

BLACK HAWK COUNTY BOARD OF HEALTH MEETING

April 17, 2019

The meeting of the Black Hawk County Board of Health was called to order at 7:30 a.m. by Chair, Rev. Dr. Mary Robinson, in Room 420 of the Pinecrest Building, 1407 Independence Avenue, Waterloo, Iowa. Members present: Vice-Chair, Bonnie Sadler, Dr. Wesley Pilkington, Dr. Adam Roise, and Attorney Mike Treinen. Absent: Dr. Catherine Zeman. A quorum was met.

Others present: Jeff Carly, Holly Conger, Eileen Daley, Angie Graham, Terry Helinski, Brenda Hostetler, Kim Howard, Patti Humpal, Austin Kazarian, Megan Olmstead, Joshua Pikora, Lori Rottinghaus, Toki Selby, Lisa Sesterhenn, Robin Speicher Windolf, and Halkeno Tura.

Unless otherwise noted, all actions were approved unanimously.

I. Approval of Agenda – For Vote

Discussion: No discussion

Action: Ms. Sadler moved, and Dr. Roise seconded, to approve the agenda as presented. Motion carried.

II. Approval of Minutes – For Vote

Discussion: No discussion.

Action: Ms. Sadler moved, and Dr. Roise seconded, to approve the March 27, 2019 Regular Meeting minutes. Motion carried.

III. Public Comments – No public comments

IV. Eileen Daley, Deputy Director presented Angie Graham with 20 Years of Service Award for the Health Department as a Public Health Nurse.

V. Dr. Roise introduced the medical students in attendance at the Board Meeting.

Terry Helinski introduced a visitor from EMBARC (Ethnic Minorities of Burma Advocacy and Resource Center), the REACH Program Coordinator, Halkeno Tura. The Health Department is working with this agency for translation services for our Community Health Assessment Survey, and EMBARC is going to be our Subcontractor for the culturally specific needs assessments for the Liberian and Congolese communities. Rev. Mary Robinson asked whether any of the language interpretations would include Creole/Haitian. Halkeno replied that 27 languages are spoken at EMBARC, but Creole is not one of them.

VI. Revised Policy: After Hours Availability of Duty Officer* *For Vote*

Discussion: Rev. Dr. Robinsons asked if there is a system in place to back up the Deputy Director for after hours on call-duty. Ms. Daley stated that there is a back-up system in place. Within the policy, Black Hawk County dispatch calls the Deputy Director first, and second on the list is the designated Duty Officer if the Deputy is unavailable. The Director will be contacted if the designated Duty Officer is unavailable. Ms. Daley further explained when there is a planned absence of the Deputy Director, the Disease Surveillance team would be assigned as the on-call Duty Officer, and the Director would be the second in line to contact in case of emergency.

Mike Treinen inquired about the Medicaid insurance contract requirements, like 24/7 availability of services. Ms. Daley stated that no this is for public health emergencies only. Ms. Daley explained that the department's clinics are not primary care clinics and would not be required to have on call staff after hours. The message for after hours is to dial 9-1-1 if there is a medical emergency and if there is a public health emergency, to dial the Black Hawk County dispatch number.

Action: Ms. Sadler moved, and Dr. Roise seconded, to approve the revised policy to provide after-hours, weekend, and holiday coverage to allow community access to the Black Hawk County Health Department for emergencies. Motion carried.

VII. Approval of Concurrence Letter for Public Health Emergency Preparedness Program* *For Vote*

Discussion: No Discussion

Action: Dr. Roise moved, and Dr. Pilkington seconded, to approve the public health director to sign and submit a letter of concurrence for the PHEP Cooperative Agreement for Budget Period One. Motion carried.

VIII. Approval to Purchase Interpretation Services from EMBARC* *For Vote*

Discussion: Ms. Sadler asked the total amount of the Schoitz grant. Ms. Helinski stated the whole amount of the grant is \$51,000.

Dr. Roise asked if this all of the expected expense for interpretation services. Ms. Helinski stated that is unknown at this time, due to future needs that could be discovered during the community needs assessment process.

Rev. Dr. Robinson stated we have other groups, such as a large Marshallese population and elderly Liberian residents, that do not speak English. Rev. Dr. Robinson stated that it would be a good idea to attend events that these newcomer residents attend. Ms. Helinski agreed with both statements.

Action: Ms. Sadler moved, and Dr. Pilkington seconded, to approve the Black Hawk County Health Department's portion in the total amount of \$8,357.00 for interpretation and translation services performed by Ethnic Minorities of Burma Advocacy and Resource Center. Motion carried.

IX. Financials

A. Disbursements* – For Vote

Discussion: Patti Humpal provided an overview of the disbursements and explained some of the costs.

Action: Dr. Roise moved, and Dr. Pilkington seconded, to approve to pay the bills as presented. Motion carried.

B. Patti Humpal presented the Financial Report as of 04/09/2019 to the Board.

Discussion: No discussion.

X. Grants and Contracts Memo-Consent Agenda* – *For Vote*

The following items will be acted upon by vote on a single MOTION, without separate discussion, unless someone from the board or the public requests that a specific item be considered separately.

- A. Grant Application (New) Radon Implementation Program, Iowa Cancer Consortium
- B. Grant Application (Renewal) FY20 Care For Yourself, IDPH
- C. Grant Application (Renewal) FY20 Immunization Services, IDPH
- D. Memorandum of Understanding (New) Institutional Review Board, Allen College
- E. Contract (Amendment 5) #5889MH03 Community Based Programs of Maternal Health and Child & Adolescent Health, IDPH

Discussion: No discussion

Action: Dr. Roise moved, and Dr. Pilkington seconded, to approve items A-E as presented on the grants and contracts memo. Motion carried.

XI. For Information Only

- A. Ms. Helinski provided an update on state legislative items related to public health with a

handout.

Discussion: Dr. Pilkington spoke on contraceptives: access to contraceptives keeps going down, and many pharmacies in the area will start administering the Depo Provera shot that some of the clinics in the area can no longer administer. The bill would entail a statewide protocol that would have a flow chart of what a pharmacist would have to do in order to administer the contraceptive, including training, and it will be an elective option for pharmacists.

Rev. Dr. Robinson inquired why the bill providing police officers with an official measure of a victim's likelihood of mortality bill did not pass the funnel. Ms. Helinski stated that this is a form, and some departments do it voluntarily without it being legislated. This bill would have made the mechanism part of Iowa code.

B. Board of Supervisors Update

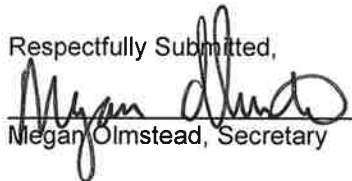
Linda Laylin was unable to attend the meeting due to other obligations.

- XII. Date of Next Regular Board of Health Meeting: May 29, 2019 at 7:30 a.m. – Room 420, Pinecrest Building, 1407 Independence Ave., Waterloo, Iowa.

Dr. Roise advised he will not be in attendance at the May 29, 2019 Board of Health Meeting.

- XIII. Adjournment – Dr. Roise moved, and Ms. Sadler seconded, to adjourn the meeting. Motion carried. The meeting adjourned at 7:58 a.m.

Respectfully Submitted,


Megan Olmstead, Secretary


Rev. Dr. Mary Robinson, Chair