

BLACK HAWK COUNTY BOARD OF HEALTH MEETING

June 26, 2019

The meeting of the Black Hawk County Board of Health was called to order at 7:30 a.m. by Chair, Rev. Dr. Mary Robinson, in Room 420 of the Pinecrest Building, 1407 Independence Avenue, Waterloo, Iowa. Members present: Dr. Wesley Pilkington, Dr. Catherine Zeman, and Attorney Mike Treinen. Absent: Dr. Adam Roise and Vice-Chair, Bonnie Sadler. A quorum was met.

Others present: Briana Alexandres, Chris Corkery, Dr. Nafissa Cisse Egbuonye, Eileen Daley, Gabbi Dewitt, Terry Helinski, Kim Howard, Patti Humpal, Maddie Kemp, Ilsa Knivslund, Linda Laylin, Megan Olmstead, Jared Parmater, Joshua Pikora, Lori Rottinghaus, Toki Selby, Lisa Sesterhenn, Neal White, Robin Speicher Windolf.

Unless otherwise noted, all actions were approved unanimously.

I. Approval of Agenda – For Vote

Discussion: IIIV. Agenda will be amended to split Amendment 3 into Amendments 3 & 4 in item G, and the amount will stay the same.

Action: Dr. Pilkington moved, and Dr. Zeman seconded, to approve the amended agenda as discussed. Motion carried.

II. Approval of Minutes – For Vote

Discussion: Addition: Rev. Dr. Robinson requested that the minutes be amended by including the medical student's names in the introductions Agenda Item V for May 29, 2019. Ms. Olmstead will add names: Sara VanDorin, Kevin Lawrence, and David Wang.

Action: Dr. Zeman moved, and Dr. Pilkington seconded, to approve the May 29, 2019 Regular Meeting minutes with addition noted above. Motion carried.

III. Public Comments – No public comments

IV. Health Department Update was provided by Dr. Cisse Egbuonye

Summary of update:

- Joshua Pikora, the current Epidemiologist, has accepted the position of Manager of Disease Surveillance and Investigation, effective July 15, 2019. (Internal Promotion)
- The department is currently recruiting to fill the rest of its vacancies with Human Resources' assistance.
- Stakeholder convening reception for the MAPP process with Engaging Inquiry is being held today from 4:30 pm–6 pm at the University of Northern Iowa Commons Hall. The Health Department sent out 50 invitations and received 45 RSVPs for this event. A full-day workshop is scheduled for June 27, 2019. The purpose of this event to address the inequities here in Black Hawk County and to start building a mapping system to determine what issues of health inequity exist in the community with a variety of community stakeholders and the Health Department. Following this event will be a discussion on race, social justice, and what lenses we use to navigate our environment. The goal of this workshop is to determine what we need to do as a community to address the issues identified in this process. This process will help narrow down what is causing the inequities and what social determinates we need to focus on. Dr. Cisse Egbuonye's hope is that the community will really be involved in this process so the initiatives being administered will help to correctly identify the issues at hand in our community.
- Human Impact Partners will be here on July 30, 2019 (all staff training) and July 31, 2019 (stakeholders and key staff), that will be held at the Martin Luther King Adult Learning Center (Hawkeye Community College).
- NACCHO Conference: Dr. Cisse Egbuonye and Eileen Daley were selected to present at this conference the week of July 8, 2019 for their work on the systems thinking approach.

V. Branding & External Communication Plan*-For Vote

Discussion: Dr. Cisse Egbuonye stated that several bids were presented to the branding team (Health Department & Vice-Chair, Bonnie Sadler)

Mr. Treinen added that the insurance requirements would need to be attached and referenced under the indemnification section. Mr. Treinen has followed up with an e-mail to ensure the correct language is included.

Rev. Dr. Robinson requested more explanation on the footnote ("In order to reach some populations i.e. rural and/or low-income, we are recommending paper and face-to-face surveys. We will work with your organization to leverage volunteers and other services to assist with distribution. Any language translations will need to be provided by the Black Hawk County Health Department. Online surveys will be distributed to populations who have better access to technology.")

Brianna Alexandres from Cohesive responded that translation is something that Cohesive will work on making sure they can assist with this process but the actual translation services would have to be provided through the Health Department. Dr. Cisse Egbuonye added that as we work on the Community Health Needs Assessment, different methods of translation would have to be considered since we are not just translating a survey but also are having different conversations with different groups in the community.

Dr. Rev. Robinson stated that this process should be inclusive to accommodate several populations that are currently residing in the community.

Dr. Pilkington asked if the quotes include the website design or implementation. Dr. Cisse Egbuonye stated no it does not, but the bid from Cohesive was within the budgeted amount forecasted for branding in FY2019. The Branding Team will have a better idea of what the website should look like once the branding and communication plans have been implemented.

Action: Dr. Pilkington moved, and Dr. Zeman seconded, to approve the quote from Cohesive for a total amount of \$30,900 (Branding [\$25,900] and Communication Plan [\$5,000]). Motion Carried.

VI. Local Public Health Services Contract Unit Costs*-- For Vote

Discussion: No discussion.

Action: Dr. Pilkington moved, and Dr. Zeman seconded, to approve the proposed unit costs for the Local Public Health Services Grant for FY2020 as presented. Motion carried.

VII. Financials

A. Disbursements* – For Vote

Discussion: Patti Humpal provided an overview of the disbursements and explained some of the costs.

Dr. Zeman inquired on billboard costs. Ms. Humpal explained that the billboards were advertising vaccinations through the Maternal Child and Health state funded grant.

Rev. Dr. Robinson asked if the Health Department is coordinating transportation services for medical/dental appointments. Ms. Humpal stated that the MCOs are providing that service now since Medicaid is not being handled by the state any longer.

Action: Dr. Zeman moved, and Dr. Pilkington seconded, to approve to pay the bills as presented. Motion carried.

B. Patti Humpal presented the Financial Report as of 06/19/2019 to the Board.

Discussion: Rev. Dr. Robinson asked about current year to date capital expenses being at 261.18% of what was budgeted. Ms. Humpal stated only \$28,000 was budgeted for capital, and expenses that were approved by the board earlier (two vehicles, office furniture, and computers).

Dr. Zeman inquired about having \$700,000 in salary for positions that are not filled and whether there was any concern about that. Dr. Cisse Egbuonye stated that the Board of Supervisors are well aware of our re-structuring process and they have been supportive of the changes, so there are not any concerns at this time.

VIII. Grants and Contracts Memo-Consent Agenda* – *For Vote*

The following items will be acted upon by vote on a single MOTION, without separate discussion, unless someone from the board or the public requests that a specific item be considered separately.

- A. Grant Application (Renewal) FY2020, Grants to Counties, IDPH
- B. Memorandum of Understanding (New) 2019, School Based Nutrition Education, Northeast Iowa Food Bank
- C. Contract (Renewal) FY2020, 5889CRC10 Iowa Get Screened: Colorectal Cancer Program, IDPH
- D. Contract (Renewal) FY2020, 5880NB02 Care For Yourself-Breast Cancer and Cervical Cancer Screening Program, IDPH
- E. List Agreement (Renewal) 2019, Summer Food Health Inspections, IDOE (Iowa Dept. of Education)
- F. Memorandum of Agreement (Renewal), Home Care Aide Services & Skilled Home Health Nursing Services, Visiting Nursing Association
- G. Memorandum of Understanding (Amendment #3) 2019-TB03, Tuberculosis Direct Observed Therapy, IDPH
- H. Contract (Amendment #6) #5889MH03 FY2019, Community Based Programs of Maternal Health and Child & Adolescent Health, IDPH
- I. Contract (Amendment #2) FY2019, Hawkeye Community College and SuccessLink for Student Health Services
- J. Contract (Amendment #6) #5885BT407 FY2019, Emergency Response Multi-Year Program, IDPH

Discussion: Item G was split into two amendments for the same total amount. Mr. Treinen stated this is okay to note in the minutes as amended with a clarification included that this will now be Amendments 3 & 4 for the same amount.

Action: Dr. Zeman moved, and Dr. Pilkington seconded, to approve items A-J as presented on the grants and contracts memo, with the addition of Amendment 4 to be included with Item G. Motion carried.

IX. Approval for Request for Proposal: Outreach for Mammography Screening within the African American Community* For Vote

Discussion: Ms. Daley provided a summary of the Request for Proposal. This is an extension of the Care For Yourself Grant Funding (IDPH), in which the department is proposing to pass through some funding to the community. A staff liaison will be present at facilitation and engagement occurring in the community. IDPH approved up to \$5,000 with one or up to two entities.

Mr. Treinen approved the RFP as is since no direct services will be provided.

Dr. Zeman inquired if there were any specific restrictions or qualifications for applications.

Ms. Daley stated that the proposal requirements are as follows:

- Non-profit status
- Current partnerships have priority

Mr. Treinen added that the Health Department will only have to submit to this to three entities as long as it is under \$25,000.

Rev. Dr. Robinson asked how will the entities be made aware of the RFP.

Gabbie Dewitt stated that a community partner meeting email goes out to about 50 people, so an email can go out to make them aware of the opportunity. Ms. Dewitt stated that if anyone needs assistance applying, she is more than willing to help and will make sure she makes herself available.

Dr. Pilkington stated that it is important to have discussions with the community groups to make them aware of the opportunity.

Dr. Cisse Egbuonye added that they might publish this in the newspaper or other public formats just to ensure that the Health Department is being inclusive of the whole community.

Eileen Daley stated that the proposals are due by Labor Day and that she will review final proposals with the board in September.

Action: Dr. Zeman moved, and Dr. Pilkington seconded, to approve the request for proposal to establish a community partnership located in Black Hawk County to provide mammography screenings within the African American community for \$5,000. Funding will be provided by the Care For Yourself Breast and Cervical Cancer Screening Services (IDPH). Motion carried.

X. Approval of Stipend for Data Collection for Community Needs Assessments* For Vote

Discussion: Dr. Rev. Robinson and Dr. Zeman are supportive of this initiative and would like to commend the Health Department for paying for services at an appropriate living wage. It is often expected of these populations to work their regular job and then to volunteer their time for these projects but other entities are receiving pay for the same work.

Action: Dr. Zeman moved, and Dr. Pilkington seconded, to approve paying a stipend (\$15/hour or \$15/survey administered) for data collection for the Community Health Needs Assessments, at a projected total of \$1,500. Motion carried.

XI. For Information Only

A. Communicable Disease Update*

Joshua Pikora, Epidemiologist provided an update on communicable disease. Mr. Pikora provided a summary handout to the board.

Sexually Transmitted Diseases

- STD rates continue to rise and on an upward trend
- Final rates were published in April 2018
- Gonorrhea: from 2016 to present, rates have almost doubled in the state, across the country, and in Black Hawk County
 - Possible reasons for increase: extragenital site testing and increased transmissions

Seasonal Trends

- Vector-borne diseases and enteric diseases peak during the summer months. No West

Nile Virus activity detected in Iowa as of 6/14/19.

- Tick Surveillance
 - IDPH launched an animal tick surveillance program in March.
 - Test kits are sent out to veterinarians to submit ticks collected from animals to identify species.
 - No human surveillance program or testing of tick for diseases is currently available, but may be included in future program updates.

Measles

- Some cases are occurring around the US, including outbreaks and a couple of cases in Iowa (due to international travel). No outbreaks have been detected in Iowa.

Ebola

- An outbreak has declared in the Democratic Republic of the Congo in August of 2018. There are no signs of it slowing down; there were two cases that crossed the border into Uganda. The World Health Organization (WHO) has met several times and still have declined to declare the outbreak a Public Health Emergency because of additional undue sanctions and restrictions on the Congo. The United States has updated their support.

Dr. Zeman mentioned an article that was published 2-3 weeks ago about a new vaccination and treatment that may be helping the Ebola breakout in the Congo.

Dr. Zeman added that it takes a while to produce a vaccine that actually works. Dr. Pilkington stated that they are still working on vaccines from the 2014--2015 outbreak in the Congo. Rev. Dr. Robinson expressed serious concern that not enough is being done to stop this outbreak from spreading.

Mr. Pikora confirmed that the World Health Organization is monitoring the Congo outbreak very closely.

- Outbreaks due to Salmonella backyard poultry flocks
 - Several strains of Salmonella have been related to the outbreak.
 - There are extra outbreak questions on the questionnaire asking if the person has any contact with poultry in the environment, if they have purchased, feeding and watering, cages, direct contact holding, kissing, snuggling.

B. Added Item: Introduction of Interns:

Eileen Daley introduced Ilsa Knivsand from Luther College Bachelor of Nursing program. Ms. Knivsand's focus will be in the 1st Five Healthy Mental Development program.

Terry Helinski introduced Maddie Kemp from University of Iowa, Public Health Master's Program. Ms. Kemp will be assisting with the Community Needs Health Assessment and the Health Improvement Plan.

C. Board of Supervisors Update-Linda Laylin was not in attendance but asked Rory Gieving (Superintendent of Maintenance for Black Hawk County) to attend and provide an update on the Pinecrest facility.

Mr. Gieving provided updates on Pinecrest Facility:

- Active Shooter training occurred on June 2019 from the Black Hawk County Sheriff department. It received a lot of good feedback and was part classroom and part active scenarios training. Attendance was good.
- New tables and chairs have been ordered for the conference rooms. Delivery may take a little longer due to the steel tariffs.
- Security door access systems are being added. Basement now will have a badge

- access from the elevator. This will help with increasing security in the building.
- Restrooms remodeled on 1st floor has been completed and now is fully ADA accessible (the only ones in the Pinecrest Facility)
- Grin & Grow Daycare closed their operations at the Pinecrest building this summer. The Veteran's Affairs will be moving to the Grin & Grow area. That may potentially open up some clinic options on the 1st Floor where the Veteran's Affairs office is currently located for the Health Department. Mr. Gieving stated an architect firm will be hired to come in to draw up some plans, including the Health Department in what that could look like and be ready for next year's budget.

Rev. Dr. Robinson asked if the only ADA bathrooms are on 1st Floor. Mr. Gieving confirmed that this is the case, and that all of the other restrooms meet ambulatory compliance guidelines. The building is only required to have at least one set of restrooms that are ADA compliance.

Rev. Dr. Robinson inquired on the front door security. Mr. Gieving stated that the front door already has fob access point security and it automatically opens at 6:30 am and locks down automatically at 5 pm.

Dr. Cisse Egbuonye added that in the future with the potential extended clinic hours, security at the front door may need to be increased, but that the department will deal with this as the remodels happen.

Mr. Gieving added that just adding restricted access for each wing door except the 5th Floor has significantly increased the security of the building.

- XII. Date of Next Regular Board of Health Meeting: July 24, 2019 at 7:30 a.m. – Room 420, Pinecrest Building, 1407 Independence Ave., Waterloo, Iowa.

Dr. Pilkington stated he would not attend due to vacation.

- XIII. Adjournment – Dr. Pilkington moved, and Dr. Zeman seconded, to adjourn the meeting. Motion carried. The meeting adjourned at 8:33 a.m.

Respectfully Submitted,


Megan Olmstead, Secretary


Rev. Dr. Mary Robinson, Chair