO WATER WORKS	util	358.67
315524	WAVERLY HEALTH CTR	reimb	343.60

315525	WEST PAYMENT CTR	svc	1,935.49
315526	WINDSTREAM IA COMMUNICATIONS	svc	3,175.49
315527	WINNESHIEK CO BOARD OF HEALTH	reimb	1,293.80
315528	WOLTERS KLUWER LAW & BUSINESS	svc	143.00

GENERAL SUPPLEMENTAL FUND

19107	IA WORKFORCE DEVELOPMENT	svc	82,343.36
19132	SHOWALTER, KAREN	reimb	534.64
315433	CLERK OF DISTRICT COURT	svc	1,906.07
315438	ELECTION ADMINISTRATION REPORT	subs	219.00
315455	IA MUNICIPALITIES WKRS COMP ASSOC	wk cmp	19,314.00
315456	IA SEC OF STATE	svc	30.00
315493	OFFICE DEPOT	supl	11.66
315526	WINDSTREAM IA COMMUNICATIONS	svc	9.66

COUNTY SERVICES FUND

315526	WINDSTREAM IA COMMUNICATIONS	svc	81.90
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SECONDARY ROADS FUND

19088	ACCESS SYSTEMS	svc	180.00
19091	ASPRO INC	supl	280.17
19093	BMC AGGREGATES	supl	38,614.62
19126	VERACITY EXCAVATING	svc	10,000.00
315424	AMAZON CAPITAL SVCS INC	eq	161.35
315435	DONS TRUCK SALES INC	eq	1,019.04
315437	E CENTRAL IA COOP	svc	518.00
315445	CITY OF GILBERTVILLE	util	68.54
315453	IMPACT7G INC	educ	125.00
315458	LA PORTE MOTOR SUPL INC	supl	220.00
315468	MID AMERICAN ENERGY	svc	11.38
315491	NAPA AUTO PARTS	prts	255.15
315501	SADLER POWER TRAIN INC	prts	254.79
315508	STOKES WELDING	prts	331.91
315515	UNITY POINT - ALLEN HOSP	svc	91.00
315517	UPHDM OCCUPATIONAL MEDICINE	svc	265.00
315522	CITY OF WATERLOO	fuel	619.04
315526	WINDSTREAM IA COMMUNICATIONS	svc	38.18

JAIL COMMISSARY FUND

19109	KEEFE SUPL CO	food	3,077.18
19113	MCKEE FOODS	food	60.10

RURAL SEWER FUND

19125	URBAN SVCS	svc	1,045.00
315472	MID AMERICAN ENERGY	svc	18.82
315473	MID AMERICAN ENERGY	svc	51.36
315474	MID AMERICAN ENERGY	svc	47.92
315475	MID AMERICAN ENERGY	svc	40.17
315476	MID AMERICAN ENERGY	svc	24.28
315477	MID AMERICAN ENERGY	svc	22.69
315478	MID AMERICAN ENERGY	svc	19.53
315479	MID AMERICAN ENERGY	svc	21.47
315480	MID AMERICAN ENERGY	svc	26.50
315481	MID AMERICAN ENERGY	svc	15.99

315482	MID AMERICAN ENERGY	svc	16.79
315483	MID AMERICAN ENERGY	svc	13.52
315484	MID AMERICAN ENERGY	svc	22.44
315485	MID AMERICAN ENERGY	svc	15.56

INSURANCE TRUST FUND

19085	NAVITUS HEALTH SOLUTIONS	ins	23,151.61
19087	PREFERRED ONE INS CO	ins	81,837.56
315421	MADISON NATL LIFE INS CO	ins	1,047.90

FLEXIBLE SPENDING FUND

19086	EMPLOYEE BENEFITS CORP	flx sp	4,368.35
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E911 SERVICE COMMISSION FUND

19102	E CENTRAL IA RURAL ELEC	util	152.32
315430	CENTURYLINK	tel	1,360.40
315436	DUNKERTON TELEPHONE COOP	tel	992.00
315469	MID AMERICAN ENERGY	util	349.94
315470	MID AMERICAN ENERGY	util	303.57

EMERGENCY MANAGEMENT FUND

315430	CENTURYLINK	svc	61.63
315431	CENTURYLINK	svc	544.61
315522	CITY OF WATERLOO	fuel	88.73

COUNTY ASSESSOR FUND

19112	MATT PARROTT/STOREY KENWORTHY	supl	207.73
19130	WELLMARK	ins	11,840.31
315522	CITY OF WATERLOO	fuel	198.72
315526	WINDSTREAM IA COMMUNICATIONS	svc	78.64

AYES: Laylin, Schwartz, Trelka, Little.

NAYS: None.

ABSENT: White. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas reported on progress for the Highway 20 overpass at Raymond Road and said it will take another two or three weeks. She's still waiting for PCI to start work on the Cedar Wapsi bridge over the Cedar River, and Secondary Roads is busy placing rock on gravel roads.

County Sheriff Tony Thompson gave an update on the request for proposal for public safety software. Two finalists have been identified and he is planning visits to jurisdictions that use those vendors. He said the full process could take six months. He has set an August 6 town meeting in Raymond to discuss the purchase of land in the city to augment the shooting range there.

Information Technology Director Kim Veeder said that Hartman Reserve Nature Center is nearly set up as the courthouse's disaster recovery site for IT, that the Docuware migration from Fortis for the Treasurer and others is nearly finished, and the tax administration software project is moving on schedule. She is working with Building Maintenance on getting identification/key fob cards for Pinecrest employees and state employees in the courthouse, and while there are challenges they should be completed in August. She and ACES staff have met with the three departments that requested meetings and she is reaching out again to other departments. The assessment of her department by the team from the Iowa Counties Information Technology organization will be in September.

Moved by Trelka, seconded by Laylin that the MINUTES of the Board Meeting held July 23, 2019 and July 24, 2019 be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

Laylin moved the following RESOLUTION seconded by Trelka.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.

Transfer from Fund	Amount	Transfer to Fund	Amount
GENERAL - HUMAN SERVICES	11,487.50	GENERAL - MAINTENANCE	11,487.50
SOCIAL SERVICES	102.40	GENERAL - DHS	102.40
SOCIAL SERVICES	10.90	GENERAL - DHS	10.90

2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

3. The

DEPT., NAME	POSITION	FROM	TO	DATE	CHANGE
SHERIFF, Tony Thompson					
MAST, BRANDON C	DEPUTY SHERIFF	27.56	28.66	7/14/2019	ANNUAL STEP INCREASE
PARSONS, JERALD H	BOOKING CLERK	19.34	19.34	7/15/2019	NEW HIRE

ENGINEER, Cathy Nicholas					
CAMERON, CALEB E	LABORER / EQUIP OP I	19.84	19.84	7/15/2019	NEW HIRE
SMITH, SETH A	LABORER / EQUIP OP I	23.68	22.55	7/15/2019	RETURN TO ORIGINAL POSITION

4. CERTIFICATE OF INSURANCE for Iowa's Window Experts and K & W Electric.
5. The NOTIFICATION OF SALE OF EQUIPMENT from the Engineer's Office for the following equipment: #8007090076 1995 Ford F150 in the amount of \$874.00, #8007090200 1990 Miller Welder in the amount of \$57.56, #8007090040 1971 International Oil Distributor Truck in the amount of \$670.00, #8007090195 Self Propelled Chip Spreader in the amount of \$137.50, and #5050-69 2007 John Deere 770D Motor Grader \$39,905.00.

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

1. The MANURE MANAGEMENT PLAN (MMP) update submitted by Porkhaven Farms, Gibson Site Facility ID# 63936 located in Lincoln Township, Section Sixteen (16) at 11335 Gibson Road, Hudson, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
2. The MANURE MANAGEMENT PLAN (MMP) update submitted by Van Daele Bros Facility ID# 59713 located in Lester Township, Section Twelve (12) at 12701 East Cedar Wapsi Road, Fairbank, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
3. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Cedar Falls Utilities, Cedar Falls, Iowa for placement of underground fiber/electric utility on County right-of-way along Big Woods Rd as recommended by Catherine Nicholas, County Engineer.
4. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for MidAmerican Energy, Davenport, Iowa for replacement of overhead electric utility on County right-of-way along Bennington Rd as recommended by Catherine Nicholas, County Engineer.

AYES: Laylin, Schwartz, Trelka, Little.

NAYS: None.

ABSENT: White. Resolution adopted.

CONSENT AGENDA ENDS

Trelka moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the PRECONSTRUCTION PROJECT AGREEMENT between Black Hawk County, Iowa and the Iowa Department of Transportation for Project No. HSIPX-063-5(50)—3L-86 for the paving of gravel road approaches along US 63 at an estimated cost of \$30,000 to Black Hawk County which will be budgeted and paid for in FY21 as recommended by Catherine Nicholas, County Engineer.

Nicholas said there are three gravel road approaches, and it is safer for them to be paved and it will be easier to sand and plow them in the winter.

AYES: Laylin, Schwartz, Trelka, Little.

NAYS: None.

ABSENT: White. Resolution adopted.

Schwartz moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that CHANGE ORDER #1 received from Paulson Electric for the Pinecrest exterior light project in the amount of \$1,925.00 be approved as recommended by Rory Geving, Maintenance Superintendent.

Geving said that an old light pole had been taken down due to a broken conduit, and it was overlooked when the specifications were formulated for the project.

AYES: Laylin, Schwartz, Trelka, Little.

NAYS: None.

ABSENT: White. Resolution adopted.

Moved by Schwartz, seconded by Laylin that the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT submitted by Kim Veeder, Information Technology Director, be approved and direct the Chair to sign for same: to purchase 23 laptops for \$11,615.00 from ISAC, to be used for Election Day processing by the Election's Office. Motion carried.

Moved by Schwartz, seconded by Laylin that the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT submitted by Catherine Nicholas, County Engineer, be approved and direct the Chair to sign for same: to purchase a filter crusher in the amount of \$2,993.00 from Gardner Engineered Products, Inc.

Nicholas said that this will help in recycling used oil, and is a cleaner way to dispose of filters. She said the cost is less than some of the other available products because her department will be building their own stand instead of buying one. Little said he would not support this or the following purchase request because he said he wanted Nicholas to review her budget for possible cost savings after telling the Board she anticipates a number of expenses that will go over budget in other areas (see minutes of July 23), and asked for a roll call vote.

AYES: Laylin, Schwartz, Trelka.

NAYS: Little.

ABSENT: White. Motion carried.

Moved by Schwartz, seconded by Laylin that the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT submitted by Catherine Nicholas, County Engineer, be approved and direct the Chair to sign for same: to purchase a compact track loader in the amount of \$72,400.00 from Murphy Tractor, John Deere.

AYES: Laylin, Schwartz, Trelka.

NAYS: Little.

ABSENT: White. Motion carried.

Moved by Laylin, seconded by Schwartz to direct the County Auditor to advertise for a public hearing to be held at 9:05 a.m. on Tuesday, August 13, 2019 in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed Ordinance No. 77-229 from a request submitted by David and Kris Martinson at 10721 Mark Road to rezone 2.9 acres from "A" Agriculture District to "A-R" Agricultural-Residential District in order to split off a home that was originally built on 35 acres to create an agricultural land trust. Motion carried.

Moved by Schwartz, seconded by Laylin to direct the County Auditor to advertise for a public hearing to be held at 9:07 a.m. on Tuesday, August 13, 2019 in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed Ordinance No. 77-230 from a request submitted by Ron and Jeane Rabune at 10615 Mark Road to rezone 2.9 acres from "A" Agriculture District to "A-R" Agricultural-Residential District in order to split off a home that was originally built on 35 acres to create an agricultural land trust. Motion carried.

Moved by Schwartz, seconded by Laylin to direct the County Auditor to advertise for a public hearing to be held at 9:09 a.m. on Tuesday, August 13, 2019 in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed Ordinance No. 77-231 from a request submitted by Scott and Julie Martinson at 10211 Mark Road to rezone 2.9 acres from "A" Agriculture District to "A-R" Agricultural-Residential District in order to split off a home that was originally built on 35 acres to create an agricultural land trust. Motion carried.

ANY REPORTS OR INFORMATION FROM THE BOARD. Schwartz said that he, Trelka, Waterloo Mayor Quentin Hart, State Representative Timi Brown-Powers and a representative from Waterloo Code Enforcement would hold a town meeting at Bonita Things at 6:00 pm on August 1.

On motion and vote the meeting adjourned.

Tom Little, Chair, Board of Supervisors

Grant Veeder, County Auditor