

## BLACK HAWK COUNTY BOARD OF HEALTH MEETING

February 4, 2019

The meeting of the Black Hawk County Board of Health was called to order at 7:30 a.m. by Chair Rev. Dr. Mary Robinson in Room 420 of the Pinecrest Building, 1407 Independence Avenue, Waterloo, Iowa. Members present: Vice-Chair, Bonnie Sadler, Dr. Wesley Pilkington, Dr. Adam Roise, Dr. Catherine Zeman, and Attorney Mike Treinen. Absent: None. A quorum was met.

Others present: Dr. Nafissa Cisse Egbuonye, Eileen Daley, Eric Heinen, Terry Helinski, Jill Hill, Brenda Hostetler, Kim Howard, Patti Humpal, Megan Olmstead, Jared Parmater, Riley Rodemaker, Lori Rottinghaus, and Toki Selby.

Unless otherwise noted, all actions were approved unanimously.

I. Approval of Agenda – For Vote

Discussion: No discussion

Action: Dr. Roise moved, and Dr. Zeman seconded, to approve the agenda. Motion carried.

II. Approval of Minutes – For Vote

Discussion: No discussion.

Action: Ms. Sadler moved, and Dr. Zeman seconded, to approve the December 12, 2018 Work Session, December 19, the 2018 Regular Meeting minutes, and the January 8, 2019 Special Meeting minutes. Motion carried.

III. Election of Officers:

Vacant Position: Chair. The board nominated Rev. Dr. Mary Robinson.

No other persons were nominated for Chair. Nominations were closed.

Action: Ms. Sadler moved, and Dr. Zeman seconded, to elect Rev. Dr. Mary Robinson as the Chair of the Black Hawk County Board of Health. Motion carried.

Vacant position: Vice-Chair. The board nominated Bonnie Sadler.

No other persons were nominated for Vice-Chair. Nominations were closed.

Action: Dr. Roise moved, and Dr. Zeman seconded, to elect Bonnie Sadler as Vice-Chair of the Black Hawk County Board of Health. Motion carried.

IV. Public Comments: No public comments

V. Chair Rev. Dr. Robinson introduced the new board member Wesley Pilkington, PharmD.

VI. Jared Parmater introduced the new interns in the Health Department: Riley Rodemaker for Epidemiology and Jill Hill for Environmental Health. Nadir Khan was unable to attend.

VII. Staff Recognition

Jared Parmater presented 25 Years of Service Award to Eric Heinen, Environmental Health Officer.

Dr. Cisse Egbuonye presented 5 Years of Service Award to Terry Helinski, Public Health Planner.

VIII. Health Department Updates

A. Annual Report

Discussion: No discussion.

Action: Dr. Roise moved, and Ms. Sadler seconded, to approve the Black Hawk County Health Department FY2018 Annual Report. Motion carried.

B. Engaging Inquiry Training

Discussion: Rev. Dr. Robinson asked if the health department selects the participants or if Kresge helps select these partners. Dr. Cisse Egbuonye said that the health department would select these partners based on the training received from the Kresge Emerging Leaders Grant.

Action: Dr. Zeman moved and Ms. Sadler seconded to approve a scope of work for \$39,850 from Engaging Inquiry. This training will assist the Black Hawk County Health Department to convene and engage interdisciplinary representatives from public, private, and faith-based sectors, as well as marginalized community members, and to form an advisory group that leverages unique, culturally sensitive strategies to achieve health equity. The funding for this project will be from the Kresge Emerging Leaders Grant. Motion carried.

C. Human Impact Partners Training

Discussion: No discussion.

Action: Dr. Roise moved, and Dr. Zeman seconded, to approve a scope of work for \$22,500 from Human Impact Partners to train and assist the Black Hawk County Health Department and community partners to develop a shared understanding of health equity. The funding for this project is from the Kresge Emerging Leaders Grant. Motion carried.

D. Office and Conference Room Renovations

Discussion: No discussion.

Action: Ms. Sadler moved, and Dr. Zeman seconded, to approve the renovation of two offices (Public Health Director and Administrative Aide II) and a conference room for \$19,236.58. Motion carried.

E. Position Statement: Funding the Natural Resources and Outdoor Recreation Trust Fund

Discussion: Mr. Treinen requested that the adopted date on the position statement be changed from 1/30/19 to 2/4/19. The board agreed.

Action: Ms. Sadler moved, and Dr. Roise seconded, for the Black Hawk County Board of Health to adopt the position statement on Funding the Natural Resources and Outdoor Recreation Trust Fund with the change noted above to be effective 2/4/2019. Motion carried.

IX. Black Hawk County Health Department Emergency Operations Plan\* - Joshua Pikora – For Vote

Discussion: Joshua Pikora was unable to attend the meeting. Dr. Cisse Egbuonye presented the 2019 Emergency Operations Plan for the Black Hawk County Health Department.

Mr. Pilkington requested an addition on page 9 to add 657 1A Administrative Code for the practice and governance of pharmacy.

Action: Dr. Zeman moved, and Mr. Pilkington seconded, to approve the Black Hawk County Health Department's Emergency Operations Plan (2019) with the addition noted above. Motion carried.

X. Addition of one (1) Full-Time Health Outreach Worker, Oral Health – For Vote

Discussion: Eileen Daley explained the internal bidding process and external hiring practices to the board for clarification.

Action: Dr. Roise moved, and Dr. Zeman seconded, the addition of 1.0 FTE Health Outreach Worker-Oral Health (GS12 bargaining position). Motion Carried.

XI. Financials

A. Disbursements\* – For Vote

Discussion: Patti Humpal provided an overview of the disbursements and explained some of the costs.

Mr. Treinen provided an update on the Covenant sub-contract for home health services. Mr. Treinen stated that he was still waiting for a response from Covenant in order to move forward. Mr. Treinen stated if no agreement was reached soon, the Health Department would need to seek out providers and pay Covenant for services already provided as a one-time approval by the board due to lack of an executed contract.

Action: Dr. Roise moved, and Ms. Sadler seconded, to approve to pay the bills as presented. Motion carried.

B. Financial Report \*as of 01/24/2019 was presented by Patti Humpal to the board

Discussion: No discussion.

XII. Grants and Contracts Memo\* – Dr. Cisse Egbuonye– For Vote

The following items will be acted upon by vote on a single MOTION, without separate discussion, unless someone from the board or the public requests that a specific item be considered separately.

- A. *Grant Application Approval (Renewal)* - FY 2020 – Bureau of Emergency and Trauma Services (BETS) All-Hazard Emergency Preparedness and Response System Development, IDPH
- B. *Memorandum of Understanding (New)* – 2019 BHCHD - PrEP Care Coordination, UIHC/IDPH Iowa TelePrEP Service
- C. *Contract (Renewal)* #5888AP03 – CY2019 – Integrated HIV and Viral Hepatitis Testing Services, IDPH
- D. *Contract (Amendment)* FY19 5889CRC10 Iowa Get Screened: Colorectal Cancer Program, IDPH
- E. *Contract (Amendment 2)* #5889MH03, Community Based Programs of Maternal Health and Child & Adolescent Health, IDPH

Discussion: No discussion.

Action: Ms. Sadler moved, and Dr. Zeman seconded, to approve items A-E as presented on the grants and contracts memo. Motion Carried.

XIII. For Information Only

A. Communicable Disease Update-Joshua Pikora

Mr. Pikora was not able to attend meeting. Dr. Cisse Egbuonye requested that the board defer this item to the February meeting. The board agreed.

Dr. Cisse Egbuonye provided an update to the board on the following:

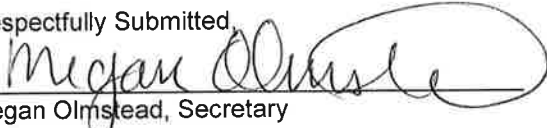
Resignation: Health Promotion Program Manager--currently recruiting/searching to fill vacancy.  
Budget meeting was last week with Board of Supervisors for FY20 budget.  
Unit 8 bargaining contract negotiation meeting was Friday.

- B. Board of Supervisors Update  
Linda Laylin was not in attendance to provide an update.

XIV. Next Regular Board of Health Meeting: February 27, 2019 at 7:30 a.m. – Room 420, Pinecrest Building, 1407 Independence Ave., Waterloo, Iowa.

XV. Adjournment – Dr. Roise moved, and Mr. Pilkington seconded, to adjourn the meeting. Motion carried. The meeting adjourned at 8:19 a.m.

Respectfully Submitted,

  
Megan Olmstead, Secretary

  
Rev. Dr. Mary Robinson, Chair