BLACK HAWK COUNTY BOARD OF HEALTH MEETING
January 29, 2020

The meeting of the Black Hawk County Board of Health was called to order at 7:31 a.m. by Chair, Rev. Dr. Mary Robinson, in Room 420 of the Pinescrest Building, 1407 Independence Avenue, Waterloo, Iowa. Members present: Vice-Chair, Dr. Catherine Zeman, Beth Knipp, Dr. Wesley Pilkington, Dr. Adam Roise, and Attorney Mike Treinen. Absent: None. A quorum was met.


Unless otherwise noted, all actions were approved unanimously.

I. Approval of Agenda – For Vote
   Discussion: No discussion
   Action: Dr. Roise moved, and Dr. Pilkington seconded, to approve the agenda. Motion carried.

II. Approval of Minutes – For Vote
    Discussion: none
    Action: Dr. Zeman moved, and Dr. Roise seconded, to approve the December 18, 2019 Regular Meeting minutes January 14, 2020 Work Session minutes as presented. Motion carried.

III. Public Comments – No public comments

IV. Election of Officers
    Current Chair Position: Rev. Dr. Robinson
    The board nominated Rev. Dr. Robinson for Chair. No other nominees selected. Nominations closed.
    Dr. Roise moved and Dr. Zeman seconded to elect Dr. Rev. Mary Robinson as the Chair of the Black Hawk County Board of Health. Motion carried.
    Vacant Position: Vice-Chair. The board nominated Dr. Catherine Zeman. No other nominees selected. Nominations closed.
    Action: Dr. Roise moved and Dr. Pilkington seconded to elect Dr. Catherine Zeman as the Vice-Chair of the Black Hawk County Health Department. Motion carried.

V. Introduction of new Board of Health member: Rev. Dr. Robinson welcomed new Black Hawk County Board of Health Member, Beth Knipp.

VI. Introductions: Dr. Roise introduced the medical students: Tyler Hughes, Mahek Shahid, and Sean Westendorf.

VII. New Staff Introductions:
   A. Eileen Daley introduced Halkeno Tura, Program Manager for Chronic Disease Prevention
   B. Kim Howard introduced Lisa O’Brien, Community Health Worker-Registered Dental Assistant

VIII. Health Department Update was presented by Dr. Cisse Egбуonye

Summary of Update:
- Reviewing proposed budget for FY21
- Invitation for Community Needs Health Assessment Results Event. Sent to stakeholders for a training event on February 18, 2020. Hosted in collaboration with United Way, MercyOne and UnityPoint. Dr. Cisse Egбуonye will not be able to attend.
- Bills to watch: SB3052-expanding the Clean Air Act to include vaping, HF2031-expanding definition of medical officer of Local Boards of Health to include Physicians Assistants and Nurse Practitioners, SF2019-allowing pharmacists to administer childhood vaccinations to patients age 6 and older.

Discussion: Rev. Dr. Robinson requested to keep an eye on the Medicaid bill. Dr. Cisse Egboonye agreed that Medicaid is a good bill to watch and will send e-mails to keep the board informed.

IX. Health Equity Policy—New-For Vote

Discussion: Dr. Roise asked how will this policy going to be part of everyday work operations. Dr. Cisse Egboonye stated that the department is implementing a health equity curriculum created by University of Iowa Public Health and also integrating the policy into each program and aligning with businesses, healthcare, and foundations. Dr. Cisse Egboonye added that the goal is to have a universal understanding of health equity. Rev. Dr. Robinson added that health inequities also affect other areas of life. Dr. Zeman and Dr. Pilkington commend the Health Department for initiating this new systems approach way of thinking and the work that comes along with it.

Action: Dr. Roise moved and Dr. Pilkington seconded to approve the new Health Equity Policy for the Black Hawk County Health Department as presented. Motion carried.


Discussion: No discussion.

Action: Dr. Pilkington moved and Dr. Zeman seconded to adopt the new position statement for Emergency Preparedness as presented. Motion carried.

XI. Accreditation Update was presented by Joshua Pikora and memo was included in the board packet

Discussion: No discussion.

XII. SuccessLink Sub-Contract Amendment 1* was presented to the Board by Eileen Daley

Discussion: Eileen Daley explained the need for the amendment is to extend the agreement by three months. The health department will no longer need to sub-contract for the dental hygienist positions since adding them to the bargaining contract, which will enable the department to hire these positions internally.

Action: Dr. Roise moved and Dr. Pilkington seconded to approve Amendment 1 for SuccessLink Sub-Contract as presented. Motion carried.

XIII. Personnel Action Requests were presented to the board by Eileen Daley

Discussion: Rev. Dr. Robinson asked if the dental program is involved with the EMA (East Side Minister Alliance). Ms. Daley said the dental program works closely with the schools and collaborates with the WIC clinics across a four county region and does some enforcement activities with other local Boards of Health in Bremer, Buchanan, and Grundy counties.

Dr. Zeman inquired if there will be a backlog of work due to the deletion of the Environmental Health Officer position. Ms. Daley stated there has been a shift in the program workflow. Dr. Cisse Egboonye stated the funding is shifting to the Disease Prevention Specialist position, but if there ever was a need to add another Environmental Health Officer position back in, the budget could be looked at and added back in if there was a need.
**Action:** Dr. Pilkington moved and Dr. Roise seconded to add bargaining positions: 1.0 FTE GS12 Community Health Worker, 1.0 FTE GS14 Disease Prevention Specialist, 1.0 FTE Clinical Registered Dental Hygienist, 0.6 FTE Clinical Registered Dental Hygienist; and to delete 1.0 FTE GS14 Environmental Health Officer. Motion carried.

**XIV. Financials**

A. **Disbursements** – For Vote

**Discussion:** Patti Humpal provided an overview of the disbursements and explained some of the costs.

**Action:** Dr. Zeman moved, and Dr. Pilkington seconded, to approve to pay the bills as presented. Motion carried.

B. **Patti Humpal presented the Financial Report as of 01/24/2020 to the Board.**

**Discussion:** No discussion.

**XV. FY21 Budget Proposal was presented to the board for vote by Dr. Cisse Egbuonye**

**Discussion:** Rev. Dr. Robinson asked board members to attend the budget proposal at the Board of Supervisors on January 30 to show support. Mike Treinen instructed to send out a meeting notice if it might be a possibility if more than two board members attend. Ms. Olmstead will post meeting notice.

Dr. Cisse Egbuonye presented a capital request for a new Public Health Center that will be located on the first floor of the Pinecrest Building, moving our current clinic from fifth floor to the first clinic. Services will be able to be expanded with this new setting and will benefit public health in Black Hawk County. Some benefits include:

- Navigation and care coordination activities to ensure equitable access to prevention services
- Health coaching and education to promote chronic disease prevention
- Implement gap-filling screenings and prevention services: well visits, blood lead screening, and immunizations.

Rory Geving added that this is a preliminary blueprint and if the project would be approved it would be a final design completed and that design would sent out for bidding process per Black Hawk County policy.

**Action:** Dr. Roise moved and Dr. Pilkington seconded to approve the FY21 Black Hawk County Health Department Budget Proposal for $5,455,120. This budget will be funded by $2,192,565 in operation revenue resulting in a total property tax asking of $3,262,555 to be presented to the Board of Supervisors on January 30, 2020. Motion carried.

**Action:** Dr. Pilkington moved and Dr. Roise seconded to approve the proposal of the capital expense of $910,000 for a new Public Health Center to be located on the first floor of the Pinecrest Building. This proposal will be presented to the Board of Supervisors on January 30, 2020. Motion carried.

**XVI. Grants and Contracts Memo-Consent Agenda** – For Vote

A. **Contract (Renewal) FY20 Integrated HIV and Viral Hepatitis Testing Services, IDPH**

B. **Contract (Amendment 1) FY20 Community Based Programs of Maternal Health and Child & Adolescent Health (including Hawk Outreach, I-Smile**

C. **Agreement (Amendment 1) 2019 Electronic Health Records System, CureMD™**
Discussion: No discussion.

Action: Dr. Zeman moved and Dr. Roise seconded to approve items A-C as presented on the
grants and contracts memo. Motion carried.

XVII. For Information Only
A. Communicable Disease Update provided by Joshua Pikora
Summary:
Coronavirus update provided to board of current situation, and is being monitored closely; there
is very low risk to the public including the state of Iowa. There has been no secondary spread in
the United States. The CDC (Centers of Disease Control) website keeps updating with new
information and Black Hawk County Health Department is monitoring this very closely and will
keep the public informed, as information is available. A webinar later today will be addressing
local public health departments about the coronavirus that our department will be attending.

Rev. Dr. Robinson inquired if the Health Department is going to be conducting any media
outreach about the flu or coronavirus. Mr. Pikora stated that there was a media release at the
beginning of the flu season. Dr. Cisse Egbuonye stated other sources have been providing
updates to news media as well and the media coverage has been ongoing during the flu season.

B. Board of Supervisors update was presented by Board of Supervisor, Linda Laylin
Summary:
• Finishing up budget sessions
• Security at Pinecres Building update: Rory Geving stated that security options are being
evaluated due to a recent incident.

Rev. Dr. Robinson said that it is very important that security be addressed and should be a
top priority.

XVIII. The board will need to schedule a work session for a Public Health Black Hawk County Ordinance
review; date will be set after meeting by Director and Deputy Director communication with the board.

XIX. Next Regular Board of Health Meeting: February 26, 2020 at 7:30 a.m. – Room 420, Pinecrest Building,
1407 Independence Avenue, Waterloo, Iowa.

XX. Adjournment – Dr. Roise moved, and Dr. Pilkington seconded, to adjourn the meeting. Motion carried.
The meeting adjourned at 9:02 a.m.

Respectfully Submitted,
Megan Olmstead, Secretary

Rev. Dr. Mary Robinson, Chair