

Waterloo, Iowa January 29, 2019

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Linda Laylin, Chris Schwartz, Dan Trelka, Craig White and Tom Little, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Laylin, seconded by Schwartz that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

Schwartz moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

17622	ACCURATE L & DC	prts	844.14
17623	ADVANCED SYSTEMS INC	svc	550.93
17624	ALEXANDER OPEN SYSTEMS INC	eq	20,745.69
17628	B&B LOCK & KEY INC	eq	315.52
17629	BDI	prts	133.05
17630	BICKLEY, MARK	svc	435.00
17633	C&S REAL ESTATE	rent	325.00
17634	CBM MANAGED SVCS	food	10,441.42
17635	CDW GOVERNMENT INC	svc	893.50
17636	CHIEF	supl	750.51
17637	COURIER	publ	245.77
17638	DEBNER JULIE A	svc	875.50
17639	DUNCAN, TARA	svc	175.00
17640	E CENTRAL IA RURAL ELEC	util	1,434.68
17642	FASTENAL CO	supl	250.92
17643	FULLER, ANGELA	svc	420.00
17647	KEYSTONE LABS INC	svc	1,858.00
17648	KRUSE DAVID	rent	275.00
17651	MARTIN REALTORS INC	rent	225.00
17655	MENARDS WLOO	supl	373.70
17656	METRO INVESTMENTS MULTI UNIT	rent	400.00
17657	NEOPOST USA INC	supl	140.00
17658	OSDI-SPACESAVER	maint	510.00
17659	PEHL, KRISTIN	rent	200.00
17660	PER MAR SECURITY SVCS	svc	1,661.45
17661	PTS OF AMERICA	svc	600.00
17663	SHAHNAZ CORP	rent	275.00
17665	VISITING NURSING ASSOC	svc	3,503.02
17666	WBC MECHANICAL INC	prts	724.82
17667	WD INVESTMENTS	rent	225.00
17669	WHOLE EXCAVATION	svc	662.50
17670	COLLUM , LESA A	educ	109.20
17671	HETH, BILLIE	misc	115.28
17672	VEEDER GRANT	mil	100.00
312284	ABD PROPERTY MGMT	rent	400.00
312285	ADAM KEARNS	rent	300.00
312286	AMAZON CAPITAL SVCS INC	supl	95.74
312287	AMERICAN LUNG ASSOC	supl	1,600.00
312289	BRAKEBILL, KATHLEEN	reimb	97.50
312290	CAMPBELL SUPL WLOO	supl	11.78
312292	CEDAR SQ APTS	rent	225.00
312293	CENTEC CAST METAL PRODUCTS	supl	378.55
312295	CENTURYLINK	svc	632.91
312297	CENTURYLINK	svc	1,562.28
312299	CHRISTOPHERSON RENTALS	rent	250.00
312301	COOLEY PUMPING	prts	675.00

312302	COVENANT MED CTR INC	svc	416.00
312303	COX DUSTIN	rent	275.00
312304	DES MOINES REGISTER	subs	281.02
312306	EPM IOWA	rent	275.00
312307	FEDEX	svc	34.24
312308	FERGUSON ENTERPRISES INC	prts	38.71
312310	GRAYBILL BRETT	rent	450.00
312311	HAWKEYE PROPERTY MGMT	rent	200.00
312312	INFOGROUP	supl	262.00
312314	IA SEC OF STATE	svc	30.00
312315	ISAC	educ	190.00
312316	IA WOMEN IN NATURAL RESOURCES	educ	45.00
312317	JOHNSON CO	svc	2,143.85
312318	KBBG FM/AFRO ACB INC	svc	864.00
312319	KOBLISKA VINCE M	rent	400.00
312321	LINDGREN GLASS PRODUCTS INC	supl	1,175.00
312322	LINN CO	svc	233.00
312323	LINN CO	svc	1,875.00
312324	MALAISE SUSAN	svc	6.00
312325	MARSH PLACE APTS	rent	200.00
312328	MID AMERICAN ENERGY	util	12.31
312343	MORGAN JANE	educ	75.00
312346	NELSON LARRY	rent	600.00
312347	OFFICE DEPOT	supl	423.72
312348	PLUMB SUPL CO	supl	29.82
312349	POLK CO SHERIFF	svc	37.18
312350	R&S PROPERTY MGMT INC	rent	250.00
312351	SANOFI PASTEUR INC	supl	1,462.48
312353	US POST OFFICE	svc	500.00
312354	UNITY SQ TOWNHOUSES	rent	300.00
312355	US CELLULAR	svc	1,759.71
312357	US CELLULAR	svc	236.56
312360	VOSHELL MICHAEL	rent	200.00
312361	CITY OF WATERLOO	fuel	9,708.53
312362	WLOO WATER WORKS	wtr	122.48
312363	WLOO WATER WORKS	wr	232.01
312364	WERTJES UNIFORMS	supl	1,694.03
312365	WINDSTREAM IA COMMUNICATIONS	tel	3,498.06
312366	WOODEN, ROGER	rent	225.00
312367	ADAMSON, BRIAN	mil	105.30
312368	LAYLIN LINDA	mil	42.90
312369	SCHMITZ, STEPHANIE	mil	121.68
312370	SULLIVAN CHARITY	dues	270.00

GENERAL SUPPLEMENTAL FUND

17649	LUTHERAN SVCS OF IA	svc	2,892.30
17652	MATT PARROTT/STOREY KENWORTHY	supl	20.16
312294	CENTRAL IA JUVENILE DET CTR	svc	3,000.00
312300	CLERK OF DISTRICT COURT	svc	1,445.59
312313	IA MUNICIPALITIES WKRS COMP ASSOC	wk cmp	28,514.00
312365	WINDSTREAM IA COMMUNICATIONS	tel	15.51

COUNTY SERVICES FUND

17662	RITE PRICE OFFICE SUPL INC	supl	43.35
312365	WINDSTREAM IA COMMUNICATIONS	tel	81.37

SECONDARY ROADS FUND

17625	ALTORFER INC	eq	376.92
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17626	ANTON SALES	eq	183.28
17627	ASPRO INC	supl	152.60
17631	BHC TREASURER	svc	2,790.75
17632	BMC AGGREGATES	supl	7,495.44
17640	E CENTRAL IA RURAL ELEC	util	23.75
17644	HARMS OIL CO	fuel	14,847.02
17645	HOUSBY HEAVY EQUIP	eq	152.90
17654	MENARDS CF	supl	64.41
312288	BECKMAN, ARLEN	reimb	50.00
312291	CF UTILITIES	util	72.45
312297	CENTURYLINK	tel	52.00
312298	CENTURYLINK	tel	181.14
312305	DONS TRUCK SALES INC	eq	46.27
312309	CITY OF GILBERTVILLE	util	68.54
312320	LA PORTE MOTOR SUPL INC	supl	110.00
312326	MERIDIAN PEOPLE DEVELOPMENT	educ	400.00
312327	MID AMERICAN ENERGY	util	11.40
312344	MURPHY TRACTOR & EQUIP CO	eq	306.58
312345	NAPA AUTO PARTS	prts	159.96
312352	SKYLINE STEEL	eq	43,265.80
312358	VERIZON WIRELESS	svc	1,221.13
312359	VERMEER SALES & SVC INC	svc	252.00
312361	CITY OF WATERLOO	fuel	317.41
312365	WINDSTREAM IA COMMUNICATIONS	tel	32.90
312371	WELTER STORAGE EQUIP	eq	653.00

JAIL COMMISSARY FUND

17646	KEEFE SUPL CO	supl	22.80
17653	MCKEE FOODS	food	88.64
312356	US CELLULAR	svc	785.63

RURAL SEWER FUND

17664	URBAN SVCS	svc	1,045.00
312328	MID AMERICAN ENERGY	util	0.00
312329	MID AMERICAN ENERGY	util	15.77
312330	MID AMERICAN ENERGY	util	42.04
312331	MID AMERICAN ENERGY	util	26.36
312332	MID AMERICAN ENERGY	util	37.27
312333	MID AMERICAN ENERGY	util	22.60
312334	MID AMERICAN ENERGY	util	22.43
312335	MID AMERICAN ENERGY	util	17.17
312336	MID AMERICAN ENERGY	util	17.78
312337	MID AMERICAN ENERGY	util	20.75
312338	MID AMERICAN ENERGY	util	13.92
312339	MID AMERICAN ENERGY	util	14.53
312340	MID AMERICAN ENERGY	util	12.41
312341	MID AMERICAN ENERGY	util	20.91
312342	MID AMERICAN ENERGY	util	13.47

INSURANCE TRUST FUND

17619	NAVITUS HEALTH SOLUTIONS	ins	11,480.82
17621	PREFERRED ONE INS CO	ins	91,435.62

FLEXIBLE SPENDING FUND

17620	EMPLOYEE BENEFITS CORP	flx sp	1,170.26
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EMERGENCY MANAGEMENT FUND

17641	ESRI INC	svc	400.00
312295	CENTURYLINK	svc	58.64
312296	CENTURYLINK	svc	413.41
312361	CITY OF WATERLOO	fuel	31.81

COUNTY ASSESSOR FUND

17650	MARCO INC	maint	390.46
17668	WELLMARK	ins	11,840.31
312361	CITY OF WATERLOO	fuel	147.84
312365	WINDSTREAM IA COMMUNICATIONS	tel	64.15

AYES: Laylin, Schwartz, Trelka, White, Little.  
 NAYS: None. Resolution adopted.

Laylin moved the following resolution seconded by White.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that Country View Care Facility be authorized and directed to ISSUE CHECKS, against the various settlements of such claims as allowed:

COUNTRY VIEW ENTERPRISE FUND

23324	CITY OF WATERLOO	misc	713.47
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AYES: Laylin, Schwartz, Trelka, White, Little.  
 NAYS: None. Resolution adopted.

Board Chair Eric Johnson, CEO Cary Darrah, and Director of Investor Relations Jim Schaefer spoke on behalf of the Greater Cedar Valley Alliance and Chamber. They said changes are being made in the organization to better stimulate economic development, and they would like Black Hawk County to once again be engaged financially and by filling its seat on the board.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said all graders and trucks are out to deal with blowing snow, but she expects some gravel and paved roads to blow shut in the evening. No trucks will be out on Wednesday except for emergencies, given that the expected temperatures will be low enough to freeze up the trucks' hydraulic lines.

Moved by White, seconded by Trelka that the MINUTES of the Board Meeting held January 22, 2019 and January 24, 2019 be and are hereby approved as submitted. Motion carried.

**CONSENT AGENDA**

White moved the following RESOLUTION seconded by Schwartz.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.

Transfer from Fund	Amount	Transfer to Fund	Amount
GENERAL - SHERIFF	6,548.70	E911 SERVICE COMMISSION	6,548.70
GENERAL - CONSERVATION	442.48	E911 SERVICE COMMISSION	442.48
EMERGENCY MANAGEMENT	177.00	E911 SERVICE COMMISSION	177.00

2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

NAME, DEPT.	POSITION	FROM	TO	DATE	CHANGE
<b>RECORDER, Sandie Smith</b>					
KOLAAS, KAYLA M	OFFICE SPECIALIST	18.11	18.11	1/16/2019	RETURN FROM LEAVE
NELSON, JULIE A	OFFICE SPECIALIST	16.57	16.57	1/15/2019	LAYOFF PENDING

<b>COUNTRY VIEW</b>					
CARPENTER, SAMANTHA L	DEVELOPMENTAL AIDE	15.42	15.42	1/14/2019	TERMINATED
KOHL, STEPHEN P	SOCIAL WORKER II	28.80	28.80	1/23/2019	TERMINATED
SANFORD, LAURA M	FOOD SERVICE WORKER	16.17	16.17	12/31/2018	TERMINATED
SMITH, CARMEN S	RECREATION AIDE	17.31	17.31	1/24/2019	TERMINATED

<b>MENTAL HEALTH, KOLEEN SCHIPPER</b>					
LEISTIKOW, ASHLEY L	I-START COORDINATOR	20.60	20.60	1/25/2019	TERMINATION PENDING

3. The CERTIFICATE OF INSURANCE for Community Electric Inc. and Midwest Wheel Companies.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

#### **CONSENT AGENDA ENDS**

Moved by Trelka, seconded by White to receive and place on file with the County Auditor the Black Hawk County Sheriff's office Annual Report for 2018. Motion carried.

Moved by Laylin, seconded by Trelka that the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT submitted by Catherine Nicholas, County Engineer, be approved and direct the Chair to sign for same: to purchase Trimble survey equipment at the cost of \$54,071.00 from Precision Midwest, Plainfield, IL.

Nicholas said it is global positioning equipment that they use for every bridge and roadway project, and would replace equipment that is 15 years old that has to be unwired to replace the battery. The new unit would have a rechargeable battery. Motion carried.

Moved by Laylin, seconded by Trelka that the TRAVEL REQUEST submitted by Chris Schwartz, County Supervisor, be approved and direct the Chair to sign for same: \$1,096.00 to attend the National Association of Counties (NACo) Legislative Conference in Washington DC scheduled for March 2, 2019 – March 6, 2019. Schwartz said that he will stay with friends which will save the county \$1900. Motion carried.

Laylin moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED to support the funding and creation of Iowa's Natural Resources and outdoor recreation trust fund.

Schwartz said there is frustration that the fund hasn't been created even though approved by a bipartisan majority of voters in 2010. Trelka said he doesn't understand why the fund isn't utilized when it has been overwhelmingly supported by the community.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

The Board discussed possibly endorsing the UNI Center for Energy and Environmental Education's solar workshops to be held throughout Black Hawk County during the months of February and March. Maintenance Superintendent Rory Geving said this is supported by the county's Alternate Energy Committee, and introduced Eric Giddens from the UNI center. Giddens said that homes and businesses that are interested in solar panel installation can get a free assessment by Eagle Point Solar, and anyone who purchases installment February through April will be bundled together for a discounted rate. Giddens said the center is seeking the county's endorsement via use of its logo, and stressed that the endorsement would be for the UNI workshops and would not be seen as endorsing Eagle Point Solar or any private company. The proposal was on the agenda for discussion but not for action, so the county logo could not be included in the first of four mailers about the workshops, but could appear on later mailers if approved.

Moved by Laylin, seconded by Schwartz to direct the County Auditor to advertise for a public hearing to be held at 9:05 a.m. on Tuesday, February 12, 2019 in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed Ordinance No. 77-223 from a request submitted by William and Abby Herkelman at South of 8902 Dysart Road to rezone 5.18 acres from "A" Agriculture District to "A-R" Agricultural-Residential District to build two single family home. Motion carried.

White moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the MINOR PLAT OF SURVEY submitted by Marc Gunnerson to minor plat 7.1 acres located at 11842 Gibson Road into two lots. A 2.44 acres parcel zoned "A-R" Agriculture-Residential District and a 4.66 acres parcel is zoned "A" Agricultural District. The property in question is located at 11842 Gibson Road, which is adjacent to the W. Eagle Road and Gibson Road intersection, and if approved that the County Auditor be directed to certify a copy of this Resolution for the Black Hawk County Recorder.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

The Board discussed the Memorandum of Agreement with the Salvation Army allowing the County to use their parking lot for county employee parking spaces located at 415 E. 7<sup>th</sup> Street, Waterloo. Board Administrative Aide Dana Laidig said that the agreement has been reviewed by Assistant County Attorney Peter Burk, PDCM Insurance and the Salvation Army. White said that too many employees must park on the street, and this would allow more to park in a lot at no charge. He said the county would plow the lot and probably clean the sidewalk. Trelka said there are numerous accidents involving parked cars. Laylin said there are lots on both sides of the building. Superintendent of Maintenance Rory Geving said that there is room for 24 vehicles on the south side and 40 on the north side, that based on total courthouse employment the facility is about 80 parking spaces deficient, that the cost of hauling the snow away (once moved by his staff) runs \$275-\$500 per event, that parking lines would be painted in the spring, that the streets are dark at night and potentially dangerous. Laidig said that she would probably park on the Mulberry Street side of the building but not on the Franklin Street side due to the relative darkness. No action was scheduled on this item.

White moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the Civil Money Penalty assessed by the Centers for Medicare and Medicaid Services against Country View Care Center (Notice date January 9, 2019), in the net amount of \$14,217.45 (\$21,873.00 minus appeal waiver discount of \$7,655.55) be paid, and that right to appeal hearing on that penalty be waived.

Finance Director Susan Deaton said that this citation is due to bed rails that did not comply with regulations but caused no harm to residents, and that the situation has been corrected.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

At Nine-fifty o'clock (9:50) a.m., a public hearing was held as provided by law in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa at which time all interested persons could appear to file objections on the proposed Pinecrest Restroom Remodel.

Moved by Laylin seconded by Trelka to receive and place on file proof of publication of notice of public hearing. Motion carried.

Superintendent of Maintenance Rory Geving said this is for the two ground floor public restrooms, and the remodel will make them full accessible.

Moved by White seconded by Trelka to close the hearing after oral/written comments are received. Motion carried.

At nine-fifty-one (9:51) a.m. the Chair announced the time had arrived in accordance with prior action and as advertised, for the receiving and opening of bids for the proposed

The Board of Supervisors examined proof of publication of notice to bidders and determined that said notice had been published in the Waterloo Courier on January 9, 2019 in accordance with the requirements of the *Code of Iowa*.

The Chair announced the following sealed bids were all received by eight-thirty o'clock (8:30) a.m. Tuesday January, 29, 2019, as stated in the Notice to Bidders. The time of announcement being nine-fifty-one (9:51) a.m., the following bids were opened and read:

NAME	CITY	BASE BID
Don Gardner Construction	Waterloo, IA	\$58,120
Failor Hurley Construction	Waterloo, IA	\$58,300
Huff Contracting	Waterloo, IA	\$58,736
Koch Construction	Cedar Falls, IA	\$51,885
Woodruff Construction	Waterloo, IA	\$58,500

Moved by White, seconded by Schwartz that the Board of Supervisors receive and place on file the bids for the proposed Pinecrest Restroom Remodel to allow time to review said bids as recommended by Rory Geving, Maintenance Superintendent.

DISCUSSION/POSSIBLE BOARD ACTION – Consideration of all aspects of the FY20 Black Hawk County Budget. The Board heard and discussed presentations from Health Department Director Dr. Nafissa Cisse Egbuonye, Information Technology Director Kim Veeder, and Superintendent of Maintenance Rory Geving.

On motion and vote the meeting adjourned at 1:00 pm.

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Tom Little, Chair, Board of Supervisors

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Grant Veeder, County Auditor