

Waterloo, Iowa February 19, 2019

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Linda Laylin, Chris Schwartz, Dan Trelka, Craig White and Tom Little, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Laylin, seconded by Schwartz that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

Schwartz moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

17774	COLLECTION SVC CTR	oth pay	1,140.74
17775	IRS	fed pay	56,897.36
17776	SSA	fica	95,794.05
17777	BHC SHERIFF	oth pay	372.89
17778	CEDAR VALLEY UNITED WAY	oth pay	184.50
17781	ADVANCED SYSTEMS INC	svc	592.31
17782	BICKLEY, MARK	svc	660.00
17784	BOB BARKER CO INC	supl	1,195.57
17785	BREMER CO SHERIFF	svc	450.00
17786	C&S REAL ESTATE	rent	225.00
17787	CBM MANAGED SVCS	food	10,243.23
17788	CDW GOVERNMENT INC	supl	665.47
17789	CITY OF CEDAR FALLS	fuel	23.88
17790	CHIEF	supl	159.99
17791	COURIER	publ	396.07
17792	DAN DEERY MOTOR CO INC	prts/lbr	2,219.64
17793	DEBNER JULIE A	svc	23.00
17794	E CENTRAL IA RURAL ELEC	util	1,742.71
17795	FASTENAL CO	prts	114.72
17796	FORD JILL S	svc	28.00
17797	FULLER, ANGELA	svc	70.00
17798	HERNANDEZ, JASON	svc	1,260.00
17799	JOHNSON CONTROLS INC	svc	1,110.00
17801	KIRCHNER HANSON KALEEN	rent	575.00
17802	KLENK, BRENDA L B	svc	68.00
17804	LA PORTE CITY PRINTING & DESIGN	publ	500.32
17805	LAW OFFICE OF CHRISTINA SHRIVER	svc	342.00
17806	MARCO INC	supl	294.51
17807	MATT PARROTT/STOREY KENWORTHY	supl	207.75
17809	MENARDS WLOO	misc	332.45
17810	NAPHCARE INC	svc	104,473.16
17811	ON SITE INFO DESTRUCTION	svc	171.84
17812	PER MAR SECURITY SVCS	svc	1,521.90
17813	PLUNKETTS PEST CONTROL INC	svc	36.00
17814	PTS OF AMERICA	svc	600.00
17816	RITE PRICE OFFICE SUPL INC	supl	316.90
17817	RIVERSIDE INVESTMENTS	rent	350.00
17818	ROCK STAR REAL ESTATE	rent	425.00
17819	SANDEES LTD	supl	20.40
17820	SCOTS SUPL CO INC	supl	5.24
17822	US BANK	misc	10,831.74
17823	VISITING NURSING ASSOC	svc	3,403.91
17824	WD INVESTMENTS	rent	225.00
17825	WEBER PAPER CO	supl	1,092.72
17827	SPEICHER WINDOLF ROBIN	mil	112.71
312568	AFLAC	ins	2,150.73

312569	AFSCME IOWA COUNCIL 61	oth pay	667.97
312570	COMMUNITY HLTH CHARITIES IA	oth pay	8.00
312571	IUPAT DISTRICT COUNCIL 81	oth pay	650.26
312572	MADISON NATL LIFE INS	ins	470.05
312573	NATIONWIDE RETIREMENT SOLUTIONS	def com	5,385.00
312574	NATIONWIDE RETIREMENT SOLUTIONS	def com	1,537.50
312575	PECU	oth pay	24,588.00
312576	RADIUS GLOBAL SOLUTIONS	oth pay	225.83
312577	TEAMSTERS LOCAL UNION #238	oth pay	2,893.48
312578	TRANSWORLD SYSTEMS INC	oth pay	166.24
312579	US CELLULAR	svc	1,138.77
312580	ABD PROPERTY MGMT	rent	850.00
312581	ADVANCE AUTO PARTS	prts	17.40
312582	ADVANCED SYSTEMS INC	eq	545.03
312585	ALL STATE RENTAL	prts	18.00
312586	AMAZON CAPITAL SVCS INC	prts	12.47
312587	ATWOOD , KAREN	rent	225.00
312588	BEECHER LAW FIRM	svc	78.00
312590	BILL COLWELL FORD INC	prts/lbr	1,243.46
312591	BLACK HAWK RENTAL	eq rent	982.00
312592	BLACK HAWK WASTE DISPOSAL	eq rent	62.72
312593	BOUBIN MUFFLER	prts/lbr	564.19
312595	CAMPBELL SUPL WLOO	supl	35.52
312597	CF UTILITIES	util	337.50
312598	CF UTILITIES	util	580.00
312601	CF UTILITIES	util	324.76
312602	CF UTILITIES	util	41.04
312603	CF UTILITIES	data	85.00
312604	CENTURYLINK	tel	152.00
312606	CINTAS CORP	supl	257.93
312608	CLIFTONLARSONALLEN	svc	4,200.00
312609	COAST TO COAST COMPUTER PRODUCTS	supl	410.12
312610	COUNTRY TERRACE	rent	225.00
312611	D&J PROPERTIES	rent	200.00
312612	DICKEYS PRINTING	supl	125.00
312615	ENCORE ENERGY SVCS INC	fuel	5,915.27
312616	FERGUSON ENTERPRISES INC	prts	92.10
312617	FIRESTONE PAYMENT CTR	svc	1,112.40
312618	GOVTECH SVCS INC	svc	1,200.00
312619	GREENWAY	svc	3,697.07
312620	HAWKEYE ALARM & SIGNAL CO	eq rpr	3,660.00
312621	HEADSETS.COM	supl	17.95
312622	HOSKINS LARRY RAY	rent	200.00
312624	IOWA CANCER CONSORTIUM	dues	20.00
312625	IA SEC OF STATE	svc	30.00
312626	JOHNSON , LINDA	svc	7.50
312627	KEARNS FUNERAL SVC	svc	1,000.00
312629	MALAISE SUSAN	svc	9.50
312630	MEDIACOM	svc	337.44
312631	MID AMERICAN ENERGY	util	62.66
312632	MID AMERICAN ENERGY	util	9,169.68
312633	MID AMERICAN ENERGY	util	6,127.96
312637	MID AMERICAN ENERGY	util	14.36
312646	MID AMERICAN ENERGY	util	11.28
312647	MID AMERICAN ENERGY	util	1,471.86
312648	MID AMERICAN ENERGY	util	808.49
312651	PEOPLES COMMUNITY HLTH	svc	1,873.48
312652	SAMS WHOLESALE CLUB	supl	1,237.66
312653	STAPLES CREDIT PLAN	supl	213.21
312655	STONEY CREEK HOTEL & CONFERENCE CTR	room	197.16
312656	THOMPSON PROPERTY MGMT	rent	200.00
312659	WLOO WATER WORKS	wtr	201.66
312660	WERTJES UNIFORMS	supl	732.91
312661	THE SCOOP FEED & SUPL	supl	95.66

GENERAL SUPPLEMENTAL FUND

17775	IRS	fed pay	372.13
17776	SSA	fica	845.50
17816	RITE PRICE OFFICE SUPL INC	supl	35.50
17822	US BANK	supl	210.96
312574	NATIONWIDE RETIREMENT SOLUTIONS	def com	330.00

COUNTY SERVICES FUND

17775	IRS	fed pay	1,622.26
17776	SSA	fica	2,929.56
17778	CEDAR VALLEY UNITED WAY	oth pay	13.00
312568	AFLAC	ins	6.16
312571	IUPAT DISTRICT COUNCIL 81	oth pay	27.11
312572	MADISON NATL LIFE INS	ins	7.90
312573	NATIONWIDE RETIREMENT	def com	165.00
312575	PECU	oth pay	25.00
312594	BUTLER CO AUDITOR	svc	95,293.07

RURAL BASIC FUND

17774	COLLECTION SERVICE CTR	oth pay	(72.87)
17775	IRS	fed pay	4,145.91
17776	SSA	fica	6,927.71
17816	RITE PRICE OFFICE SUPL INC	supl	12.00
312568	AFLAC	ins	181.55
312572	MADISON NATL LIFE INS	ins	16.25
312573	NATIONWIDE RETIREMENT	def com	125.00
312575	PECU	oth pay	4,386.50
312577	TEAMSTERS LOCAL UNION #238	oth pay	588.00

SECONDARY ROADS FUND

17775	IRS	fed pay	8,241.20
17776	SSA	fica	13,905.06
17778	CEDAR VALLEY UNITED WAY	oth pay	25.00
17783	BLACKSTRAP INC	supl	23,809.61
17789	CITY OF CEDAR FALLS	fuel	1,639.44
17794	E CENTRAL IA RURAL ELEC	util	23.75
17803	KWIK TRIP INC	fuel	483.64
17809	MENARDS WLOO	supl	168.42
17822	US BANK	misc	1,381.78
17825	WEBER PAPER CO	supl	247.64
312568	AFLAC	ins	65.70
312572	MADISON NATL LIFE INS	ins	65.70
312573	NATIONWIDE RETIREMENT SOLUTIONS	def com	580.00
312574	NATIONWIDE RETIREMENT SOLUTIONS	def com	25.00
312575	PECU	oth pay	1,958.00
312577	TEAMSTERS LOCAL UNION #238	oth pay	1,471.00
312584	AIRGAS NORTH CENTRAL	supl	70.20
312586	AMAZON CAPITAL SVCS INC	prts	154.23
312599	CF UTILITIES	util	8.03
312600	CF UTILITIES	util	8.03
312605	CENTURYLINK	tel	64.96
312607	CINTAS CORP	svc	57.40
312613	DONS TRUCK SALES INC	prts	62.31
312623	HUDSON HARDWARE PLBG & HEATING	supl	79.00
312628	LA PORTE MOTOR SUPL INC	supl	142.23

312634	MID AMERICAN ENERGY	util	3,310.80
312638	MID AMERICAN ENERGY	util	405.41
312639	MID AMERICAN ENERGY	util	147.15
312640	MID AMERICAN ENERGY	util	10.00
312641	MID AMERICAN ENERGY	util	76.27
312642	MID AMERICAN ENERGY	util	10.54
312643	MID AMERICAN ENERGY	util	16.51
312644	MID AMERICAN ENERGY	util	300.10
312645	MID AMERICAN ENERGY	util	27.77
312649	MURPHY TRACTOR & EQUIP CO	eq	173.87
312650	NETWORKFLEET INC	svc	755.50
312654	STOKES WELDING	eq	406.66

JAIL COMMISSARY FUND

17775	IRS	fed pay	96.41
17776	SSA	fica	199.20
17784	BOB BARKER CO INC	supl	4,618.11
17800	KEEFE SUPL CO	food	609.14
17808	MCKEE FOODS	food	80.84
17822	US BANK	misc	1,797.99
312612	DICKEYS PRINTING	svc	450.00
312652	SAMS WHOLESALE CLUB	food	612.03

CONSERVATION TRUST FUND

17822	US BANK	misc	2,941.45
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CAPITAL IMPROVEMENT PLAN FUND

312583	AHTS ARCHITECTS	svc	534.66
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RURAL SEWER FUND

17821	URBAN SVCS	svc	2,115.00
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INSURANCE TRUST FUND

17773	NAVITUS HEALTH SOLUTIONS	ins	15,562.72
17780	PREFERRED ONE INS CO	ins	66,022.42

SELF INSURED/LIAB,PROP ETC FUND

17815	RACOM CORP	svc	500.00
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FLEXIBLE SPENDING FUND

17779	EMPLOYEE BENEFITS CORP	flx sp	1,980.70
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SOLID WASTE ADMIN FUND

17775	IRS	fed pay	427.73
17776	SSA	fica	651.40

E911 SERVICE COMMISSION FUND

17794	E CENTRAL IA RURAL ELEC	util	226.36
312589	BERGEN PLBG HEATING & COOLING INC	eq rpr	631.29
312596	CF UTILITIES	util	550.00
312604	CENTURYLINK	tel	168.00
312614	DUNKERTON TELEPHONE COOP	tel	817.94
312635	MID AMERICAN ENERGY	util	117.80
312636	MID AMERICAN ENERGY	util	308.48

EMERGENCY MANAGEMENT FUND

17775	IRS	fed pay	342.27
17776	SSA	fica	575.62
17778	CEDAR VALLEY UNITED WAY	oth pay	3.00
312573	NATIONWIDE RETIREMENT SOLUTIONS	def com	50.00
312658	US CELLULAR	svc	181.57

COUNTY ASSESSOR FUND

17775	IRS	fed pay	1,812.13
17776	SSA	fica	3,847.82
17778	CEDAR VALLEY UNITED WAY	oth pay	1.00
17807	MATT PARROTT/STOREY KENWORTHY	supl	55.36
17826	JOHNSON , TARA	mil	37.61
312572	MADISON NATL LIFE INS	ins	53.05
312573	NATIONWIDE RETIREMENT SOLUTIONS	def com	1,445.00
312574	NATIONWIDE RETIREMENT SOLUTIONS	def com	145.00
312575	PECU	oth pay	2,027.50
312657	TYLER TECHNOLOGIES	sftwr	31.25

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

Schwartz moved the following resolution seconded by White.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that Country View Care Facility be authorized and directed to ISSUE CHECKS, against the various settlements of such claims as allowed:

COUNTRY VIEW ENTERPRISE FUND

23331	ANDERSON ERICKSON DAIRY	food	568.78
23332	BHC TREASURER	svc	579.06
23333	CTRS FOR MEDICARE & MEDICAID SVCS	svc	14217.45
23334	HOCKENBERGS	supl	593.04
23335	NETWORK SVCS CO	svc	16.95

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

Moved by White, seconded by Trelka that the MINUTES of the Board Meeting held February 12, 2019 and February 13, 2019 be and are hereby approved as submitted. Motion carried.

**CONSENT AGENDA**

White moved the following RESOLUTION seconded by Laylin.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None submitted)
2. The CERTIFICATE OF INSURANCE for Continental Fire Sprinkler Company, East Central Iowa Cooperative, Heffron Services, and Koch Building Company d/b/a Koch Construction.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

**CONSENT AGENDA ENDS**

Moved by Schwartz, seconded by Trelka that the PERSONNEL REQUISITION for the Assistant County Attorney, (full time) in the County Attorney's Office be approved, as recommended by Brian Williams, County Attorney. Motion carried.

White moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the policy release STATEMENT removing the Country View Buildings (1410 W Dunkerton Road and 1450 W Dunkerton Road, Waterloo) along with the additional property equipment from the County's Liability Policy be approved.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

The Board discussed a proposed resolution to declare support and intent to place Historic Route 20 Signage on the County/State maintained roads to identify the former alignments of U.S. Highway 20 in the state of Iowa as Historic US Route 20. Since the party requesting the designation was unable to attend, the Board decided to table any action.

Moved by Schwartz, seconded by Trelka to table action on the above. Motion carried.

Moved by White, seconded by Laylin to direct the Finance Director to advertise for a PUBLIC HEARING on the proposed Black Hawk County Budget for the Fiscal Year 2019-2020 to be held on March 12, 2019 at 9:05 a.m. in Board Room 201 of the Black Hawk County Courthouse, Waterloo, Iowa. Motion carried.

Schwartz moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that pursuant to Iowa Code Section 35B, the Board approves the Veteran Affairs Commission hiring of Yolando Loveless as Veteran Affairs Director (exempt position) at an annual salary of \$61,000, effective February 25, 2019.

White asked about the interview process. VA Commissioner Heidi Warrington said that 17 people applied (some of them after the deadline), and that the interviewers used a spreadsheet of criteria to reduce the field to three interviewees. White said that Laylin wouldn't give the interview information to the other supervisors. Laylin said that the interviewers decided to keep the information confidential, and White had been given the opportunity to be one of the interviewers. White said that was not the case.

Loveless said that he was a Waterloo native who spent thirty years in the U.S. Navy and had both supervisory and non-supervisory experience. He said that as a VA employee he learned much from retiring VA Director Kevin Dill, especially humility. The supervisors congratulated Loveless and thanked Dill. Little asked for a roll call vote.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

## **WORK SESSION**

The supervisors considered various aspects of the FY20 Black Hawk County Budget. Finance Director Susan Deaton said that a bill introduced in the Iowa legislature would increase restrictions on the county's ability to tax, and while this particular bill may not pass, the lobbyists for the Urban County Caucus say that both houses of the legislature and the governor have indicated a desire to further restrict property taxes. In light of this, she suggested exercising caution by reducing debt service fund reserves, which are substantial and must be used only for debt service purposes, instead of reducing general fund reserves, which can be used with considerable flexibility. She said the change would have substantially the same effect on the tax rate as the reduction in general fund reserves. Laylin said that the legislation is targeted at urban counties and it was fortunate that the county had the foresight to build a week's cushion into the budget process. Trelka said that this would be proceeding with prudence. Little said that the legislation could change to a form that confounds the county's strategy. Schwartz said that this plan puts the county in the best possible position considering that the county must act by March 15 and the state can wait until May or June.

Trelka moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the proposed FY20 budget be altered so that a reduction in general fund reserves of \$955,000 be replaced by a reduction in debt service fund reserves of \$1,000,000.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Motion carried.

On motion and vote the meeting adjourned.

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Tom Little, Chair, Board of Supervisors

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Grant Veeder, County Auditor