

Waterloo, Iowa May 28, 2019

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Linda Laylin, Chris Schwartz, Dan Trelka, Craig White and Tom Little, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by White, seconded by Laylin that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

Schwartz moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

18548	COLLECTION SVC CTR	oth pay	1,056.70
18549	IRS	fed pay	55,939.80
18550	SSA	fica	94,205.76
18553	BHC SHERIFF	oth pay	372.89
18554	CEDAR VALLEY UNITED WAY	oth pay	92.50
18557	MEYER, BRITTANI	svc	13.50
18558	ACES	svc	20,404.00
18560	BICKLEY, MARK	svc	225.00
18561	BLACK HILLS ENERGY	util	150.00
18563	C&S REAL ESTATE	rent	225.00
18564	CBM MANAGED SVCS	food	9,968.68
18565	CDW GOVERNMENT INC	eq	45.18
18566	CITY OF CEDAR FALLS	fuel	73.38
18567	CHIEF	supl	109.99
18568	COTT SYSTEMS	svc	3,300.00
18569	COURIER THE	publ	395.99
18571	DUNCAN, TARA	svc	455.00
18572	DWD INVESTMENTS	rent	250.00
18574	FULLER, ANGELA	svc	210.00
18575	GBM PROPERTY MGMT	rent	850.00
18577	INTERSTATE ALL BATTERY CTR	supl	28.20
18578	IRISH REPORTING	svc	249.75
18582	MATT PARROTT/STOREY KENWORTHY	supl	414.40
18584	METRO INVESTMENTS MULTI UNIT	rent	225.00
18585	NORTHLAND PRODUCTS CO	supl	135.30
18586	RITE PRICE OFFICE SUPL INC	supl	545.91
18588	STERICYCLE INC	svc	311.61
18589	STRAND JEANNE	svc	210.00
18590	WEBER PAPER CO	supl	240.54
18593	HARDEN KAREEN	misc	72.00
18594	KLUS, KATHERINE	reimb	49.99
18595	SCHMITZ MONICA I	mil	195.39
18596	VAN MEETEREN BRIAN	reimb	125.00
314288	AFLAC	ins	2,030.22
314289	AFSCME IOWA COUNCIL 61	oth pay	623.96
314290	COMMUNITY HEALTH CHARITIES IA	oth pay	8.00
314291	FIDELITY SECURITY LIFE INS CO	ins	2,235.98
314292	IUPAT DISTRICT COUNCIL 81	oth pay	674.45
314293	MADISON NATL LIFE INS	ins	479.50
314294	NATIONWIDE RETIREMENT SOLUTIONS	def com	5,400.00
314295	NATIONWIDE RETIREMENT SOLUTIONS	def com	1,562.50
314297	PECU	oth pay	24,056.50
314298	RADIUS GLOBAL SOLUTIONS	oth pay	120.29
314299	TEAMSTERS LOCAL UNION #238	oth pay	3,069.48
314300	TRANSWORLD SYSTEMS INC	oth pay	166.24
314301	ABD PROPERTY MGMT	rent	1,076.00

314302	AC INVESTMENTS	rent	411.29
314303	ADVANCE AUTO PARTS	prts	0.95
314304	AMAZON CAPITAL SVCS INC	eq	709.03
314305	APCO INTERNATIONAL INC	svc	20.00
314306	AUDITOR STATE OF IA	svc	850.00
314308	BILL COLWELL FORD INC	prts/lbr	331.00
314310	BREMER CO	svc	36.00
314312	CAMPBELL SUPL WLOO	supl	97.96
314313	CARVER, DEBORAH	ref	98.70
314314	CF UTILITIES	util	302.90
314318	CENTURYLINK	tel	1,559.16
314319	CENTURYLINK	tel	457.35
314320	CENTURYLINK	tel	87.88
314321	CENTURYLINK	tel	89.13
314324	COST ADVISORY SVCS INC	alloc	8,900.00
314326	D&M INVESTMENTS	rent	250.00
314327	DOLLESLAGER RICK	svc	400.00
314330	EPM IOWA	rent	275.00
314331	ESCAPE CEDAR VALLEY	educ	1,300.00
314332	EVELAND JOHN	rent	821.00
314334	GARGANO WCMEI, MARK	svc	300.00
314337	GREENRIDGE APTS	rent	447.00
314339	HAWKEYE ALARM & SIGNAL CO	svc	630.00
314340	HENRY CO SHERIFF	svc	33.50
314341	HN PROPERTIES C/O EDGE RPM	rent	225.00
314342	IN THE LOOP PROPERTIES	rent	175.00
314343	INTOXIMETERS INC	supl	166.25
314344	IA ASSOC OF CO COMMISSIONERS & VETERAN	dues	50.00
314345	IA COUNTIES INFO TECH	dues	50.00
314346	IA LAW ENFORCEMENT ACADEMY	educ	700.00
314347	JOHNSON , LINDA	svc	197.00
314348	JOHNSON CO	svc	8.04
314349	KOBLISKA VINCE M	rent	200.00
314350	LA PORTE CITY UTILITIES	util	117.40
314353	MCCARTER JOHN L	svc	46.00
314355	MERCYONE NE IA CLINIC	svc	832.00
314356	METRO INVESTMENTS	rent	225.00
314361	MID AMERICAN ENERGY	svc	11.28
314376	MID AMERICAN ENERGY	util	8.59
314377	MID AMERICAN ENERGY/SPEC ACCT	util	588.31
314378	MIDWEST BUILDINGS INC	bldg	38,125.00
314379	MODERN MARKETING INC	svc	429.42
314382	OLSON, STACI	svc	50.00
314383	ORTMAN HOLLY	svc	10.50
314384	PARROT FILMS CO	svc	280.00
314387	PROSHIELD FIRE PROTECTION	svc	1,076.50
314390	SCHNEIDER MELISSA	rent	225.00
314392	SHINDIGG PHOTOGRAPHY	svc	35.00
314393	SHRED-IT USA	svc	16.23
314395	US POST OFFICE	svc	151.06
314396	UNITY POINT - ALLEN HOSP	svc	246.00
314398	US CELLULAR	svc	233.05
314399	VERIZON WIRELESS	data	92.91
314400	CITY OF WATERLOO	misc	10,824.27
314401	WLOO WATER WORKS	wtr	461.39
314402	WINDSTREAM IOWA COMMUNICATIONS	tel	3,257.25
314403	DOLAN HEATHER	food	308.00
314404	HOLBACH, ZACH	food	65.00

GENERAL SUPPLEMENTAL FUND

18549	IRS	fed pay	373.26
18550	SSA	fica	847.04

18580	LAW OFFICE OF CHRISTINA SHRIVER	svc	228.00
314295	NATIONWIDE RETIREMENT SOLUTIONS	def com	330.00
314402	WINDSTREAM IOWA COMMUNICATIONS	tel	9.30

COUNTY SERVICES FUND

18549	IRS	fed pay	1,522.41
18550	SSA	fica	2,941.24
18554	CEDAR VALLEY UNITED WAY	oth pay	10.00
18592	BATES, FELICIA	reimb	2,665.52
314288	AFLAC	ins	6.16
314291	FIDELITY SECURITY LIFE INS CO	ins	108.36
314292	IUPAT DISTRICT COUNCIL 81	oth pay	4.86
314293	MADISON NATL LIFE INS	ins	7.90
314294	NATIONWIDE RETIREMENT SOLUTIONS	def com	177.50
314391	SHELTON, BECKY	reimb	435.98
314402	WINDSTREAM IOWA COMMUNICATIONS	tel	79.72

RURAL BASIC FUND

18549	IRS	fed pay	4,479.99
18550	SSA	fica	7,245.70
314288	AFLAC	ins	188.46
314291	FIDELITY SECURITY LIFE INS CO	ins	153.84
314293	MADISON NATL LIFE INS	ins	16.25
314294	NATIONWIDE RETIREMENT SOLUTIONS	def com	125.00
314297	PECU	oth pay	4,379.00
314299	TEAMSTERS LOCAL UNION #238	oth pay	650.00

SECONDARY ROADS FUND

18549	IRS	fed pay	7,163.90
18550	SSA	fica	12,463.28
18554	CEDAR VALLEY UNITED WAY	oth pay	25.00
18558	ACES	svc	22.50
18559	ASPRO INC	supl	319.68
18562	BMC AGGREGATES	supl	41,072.84
18570	D&D TIRE INC	eq rpr	197.00
18573	E CENTRAL IA RURAL ELEC	util	23.75
18576	HARMS OIL CO	fuel	16,527.00
18585	NORTHLAND PRODUCTS CO	supl	283.93
18587	SCOTS SUPL CO INC	supl	8.49
314288	AFLAC	ins	65.70
314291	FIDELITY SECURITY LIFE INS CO	ins	461.52
314293	MADISON NATL LIFE INS	ins	65.70
314294	NATIONWIDE RETIREMENT SOLUTIONS	def com	230.00
314295	NATIONWIDE RETIREMENT SOLUTIONS	def com	25.00
314296	POLK CO SHERIFF	oth pay	374.72
314297	PECU	oth pay	1,730.50
314299	TEAMSTERS LOCAL UNION #238	oth pay	1,305.00
314304	AMAZON CAPITAL SVCS INC	eq	38.60
314307	BENTONS READY MIXED CONCRETE INC	supl	1,130.50
314309	BHC LANDFILL	svc	18.00
314311	C & H GOVERNMENT	eq	3,703.52
314312	CAMPBELL SUPL WLOO	supl	62.49
314318	CENTURYLINK	tel	52.00
314322	CENTURYLINK	tel	180.66
314323	CINTAS CORP	svc	33.06
314325	CROSS DILLON TIRE	eq	3,375.00
314328	DONS TRUCK SALES INC	prts	344.70
314329	E CENTRAL IA COOP	util	991.75

314333	FIFTH ST TIRE INC	eq	438.11
314335	CITY OF GILBERTVILLE	util	68.54
314336	GRACIOUS FOOD	fuel	348.04
314338	HAALA INDUSTRIES INC	eq	4,629.00
314351	LA PORTE MOTOR SUPL INC	supl	105.54
314358	MID AMERICAN ENERGY	util	11.22
314380	MUTUAL WHEEL CO	prts	334.57
314381	NAPA AUTO PARTS	prts	925.74
314385	PAUL NIEMANN CONSTRUCTION	supl	94.96
314388	RAPIDS REPRODUCTIONS INC	supl	104.20
314389	RYDELL CHEV INC	prts	238.22
314396	UNITY POINT - ALLEN HOSP	svc	56.00
314400	CITY OF WATERLOO	fuel	226.25
314402	WINDSTREAM IOWA COMMUNICATIONS	tel	30.33

JAIL COMMISSARY FUND

18549	IRS	fed pay	98.94
18550	SSA	fica	202.66
18579	KEEFE SUPL CO	food	4,222.74
18581	MARTIN BROS DIST CO	eq	589.00
18583	MCKEE FOODS	food	39.36
314397	US CELLULAR	svc	720.11

CONSERVATION TRUST FUND

314304	AMAZON CAPITAL SVCS INC	eq	422.14
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TECHNOLOGY EQUIPMENT FUND

314394	TYLER TECHNOLOGIES	svc	312.50
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RURAL SEWER FUND

314362	MID AMERICAN ENERGY	util	15.16
314363	MID AMERICAN ENERGY	util	45.34
314364	MID AMERICAN ENERGY	util	27.05
314365	MID AMERICAN ENERGY	util	30.26
314366	MID AMERICAN ENERGY	util	18.97
314367	MID AMERICAN ENERGY	util	29.28
314368	MID AMERICAN ENERGY	util	17.32
314369	MID AMERICAN ENERGY	util	17.21
314370	MID AMERICAN ENERGY	util	20.84
314371	MID AMERICAN ENERGY	util	14.46
314372	MID AMERICAN ENERGY	util	14.33
314373	MID AMERICAN ENERGY	util	12.16
314374	MID AMERICAN ENERGY	util	19.96
314375	MID AMERICAN ENERGY	util	13.10

INSURANCE TRUST FUND

18551	NAVITUS HEALTH SOLUTIONS	ins	11,365.60
18552	NAVITUS HEALTH SOLUTIONS	ins	2,620.80
18556	PREFERRED ONE INS CO	ins	100,095.69

FLEXIBLE SPENDING FUND

18555	EMPLOYEE BENEFITS CORP	flx sp	1,550.11
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SOLID WASTE ADMIN FUND

18549	IRS	fed pay	1,148.04
18550	SSA	fica	1,422.28

E911 SERVICE COMMISSION FUND

18573	E CENTRAL IA RURAL ELEC	util	130.66
314315	CENTURYLINK	tel	1,472.52
314317	CENTURYLINK	tel	43.80
314357	MID AMERICAN ENERGY	util	240.65
314359	MID AMERICAN ENERGY	util	196.66
314360	MID AMERICAN ENERGY	util	195.44

EMERGENCY MANAGEMENT FUND

18549	IRS	fed pay	342.27
18550	SSA	fica	575.60
18554	CEDAR VALLEY UNITED WAY	oth pay	3.00
314291	FIDELITY SECURITY LIFE INS CO	ins	8.36
314294	NATIONWIDE RETIREMENT SOLUTIONS	def com	50.00
314315	CENTURYLINK	svc	59.50
314316	CENTURYLINK	svc	528.51
314354	MEDIACOM	svc	136.90

COUNTY ASSESSOR FUND

18549	IRS	fed pay	2,287.01
18550	SSA	fica	4,814.74
18554	CEDAR VALLEY UNITED WAY	oth pay	1.00
18591	WELLMARK	ins	11,840.31
314291	FIDELITY SECURITY LIFE INS CO	ins	93.64
314293	MADISON NATL LIFE INS	ins	53.05
314294	NATIONWIDE RETIREMENT SOLUTIONS	def com	1,445.00
314295	NATIONWIDE RETIREMENT SOLUTIONS	def com	145.00
314297	PECU	oth pay	2,421.00
314352	MARCO INC	maint	185.23
314386	PICTOMETRY INTERNATIONAL CORP	sftwr	104,486.00
314400	CITY OF WATERLOO	fuel	52.44
314402	WINDSTREAM IOWA COMMUNICATIONS	tel	84.50

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None.

Resolution adopted.

White moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that Country View Care Facility be authorized and directed to ISSUE CHECKS, against the various settlements of such claims as allowed:

COUNTRY VIEW ENTERPRISE FUND

23374	BK FLOORING	rpr	2,885.00
23375	RESIDENT REFUND	ref	16.00
23376	RESIDENT REFUND	ref	1,192.00
23377	RESIDENT REFUND	ref	134.00
23378	RESIDENT REFUND	ref	1,683.96

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None.

Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said the May 22 meeting on the Grundy Road project was well attended and resulted in a good exchange of information. The Raymond Road overpass on Highway 20 is closed today for reconstruction and will remain closed for 6-8 weeks. She acknowledged that this will add to other delays on Highway 20. Marquis Road asphalt paving should finish this week.

Moved by White, seconded by Schwartz that the MINUTES of the Board Meeting held May 21, 2019 and May 22, 2019 be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

White moved the following RESOLUTION seconded by Schwartz.

- A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR
 - 1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None submitted)
 - 2. The CERTIFICATE OF INSURANCE for Blackhawk Automatic Sprinklers and MP Nexlevel.
- B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR
 - 1. The MANURE MANAGEMENT PLAN (MMP) update submitted by Harold Sorensen Facility ID# 65330 located in Black Hawk Township, Section Eight (8) at 7305 Ranchero Road, Cedar Falls, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
 - 2. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Kelly Green-MP Nexlevel, LLC, Grimes, Iowa for placement of underground copper drop wire on County right-of-way at 8411 Kimball Ave. as recommended by Catherine Nicholas, County Engineer.
- C. TO APPROVE AND DIRECT THE CHAIR TO SIGN
 - 1. The CERTIFICATE OF COST ALLOCATION PLAN for Black Hawk County for recovered administrative expenses for FY20 be approved and direct the Chair to sign for same as recommended by Cost Advisory Services, Inc., (CAS, Inc.) Johnston, Iowa.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

CONSENT AGENDA ENDS

White moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the COMMUNITY SERVICE AGREEMENT between Black Hawk County and the Eastside Ministerial Alliance (EMA), Jesse Cosby Neighborhood Center and Operation Threshold to establish requirements that each agency shall comply with to be entitled to allocate designated funds to eligible Black Hawk County residents applying for shelter and energy assistant effective July 1, 2019 through June 30, 2020 be approved and direct the Chair to sign for same as recommended by Bob Lincoln, County Social Services (CSS) Administrator.

Little asked if this annual agreement has an increase. Koleen Schipper of CSS said there is a 3% increase.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the BEST BID received from T&C Cleaning d/b/a Fresh Start Cleaning for Janitorial Services for the annual amount of \$230,000.00 (bids opened 5/21/19) be approved and for the Chair to sign the contract conditional to the receipt of the Certificate of Insurance as recommended by Rory Geving, Maintenance Superintendent.

Little asked if this represented an increase over the previous contract. Geving said it does not, and the successful bidder is the current provider, who has held the contract for about five years. He said he is impressed that they aren't afraid to invest in equipment to make them more efficient, citing a carpet cleaning machine and a wax stripper.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED to approve the AMENDMENT to the list of financial institutions to be depositories of Black Hawk County funds in conformance with all applicable provisions of §12B and §12C of the *Code of Iowa* in amounts not to exceed the maximum deposits approved for each respective financial institution as submitted.

County Treasurer Rita Schmidt said that the amendments include a few minor changes, with three of five Country View accounts being closed (the other two will be closed later) and the University of Iowa Community Credit Union changing its name due to a new law to GreenState Credit Union.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

White moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED to designate the submitted named financial institutions as 2019 DEPOSITORIES of Black Hawk County funds in conformance with all applicable provisions of §12B and §12C of the *Code of Iowa* in amounts not to exceed the maximum approved for each respective financial institution as submitted.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

Moved by Laylin, seconded by Schwartz that the PERSONNEL REQUISITION for an Office Specialist Pay Grade 8, (full time) in the Sheriff's Office effective June 3, 2019 be approved, as recommended by Tony Thompson, County Sheriff. Motion carried.

Moved by Schwartz, seconded by Laylin that the REVISIONS to the County Insurance Policy, Paid Time Off Policy, and the Holiday Policy that were approved at the May 21, 2019 Board of Supervisors meeting be made effective July 1, 2019. Motion carried.

ANY REPORTS OR INFORMATION FROM THE BOARD. Schwartz said that he took part in the first meeting of a coalition formed by the National Association of Counties to promote the 2020 census in counties. White said that the Memorial Day parade was cancelled due to weather but a well-attended ceremony was held at Memorial Hall.

On motion and vote the meeting adjourned.

Tom Little, Chair, Board of Supervisors

Grant Veeder, County Auditor