

Waterloo, Iowa April 9, 2019

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Linda Laylin, Chris Schwartz, Dan Trelka, Craig White and Tom Little, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by White, seconded by Laylin that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

RECOGNITION. The Board presented a plaque to the Waterloo Warriors Hockey Team, which was the Midwest High School Hockey League regular-season and tournament champion. They lost 3-2 in the quarterfinals of the USA Hockey High School Championships.

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

18156	IA DEPT OF REV	state pay	28,274.64
18157	IPERS	ipers	325,398.28
18165	B&B LOCK & KEY INC	eq	115.00
18166	BICKLEY, MARK	svc	635.00
18167	BHC TREASURER	misc	105.89
18172	BOB BARKER CO INC	supl	9,346.21
18173	CBM MANAGED SVCS	food	9,964.48
18174	CDW GOVERNMENT INC	eq	4,761.60
18175	CITY OF CEDAR FALLS	fuel	27.70
18176	CHIEF	supl	854.82
18177	COURIER	publ	48.46
18178	CTS LANGUAGELINK	svc	256.32
18179	DEPT OF CORRECTIONAL SVCS	svc	17,963.98
18180	DUNCAN, TARA	svc	380.00
18181	EMSL ANALYTICAL INC	svc	298.35
18187	INTERSTATE ALL BATTERY CTR	eq	33.40
18188	IA REGIONAL UTILITIES ASSOC	wtr	169.89
18189	JOHNSTONE SUPL	supl	111.30
18191	KEYSTONE LABS INC	svc	95.60
18192	KRUSE DAVID	rent	325.00
18193	LA PORTE CITY PRINTING & DESIGN	publ	966.90
18194	LADIGS GLASS	eq rpr	389.00
18196	MAIL SVCS	svc	3,958.36
18198	MARCO INC	supl	430.93
18200	MENARDS WLOO	misc	154.29
18201	METRO INVESTMENTS MULTI UNIT	rent	425.00
18202	MIDWEST AUTOMATED TIME SYSTEMS	svc	225.50
18203	NEOPOST USA INC	supl	140.00
18204	P&K MIDWEST	supl	51.84
18205	PATTERSON DENTAL SUPL INC	supl	172.75
18206	PER MAR SECURITY SVCS	svc	2,066.58
18208	PLUNKETTS PEST CONTROL INC	svc	194.00
18209	PTS OF AMERICA	svc	2,730.00
18210	RITE PRICE OFFICE SUPL INC	supl	2,482.16
18211	SANDEES LTD	supl	120.65
18212	SHAHNAZ CORP	rent	450.00
18214	WEBER PAPER CO	supl	59.21
18215	WEX BANK	misc	275.58
313453	ABD PROPERTY MGMT	rent	625.00
313454	ADVANCE AUTO PARTS	prts	110.54
313456	AMAZON CAPITAL SVCS INC	supl	290.83
313458	AT&T	svc	408.61
313459	BEECHER LAW FIRM	svc	96.00

313462	BURK LAW FIRM	svc	1,468.50
313463	CAMPBELL SUPL WLOO	supl	97.96
313464	CEDAR BEND HUMANE SOCIETY INC	alloc	2,251.32
313467	CF UTILITIES	data	806.80
313468	CF UTILITIES	util	45.57
313469	CF UTILITIES	util	133.70
313470	CF UTILITIES	data	306.55
313476	CONTINENTAL FIRE SPRINKLER CO	svc	1,000.00
313477	COURIER	publ	37.20
313478	CRESCENT ELECTRIC SUPL CO	eq	142.53
313480	DICKEYS PRINTING	supl	1,860.05
313484	EASTGATE ESTATES	rent	250.00
313485	ELECTRICAL ENG & EQUIP CO	eq	113.01
313486	EPM IOWA	rent	300.00
313487	FLORES-GARCIA, JESSICA	rent	225.00
313488	GREENWAY	svc	3,965.11
313489	HAGEDORN HOUSING	rent	250.00
313491	HAWKEYE ALARM & SIGNAL CO	svc	60.00
313492	HAWKEYE VILLAGE APT	rent	225.00
313495	HUDSON PRINTING CO INC	publ	1,373.17
313496	IACE FIVE SEASONS MOBILE HOME PARK	rent	200.00
313498	IA MICROSCOPE SVC & REPAIR	maint	150.00
313500	U OF IA	svc	22.06
313501	U OF IA	svc	2,080.00
313502	JOHNS AUTO BODY	svc	1,475.38
313503	JOHNSON CO	svc	318.75
313504	JONES , MICHAEL K	rent	200.00
313505	LANE 7	rent	225.00
313506	LEAHY RENTALS	rent	225.00
313508	LINN CO	svc	197.00
313509	LPC CONNECT	data	161.83
313510	MCCARTER JOHN L	svc	62.00
313511	MERCK & CO INC	supl	3,270.37
313512	MERCYONE NE IA	svc	832.00
313518	MPH INDUSTRIES INC	eq	213.47
313521	NATL ASSOC OF CO & CITY HLTH OFFICIALS	educ	21,000.00
313522	NATL ENVIRONMENTAL HLTH	educ	45.00
313523	NORTH STAR REALTORS	rent	475.00
313525	PARROT FILMS CO	svc	280.00
313526	PEDERSEN DOWIE CLABBY MCCAUSLAND INS	ins	155.00
313527	POWESHIEK WATER ASSOC	wtr	78.50
313528	RICHARDSON FUNERAL HOME INC	svc	1,000.00
313529	RICOH USA INC	supl	2,111.65
313532	SANDERS FUNERAL SVC	svc	1,000.00
313533	SHRED MASTER INC	svc	303.38
313534	SHRED-IT USA	svc	16.98
313535	SPEEDPRO IMAGING VISUAL SOLUTIONS	svc	280.00
313536	STANARD & ASSOCIATES INC	supl	202.50
313538	SUCCESSLINK	svc	3,321.62
313539	THERMOWORKS INC	eq	288.99
313540	TJJC	rent	225.00
313541	UPS	svc	106.40
313543	US CELLULAR	svc	1,128.85
313545	US CREMATION SOCIETY	svc	1,000.00
313546	VERIZON WIRELESS	svc	40.01
313547	VISA	misc	2.64
313548	VISA	misc	407.89
313550	WASTE MGMT OF WI-MN	svc	2,552.78
313551	WATERFALLS CAR WASH	lbr	12.95
313552	CITY OF WATERLOO	fuel	364.92
313554	WLOO WATER WORKS	wtr	551.44
313555	WLOO WATER WORKS	wtr	125.72
313556	WESTERN HOME COMMUNITIES	food	88.39

GENERAL SUPPLEMENTAL FUND

18156	IA DEPT OF REV	state pay	428.96
18157	IPERS	ipers	3,880.48
18195	LUTHERAN SVCS OF IA	svc	2,239.20
313474	CLERK OF DISTRICT COURT	reimb	5,462.81
313490	HANDS UP COMMUNICATION	svc	472.20
313499	ISAC	educ	50.00
313507	LINDA HALL LAW FIRM & MEDIATION SVCS	svc	4,907.00

COUNTY SERVICES FUND

18156	IA DEPT OF REV	state pay	936.40
18157	IPERS	ipers	9,422.34
18216	BAILEY JACKIE	mil	214.48
18217	DOWELL KAREN	mil	351.78
18218	KIEFER, APRIL	mil	130.37
18219	THOME DEBRA J	mil	22.03
313534	SHRED-IT USA	svc	195.32

RURAL BASIC FUND

18156	IA DEPT OF REV	state pay	2,230.48
18157	IPERS	ipers	29,624.44

SECONDARY ROADS FUND

18156	IA DEPT OF REV	state pay	4,032.52
18157	IPERS	ipers	45,338.17
18164	ASPRO INC	supl	142.08
18169	BLACK HILLS ENERGY	svc	499.37
18170	BLACKSTRAP INC	supl	74,246.93
18171	BMC AGGREGATES	supl	6,546.43
18182	CITY OF EVANSDALE	supl	2,115.00
18184	FIX TIRE CO	fuel	92.35
18186	CITY OF HUDSON	util	33.15
18188	IA REGIONAL UTILITIES ASSOC	wtr	72.15
18197	MANATTS	svc	617.31
313456	AMAZON CAPITAL SVCS INC	supl	229.27
313460	BLACK HAWK WASTE DISPOSAL	svc	120.96
313461	BROWN SUPL CO	supl	16,545.00
313463	CAMPBELL SUPL WLOO	supl	24.22
313465	CF UTILITIES	util	6.98
313471	CENTURYLINK	tel	44.95
313472	CENTURYLINK	tel	45.95
313473	CINTAS CORP	svc	28.70
313475	CONSOLIDATED ENERGY HARTLAND	fuel	1,756.65
313479	CROSS DILLON TIRE	eq	245.00
313481	DONS TRUCK SALES INC	eq	1,516.08
313482	DUNKERTON COOP ELEVATOR	fuel	2,899.49
313483	E CENTRAL IA COOP	fuel	11,534.34
313493	HRS	svc	11,500.00
313494	HUDSON MUNICIPAL ELECTRIC UTIL	util	305.27
313497	IOWA CO ENGINEERS OFFICE	educ	25.00
313509	LPC CONNECT	tel	38.29
313514	MID AMERICAN ENERGY	util	18.43
313515	MID AMERICAN ENERGY	util	32.76
313516	MID AMERICAN ENERGY	util	352.38
313517	MITCHELL1	svc	220.00
313519	MURPHY TRACTOR & EQUIP CO	prts	2,231.51

313520	NAPA AUTO PARTS	prts	629.75
313530	RYDELL CHEV INC	prts	186.50
313531	SADLER POWER TRAIN INC	eq	357.25
313537	STOKES WELDING	eq	2,020.44
313554	WLOO WATER WORKS	wtr	824.99

JAIL COMMISSARY FUND

18156	IA DEPT OF REV	state pay	30.00
18157	IPERS	ipers	605.87
18172	BOB BARKER CO INC	supl	1,986.15
18190	KEEFE SUPL CO	food	4,285.08
18199	MCKEE FOODS	food	99.10

RURAL SEWER FUND

18213	URBAN SVCS	svc	2,050.00
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INSURANCE TRUST FUND

18158	NAVITUS HEALTH SOLUTIONS	ins	250.00
18159	NAVITUS HEALTH SOLUTIONS	ins	40,705.59
18161	PREFERRED ONE INS CO	ins	110,690.72
18162	PREFERRED ONE INS CO	ins	59,104.69
18207	PERSPECTIVE CONSULTING PARTNERS	ins	25,000.00

SELF-INSURED/OFFICE EQ REP FUND

313455	ADVANCED BUSINESS SYSTEMS INC	eq rpr	200.00
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FLEXIBLE SPENDING FUND

18160	EMPLOYEE BENEFITS CORP	flx sp	1,975.52
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SOLID WASTE ADMIN FUND

18156	IA DEPT OF REV	state pay	229.00
18157	IPERS	ipers	2,009.19

E911 SERVICE COMMISSION

18183	FARMERS MUTUAL TELEPHONE CO	tel	122.76
18185	GRAINCOMM III	eq rent	5,463.64
313457	AMERICAN TOWER CORP	eq rent	2,059.40
313466	CF UTILITIES	util	249.46
313509	LPC CONNECT	tel	254.28
313513	MID AMERICAN ENERGY	util	210.04
313544	US CELLULAR	eq rent	2,595.84
313553	WATERLOO OIL CO	fuel	1,081.49
313557	WINDSTREAM IOWA COMMUNICATIONS	tel	154.07

EMERGENCY MANAGEMENT FUND

18156	IA DEPT OF REV	state pay	171.00
18157	IPERS	ipers	1,799.22
18163	ADVANCED SYSTEMS INC	svc	50.71

313542 US BANK misc 5.00

COUNTY ASSESSOR FUND

18156 IA DEPT OF REV state pay 1,250.00
 18157 IPERS ipers 13,073.51
 18168 BHC TREASURER svc 11,431.67
 18210 RITE PRICE OFFICE SUPL INC supl 363.00
 313524 NE DISTRICT OF IA ASSESSORS educ 60.00
 313549 VISA educ 187.63

AYES: Laylin, Schwartz, Trelka, White, Little.
 NAYS: None. Resolution adopted.

PRESENTATIONS

Lyndsey Anderson told the Board of the upcoming Household Hazardous Materials Drop-off & Electronics Recycling Event for all Black Hawk County residents to be held Saturday, April 13th (9:00 AM- 2:00 PM) at the Waterloo Waste Water Treatment Plant (3505 Easton Ave).

Health Department Director Nafissa Cisse Egbuonye presented the Health Department Annual Report for FY18. She said that her staff, in collaboration with Covenant Clinic, established a meningococcal vaccination program with a mobile clinic, which provided other vaccines as well; that she continued her departmental restructuring to better provide quality programs and services, employing a workforce development survey in collaboration with the University of Iowa to ensure that training needs are understood and competencies are achieved; and that the department was awarded a \$125,000 grant from the Kresge Foundation. This grant will focus on the systemic inequities that led to the conclusion that Waterloo/Cedar Falls is one of the worst metro areas in the nation for African Americans. It will be used to hire a consultant that will seek to give the county and its partners a more strategic understanding of where resources are focused and why, and another consultant that will help communities understand social justice in a diverse community.

Cisse Egbuonye said the one-year clock will start in her department's pursuit of public health accreditation when two coordinators go to a training in Virginia in May. She said it will be a tough year of document collection and addressing gaps. She said the Board of Health approved an additional capital expenditure not to exceed \$26,000 for a sports utility vehicle for use by the Environmental Health Unit.

Cisse Egbuonye provided the supervisors with a document showing Black Hawk County's statewide ranking in various health categories and the statistical factors for each ranking. She said Black Hawk is 61st of 99 counties in health outcomes, 72nd in health factors and behaviors, an area where more prevention work is necessary; 18th in clinical care, thanks to the presence of two major hospitals; 89th in social and economic factors, which include education, poverty, crime and other statistics; and 72nd in physical environment. She said more work is needed in most of these areas.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said that gravel roads continue to be in poor condition, in particular Leverage Road, and while Secondary Roads is receiving many complaints, their efforts to address the conditions are useless until the frost boils come completely to the surface, and only result in road rock disappearing into the ground and heavy equipment getting stuck, requiring more heavy equipment to extricate it. She said that rain in the forecast will further delay road repairs. She said the seal coat contract on the agenda is intended for certain roads, but that the prolonged period of poor conditions may cause her to shuffle badly damaged roads. The usual deadline for dust control permits is April 15, which was advertised in the newspaper, but Nicholas said that due to conditions later applications will be honored.

Health Department Director Nafissa Cisse Egbuonye said that her department is conducting a community health needs assessment, and the survey has been translated into numerous languages for immigrants and refugees so that it may be as comprehensive as possible. She said she will send the survey to county department heads and encourage them to ask their employees to complete it.

Moved by White, seconded by Trelka hat the MINUTES of the Board Meeting held April 2, 2019 be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

White moved the following RESOLUTION seconded by Laylin.

- A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR
 - 1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None submitted)
 - 2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

NAME, DEPT	POSITION	FROM	TO	DATE	CHANGE
SHERIFF, Tony Thompson					
SMOCK, ALEX D	DEPUTY SHERIFF	27.36	28.46	3/24/2019	UNIT 5 - 3 YEAR STEP

NAME, DEPT	POSITION	FROM	TO	DATE	CHANGE
RECORDER, Sandie Smith					
HARTLEY, JANE E	PERCENTAGE DEPUTY	31.06	31.06	3/29/2019	TERMINATION PENDING

3. The CERTIFICATE OF INSURANCE for Altofer Inc., Kluensner Construction, Superior Welding Supply, and Tyler Technologies.
 4. The Sheriff's MONTHLY REPORT of fees as of March 31, 2019.
- B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR
1. The MANURE MANAGEMENT PLAN (MMP) update submitted by Clark Even Facility ID# 67178 located in Fox Township, Section Thirty-Two (32) at 9339 Jubilee Road, LaPorte City, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
 2. The MANURE MANAGEMENT PLAN (MMP) update submitted by G & G Pork Facility ID# 65158 located in Black Hawk Township, Section Six (6) in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
 3. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Aureon, West Des Moines, Iowa for placement of underground fiber utility on County right-of-way along South Hudson Road and Hwy 63 as recommended by Catherine Nicholas, County Engineer.
- AYES: Laylin, Schwartz, Trelka, White, Little.
 NAYS: None. Resolution adopted.

CONSENT AGENDA ENDS

Moved by Laylin, seconded by Trelka that the RECORDER'S REPORT OF FEES COLLECTED from Sandie L. Smith, County Recorder, for the period from February 1, 2019 through February 28, 2019 be received and placed on file with the County Auditor. Motion carried.

Laylin moved the following resolution seconded by Trelka.
 BE IT HEREBY RESOLVED that the CONTRACT between Black Hawk County and Blacktop Service Company, Humboldt, Iowa (letting held March 19, 2019 9:05 a.m.) for Project L-7520 for FY20 Seal Coat at various locations throughout Black Hawk County with a total bid of \$165,821.50 (Approximate Start Date: July 1, 2019, Working Days: 30; liquidated Damages: \$1,000 per day) be approved and direct the Chair to sign for same and to receive and place on file the Contractor's Bond and Certificate of Insurance as recommended by Catherine Nicholas, County Engineer.
 Nicholas said that roads may be shuffled based on their relative condition due to frost boils.

AYES: Laylin, Schwartz, Trelka, White, Little.
 NAYS: None. Resolution adopted.

White moved the following resolution seconded by Trelka.
 BE IT HEREBY RESOLVED that the CONTRACT between Black Hawk County and Iowa Plains Signing, Inc., Slater, IA for the FY19 Pavement Markings at various locations in Black Hawk County in the total amount of \$90,142.24 with a completion date of June 24, 2019 and liquidated damages: \$800 per day be approved and direct the Chair to sign for same and to receive and place on file the Contractor's Bond and Certificate of Insurance as recommended by Catherine Nicholas, County Engineer.

AYES: Laylin, Schwartz, Trelka, White, Little.
 NAYS: None. Resolution adopted.

Trelka moved the following resolution seconded by Laylin.
 BE IT HEREBY RESOLVED that the LOWEST REASONABLE BID received from ATech Freeman Security, Cedar Rapids, IA, for the Millennium System software upgrade with a bid of \$17,938.70 be approved and for the chair to sign the contract, conditional to the receipt of the certificate of insurance as recommended by Rory Geving, Maintenance Superintendent.

Geving said this is the keyfob system for all county buildings using fobs, and that the current software is no longer being serviced. He said the new software will integrate with the fire control and elevator control systems, and allow integration of shelter-in-place operations. Little asked how long the old software was in use. Geving said since 2007. Laylin asked if there was only one bidder. Geving said yes, it's the current vendor, and that he contacted a local dealer to see if they could sell the Millennium product, but they found it would cost them too much.

AYES: Laylin, Schwartz, Trelka, White, Little.
 NAYS: None. Resolution adopted.

Laylin moved the following resolution seconded by Trelka.
 BE IT HEREBY RESOLVED that CHANGE ORDER #1 received from AHTS Architects, Waterloo, IA for additional floor preparation work for the Pinecrest restroom remodel project in the amount of \$662.56 be approved and for Chair to sign for same as recommended by Rory Geving, Maintenance Superintendent.

Geving said that when tile was removed from the restroom floors, some concrete came up with it, requiring repair.
 AYES: Laylin, Schwartz, Trelka, White, Little.
 NAYS: None. Resolution adopted.

Moved by White, seconded by Laylin that the APPOINTMENT of Rebecca Bulver as Deputy Recorder (Replacement to fill vacancy left by Jane Hartley) be approved, effective April 7, 2019. Motion carried.

Moved by Trelka, seconded by Laylin that the APPOINTMENT of Rodney Lewis as the representative for the Board of Supervisors on the Black Hawk County Compensation Board be approved, effective April 9, 2019. Motion carried.

Moved by White, seconded by Laylin that the PERSONNEL REQUISITION for the Administrative Aide Position, (full time) in the County Recorder's Office be approved, as recommended by Sandie L. Smith, County Recorder. Motion carried.

Moved by Trelka, seconded by Laylin that the TRAVEL REQUEST submitted by Kim Veeder, Information Technology Director be approved and direct the Chair to sign for same: \$575.08 to attend the ICIT Midyear Conference in West Des Moines, IA scheduled for June 19th – June 21st, 2019. Motion carried.

White moved the following resolution seconded by Trelka.
 BE IT HEREBY RESOLVED that the SUSPENSION requested by Rinehart Kimball on taxes owed for 2019/2020 installments in the amount of \$906.00 for Parcel #8912-35-451-010 be approved pursuant to §427.8 of the Code of Iowa and the County Treasurer be authorized and directed to adjust her records accordingly.

AYES: Laylin, Schwartz, Trelka, White, Little.
 NAYS: None. Resolution adopted.

White moved the following resolution seconded by Trelka.
 BE IT HEREBY RESOLVED that the Finance Director be directed to TRANSFER APPROPRIATIONS to the various operating budgets for FY19 for the offices as submitted and as shown upon the record in the office of the Finance Director with such changes being made pursuant to §331.434.6 of the *Code of Iowa*.

	INCREASE	DECREASE
GENERAL BASIC FUND		
SERVICE AREA – PUBLIC SAFETY & LEGAL SERVICES		
Board: Agencies		10,000
GENERAL SUPPLEMENTAL FUND		
SERVICE AREA – PUBLIC SAFETY & LEGAL SERVICES		
District Court Administration	10,000	

Finance Director Susan Deaton said the annual District Court Administration budget is \$12,000, but there were some unusually large bills this year, so \$10,000 will be transferred from Board:Agencies.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

Moved by White, seconded by Laylin to AUTHORIZE and direct the Chair to sign the FY20 Iowa Department of Transportation Secondary Road Budget and Five Year Construction Plan as recommended by Catherine Nicholas, County Engineer.

Nicholas provided the Board with a PowerPoint presentation that listed all the road and bridge projects planned through FY24. She focused particularly on two projects: (1) Paving of Grundy Road, scheduled to be completed in FY 22. Nicholas wanted to hold a meeting for this project with Black Hawk and Grundy County officials in May of 2019 at an area church to get public feedback. (2) Removal of Bennington Road bridge, scheduled for FY20. This bridge was damaged by an overweight utility company vehicle, and the \$100,000 insurance settlement would cover the cost of demolishing the bridge, which Nicholas would like to do without replacing it. She would like to hold a public meeting on this project in September of 2019.

Motion carried.

On motion and vote the meeting adjourned.

Tom Little, Chair, Board of Supervisors

Grant Veeder, County Auditor