

Waterloo, Iowa May 7, 2019

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Linda Laylin, Chris Schwartz, Dan Trelka, Craig White and Tom Little, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Laylin, seconded by Schwartz that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

PUBLIC COMMENTS. Mike Butler said that the Cedar Falls Veterans of Foreign Wars post wants to put a Gold Star Family memorial at the Cedar Falls Veterans Park, and is looking for support.

The Board of Supervisors acknowledged the following employees for years of service: Angela M. Graham of the Health Department for 20 years of service; Christine L. Griffith of the Attorney's Office for 30 years of service.

Laylin moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

18384	IPERS	ipers	215,169.12
18387	IA DEPT OF REV	state pay	26,504.89
18391	ADVANCED SYSTEMS INC	svc	116.60
18395	BICKLEY, MARK	svc	1,450.00
18398	BMC AGGREGATES	supl	3,519.87
18399	BREMER CO SHERIFF	svc	29.50
18400	CBM MANAGED SVCS	food	10,099.80
18401	CDW GOVERNMENT INC	supl	103.77
18402	COURIER	publ	936.61
18403	DUNCAN, TARA	svc	595.00
18404	FASTENAL CO	supl	332.36
18406	FULLER, ANGELA	svc	1,400.00
18408	IA REGIONAL UTILITIES ASSOC	wtr	169.89
18409	LA PORTE CITY PRINTING & DESIGN	publ	1,443.86
18410	MAIL SVCS	supl	4,012.04
18411	MARCO INC	svc	141.74
18413	MARTIN REALTORS INC	rent	275.00
18414	MATT PARROTT/STOREY KENWORTHY	supl	111.12
18416	MEADOW RIDGE WLOO	rent	475.00
18417	MENARDS WLOO	supl	315.73
18419	PPG ARCHITECTURAL FINISHES INC	supl	468.55
18421	RITE PRICE OFFICE SUPL INC	supl	2,118.10
18422	ROCK STAR REAL ESTATE LLC	rent	250.00
18423	SANDEES LTD	supl	13.20
18425	T&C CLEANING INC	svc	19,166.66
18426	THE SCOOP FEED & SUPL	supl	126.59
313951	ADVANCE AUTO PARTS	eq	241.84
313952	ADVANCED BUSINESS SYSTEMS INC	supl	35.95
313953	AFRO AMERICAN COMMUNITY	svc	258.00
313954	AMAZON CAPITAL SVCS INC	supl	255.26
313955	AT&T	svc	231.32
313957	CAMPBELL SUPL WLOO	supl	97.96
313958	CF UTILITIES	data	597.41
313959	CF UTILITIES	util	45.57
313960	CF UTILITIES	util	94.61
313963	COAST TO COAST COMPUTER PRODUCTS	supl	1,367.57
313966	COURIER	publ	1,043.00
313968	DUBUQUE CO	svc	41.00
313970	FEDEX	svc	294.75
313971	FORBES KIM	mil	19.50
313972	GIBSON SPECIALTY CO	supl	12.00

313973	GLAXOSMITHKLINE	supl	1,511.50
313974	GOVERNMENT FORMS AND SUPPLIES	supl	2,010.00
313975	HEADSETS.COM	supl	10.65
313976	HENRY CO SHERIFF	svc	30.50
313978	HOLIDAY INN DES MOINES AIRPORT	educ	854.56
313979	IACE FIVE SEASONS MOBILE HOME PARK	rent	200.00
313981	IA STATE ASSOC OF CO AUDITORS	educ	125.00
313982	JOHNSON CO	svc	38.18
313985	LINN CO	svc	390.77
313987	MERCYONE NE IA	svc	1,268.00
313988	METRO INVESTMENTS	rent	200.00
313994	PAKOR INC	supl	281.10
313995	PITNEY BOWES	eq lse	1,172.70
313997	PUBLIC HEALTH ACCREDITATION BOARD	educ	850.00
313998	QUALITY CONCRETE CONSTRUCTION	rent	575.00
313999	R&S PROPERTY MGMT INC	rent	225.00
314000	REEDY MIKE	rent	225.00
314001	RICOH USA INC	svc	647.44
314002	ROGER SMITH CONSTRUCTION	svc	2,950.00
314003	RUSSELL LAMSON LTD PARTNERSHIP	rent	200.00
314005	SARTORI MEML HOSPITAL INC	reimb	893.26
314006	SHRED MASTER INC	svc	126.14
314007	SPEE DEE DELIVERY SVC INC	svc	133.00
314008	STEW HANSEN DODGE	mtr veh	24,350.81
314010	US POST OFFICE	svc	6,900.00
314011	US POSTAL SVC	svc	5,200.00
314015	WLOO WATER WORKS	wtr	5,610.09
314016	WLOO WATER WORKS	wtr	100.00
314017	WERTJES UNIFORMS	supl	702.59
314018	WICKHAM FRANK	rent	200.00
314019	WINNEBAGO COUNCIL, BOY SCOUTS OF AMERICA	misc	400.00
314020	XEROX CORP	svc	116.92
314021	XEROX CORP	svc	118.65

GENERAL SUPPLEMENTAL FUND

18384	IPERS	ipers	1,837.64
18387	IA DEPT OF REV	state pay	239.00
18428	VEEDER GRANT	mil	44.46
313996	POLK CO SHERIFF	svc	126.49
314004	SAILER LAW	svc	1,735.20

COUNTY SERVICES FUND

18384	IPERS	ipers	6,430.15
18387	IA DEPT OF REV	state pay	889.61

RURAL BASIC FUND

18384	IPERS	ipers	19,215.52
18387	IA DEPT OF REV	state pay	2,001.50
314014	CITY OF WATERLOO	svc	7,492.08

SECONDARY ROADS FUND

18384	IPERS	ipers	27,233.81
18387	IA DEPT OF REV	state pay	3,806.00
18392	ALTORFER INC	supl	243.54
18393	ANTON SALES	prts	766.94
18394	ASPRO INC	supl	113.85

18396	BLACK HILLS ENERGY	fuel	179.00
18397	BLACKSTRAP INC	supl	2,940.56
18398	BMC AGGREGATES	supl	29,954.94
18405	FIX TIRE CO	prts	16.99
18407	INRCOG	svc	3,611.95
18408	IA REGIONAL UTILITIES ASSOC	util	46.56
18418	NORTHLAND PRODUCTS CO	prts	90.00
18424	SUPERIOR WELDING SUPL	prts	380.12
313950	A & B CONSTRUCTION LTD	svc	3,088.20
313954	AMAZON CAPITAL SVCS INC	eq	1,028.95
313956	BENTONS READY MIXED CONCRETE INC	supl	1,130.50
313961	CENTURYLINK	tel	45.86
313962	CINTAS CORP	svc	57.40
313964	CONSOLIDATED ENERGY HARTLAND	fuel	1,787.57
313965	CONSTRUCTION MATERIALS INC	prts	652.00
313967	DONS TRUCK SALES INC	eq	324.83
313969	DUNKERTON COOP ELEVATOR	supl	282.80
313977	HIWAY PRODUCTS INC	eq	3,976.34
313980	IA DEPT OF NATURAL RESOURCES	svc	100.00
313983	LA PORTE CITY UTILITIES	util	331.81
313984	LA PORTE MOTOR SUPL INC	supl	110.00
313986	LPC CONNECT	tel	38.29
313989	MID AMERICAN ENERGY	util	19.66
313990	MID AMERICAN ENERGY	utl	31.13
313991	MID AMERICAN ENERGY	util	143.35
313992	MITCHELL1	svc	220.00
313993	NAPA AUTO PARTS	prts	199.98

RESOURCE/ENHANCE/PROTECT FUND

314009	TITLE SVCS CORP	svc	230.00
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RECORDER'S RECORD MGT FUND

18421	RITE PRICE OFFICE SUPL INC	supl	13.05
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JAIL COMMISSARY FUND

18384	IPERS	ipers	435.40
18387	IA DEPT OF REV	state pay	29.00
18412	MARTIN BROS DIST CO	eq	795.00
18415	MCKEE FOODS	food	86.34

EMA RADIO SYSTEM-CAP FUND

18420	RACOM CORP	svc	640,737.25
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CAPITAL IMPROVEMENT PLAN FUND

314022	YOUNG PLBG & HEATING CO	svc	56,710.00
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RURAL SEWER FUND

18427	URBAN SVCS	svc	1,045.00
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INSURANCE TRUST FUND

18385	EMPLOYEE BENEFITS CORP	ins	72.00
18388	NAVITUS HEALTH SOLUTIONS	ins	26,522.61
18390	PREFERRED ONE INS CO	ins	121,639.08

SELF INSURED/OFFICE EQ REP FUND

313952	ADVANCED BUSINESS SYSTEMS INC	eq rpr	265.00
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FLEXIBLE SPENDING FUND

18386	EMPLOYEE BENEFITS CORP	flx sp	234.60
18389	EMPLOYEE BENEFITS CORP	flx sp	1,697.83

SOLID WASTE ADMIN FUND

18384	IPERS	ipers	1,914.21
18387	IA DEPT OF REV	state pay	416.00

EMERGENCY MANAGEMENT FUND

18384	IPERS	ipers	1,199.48
18387	IA DEPT OF REV	state pay	165.00
18391	ADVANCED SYSTEMS INC	svc	45.96
18414	MATT PARROTT/STOREY KENWORTHY	supl	91.52
314012	US BANK	misc	5.00

COUNTY ASSESSOR FUND

18384	IPERS	ipers	8,985.46
18387	IA DEPT OF REV	state pay	1,133.00
314013	VISA	misc	12.25

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said that gravel roads are still very poor in many areas. She said a public hearing will be held on May 27 at 6:30 pm to discuss the Grundy Road improvement project at the Zion Lutheran Church at 5831 Grundy Road. White said if it keeps raining the venue should be moved.

Moved by White, seconded by Laylin that the MINUTES of the Board Meeting held April 30, 2019 be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

White moved the following RESOLUTION seconded by Schwartz.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.

Transfer from Fund	Amount	Transfer to Fund	Amount
EMERGENCY MANAGEMENT	80.50	911	80.50

2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

NAME, DEPT.	POSITION	FROM	TO	DATE	CHANGE
RECORDER, Sandie Smith					
MASSINA, JOLENE R	ADMINISTRATIVE AIDE I	19.78	20.68	4/22/2019	SUCCESSFUL BIDDER
ATTORNEY, Brian Williams					
ROBINSON, DARIUS P	ASSISTANT COUNTY ATTORNEY	29.72	31.17	4/21/2019	ANNUAL STEP INCREASE
ENGINEER, Cathy Nicholas					

ROBERTS, JASON W	LABORER / EQUIP OP II	23.04	24.39	4/22/2019	SUCCESSFUL BIDDER
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3. The CERTIFICATE OF INSURANCE for Clapsaddle-Garber Assoc., Don Gardner Construction, Friends of Gilbertville Depot, and Wilson Restaurant Supply.
- B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR
 1. The MANURE MANAGEMENT PLAN (MMP) update submitted by Porkhaven Farms Facility ID# 60634 located in Lincoln Township, Section One (1) at 9115 Holmes Road, Hudson, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
- C. TO APPROVE AND DIRECT THE CHAIR TO SIGN
 1. The FIREWORKS PERMIT request by John Sheehan for May 11, 2019, to be held at the Rotary Reserve, 5932 North Union Road, Cedar Falls, with Pyrotechnics done by John Sheehan.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

CONSENT AGENDA ENDS

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the EXTENSION AGREEMENT between Black Hawk County and City of La Porte and Union Community School District amending the Sweet Addition Urban Renewal Plan extending the City's ability to collect increments on the area be approved.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the BEST BID received from Code Publishing, Seattle WA, for web hosting for the County Code of Ordinances with a bid of \$735.00 per year be approved and for the chair to sign the contract, conditional to the receipt of the certificate of insurance as recommended by Dana Laidig, Administrative Aide.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by White.

BE IT HEREBY RESOLVED that the BEST BID received from Perspective Consulting Partners for benefit consulting services effective July 1, 2019 through June 30, 2021 be approved as recommended by Debi Bunger, Human Resources Director. Bunger said this went out to eight providers to bid. She said the fee is guaranteed for three years.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the BEST BID received from PreferredOne as the County's third party administrator for health insurance effective July 1, 2019 through June 30, 2021 be approved as recommended by Debi Bunger, Human Resources Director and Perspective Consulting Partners.

Stacy Wanderscheid of Perspective Consulting Partners described the process, and said it resulted in a 3.2% reduction in claims cost.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the ADDENDUM to the ADMINISTRATIVE SERVICE AGREEMENT between Black Hawk County and PreferredOne for the three year administrative fee guarantee for the County's health insurance be approved as recommended by Debi Bunger, Human Resources Director.

Stacy Wanderscheid said that the addendum reduces the administrative fees from \$26.50 to \$20.00 per employee per month.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the AGREEMENT between Black Hawk County and Delta Dental for dental plan administration, effective July 1, 2019, with a 3-year fixed administration fees schedule (FY19 \$4.46 per employee per month (PEPM), FY20 \$4.59 PEPM and FY21 \$4.72 PEPM) and a rate increase of 3% to Single Buy-Up Option and to Family Buy-Up Option be approved and the Chair directed to sign the financial exhibit, as recommended by Debi Bunger, Human Resources Director.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

White moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the ADDENDUM to the PHARMACY MANAGEMENT SERVICES AGREEMENT between Black Hawk County and Navitus Health Solutions that extends the current administration fee of \$2.75 Per Member Per Month, effective July 1, 2019, be approved and the Chair directed to sign as recommended by Debi Bunger, Human Resources Director.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that AMENDMENT NO. 3 to the FOOD SERVICES AGREEMENT between Black Hawk County and CBM, Sioux Falls, South Dakota for the management of the food services at the Black Hawk County Jail, effective April 6, 2019 through April 5, 2023 be approved and direct the Chair to sign for same as recommend by Tony Thompson, County Sheriff.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

White moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the acceptance of the SETTLEMENT OFFER of \$394,559 from United Health Care with respect to PMI claims from April 1st, 2016 to July 23, 2017 be approved and for the chair to sign the settlement agreement after review and approval of the County Attorney.

Assistant County Attorney Michael Treinen said that the settlement had been held up by a confidentiality clause requested by UHC, which Treinen said would be contrary to Iowa law, and which now has been removed.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

Moved by White, seconded by Schwartz to accept the RESIGNATION from Susan Deaton as the Finance Director for Black Hawk County, effective May 17, 2019.

Deaton said she enjoyed working for the county, and thanked the Board for the opportunity to serve. The Board thanked her for her service. Motion carried.

Moved by White, seconded by Trelka that the PERSONNEL REQUISITION for the Finance Director, (full time) in the Board of Supervisor's Office be approved. Motion carried.

Moved by White, seconded by Schwartz that the GROUNDS USE REQUEST for the Fourth Street Cruise to use the Black Hawk County Courthouse parking lot on Saturday, May 25, 2019 for a staging area for the classic cars and street rods for their annual event be approved and to receive and place on file the Certificate of Insurance for same and direct the Chair to sign the permission letter for same. Motion carried.

Moved by White, seconded by Laylin that the REVISION to the Black Hawk County General Assistance Policy changing the wording from "We may assist someone in a homeless situation one time per calendar year with up to \$500.00 towards their first month's rent if they are eligible under the homeless guidelines" to "we can assist someone one time only with up to \$500.00 if they are in a homeless situation" and removing assistance for anyone that is already receiving subsidized housing with rent or utilities be approved as recommended by Koleen Schipper, County Social Services General Assistance Coordinator.

Schipper said that they are always willing to make exceptions in extraordinary circumstances. Motion carried.

Moved by White seconded by Schwartz that the APPOINTMENT of Jeremy Rosel to the Black Hawk County Veterans Affairs Commission be approved, effective May 6, 2019.

Commissioner Heidi Warrington said that this was to fill the position left by the resignation of Jeff Dow. She said there were nine excellent candidates, but Rosel stood out because he would be the first post-9/11 veteran on the commission. Motion carried.

At Nine-thirty-two o'clock (9:32) a.m., a public hearing was held as provided by law in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa at which time all interested persons could appear to file objections on the proposed bids to furnish and install the Gilbertville Maintenance Building in Black Hawk County.

Moved by White, seconded by Schwartz to receive and place on file proof of publication of notice of public hearing. Motion carried.

Moved by White, seconded by Schwartz to close the hearing after oral/written comments are received. Motion carried.

At nine-thirty-two (9:32) a.m. the Chair announced the time had arrived in accordance with prior action and as advertised, for the receiving and opening of bids for the proposed

The Board of Supervisors examined proof of publication of notice to bidders and determined that said notice had been published in the Waterloo Courier on April 19, 2019 in accordance with the requirements of the *Code of Iowa*.

The Chair announced the following sealed bids were all received by three o'clock (3:00) p.m. Monday May 6, 2019, as stated in the Notice to Bidders. The time of announcement being nine-thirty-two (9:32) a.m., the following bids were opened and read:

NAME	CITY	
Bushong Construction Co. Inc.	Montezuma, IA	\$362,000.00
Don Gardner Construction	Waterloo, IA	\$279,930.00
Kidder Construction, Inc.	Waterloo, IA	\$326,489.00
Larson Construction Co. Inc.	Independence, IA	\$354,000.00
Matt Construction, Inc.	Sumner, IA	\$249,000.00

Moved by Laylin, seconded by Schwartz that the Board of Supervisors receive and place on file the bids for proposed bids to furnish and install the Gilbertville Maintenance Building in Black Hawk County to allow time to review said bids as recommended by Catherine Nicholas, County Engineer.

WORK SESSION. The Board of Supervisors discussed its contract with ACES for information technology services. Chuck Rowe, Jordan Shanks and Jim Allen gave a presentation describing the work it does for the county in collaboration with the county Information Technology (IT) Department. Supervisors and some department heads said they would like to have more IT meetings involving IT, ACES, and departments.

ANY REPORTS OR INFORMATION FROM THE BOARD. White said the 24th Honor Flight from Waterloo left this morning with 97 veterans heading for Washington D.C. Schwartz said that the Middle Cedar River Watershed Management Authority, on whose board he sits, is close to finalizing its watershed plan, which will identify hundreds of shovel-ready projects that different levels of government may undertake.

On motion and vote the meeting adjourned.

Tom Little, Chair, Board of Supervisors

Grant Veeder, County Auditor