

Waterloo, Iowa January 15, 2019

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Linda Laylin, Chris Schwartz, Craig White and Tom Little, Chair.

Absent: Dan Trelka,

Unless otherwise noted, all actions were approved unanimously. Trelka absent.

Moved by Laylin, seconded by Schwartz that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

PUBLIC COMMENTS. Dwayne Eilers said that his wife works at Country View and the new company is cutting her wages by 25%, taking away her vacation time and charging \$1000 a month for insurance. He wanted the Board to know how the sale of Country View is affecting citizens in the county.

Laylin moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

17493	ACES	svc	20804.00
17495	AHLERS & COONEY	svc	13910.98
17496	ALTORFER INC	svc	1657.00
17498	B&B LOCK & KEY INC	eq	163.28
17499	BICKLEY, MARK	svc	1221.90
17501	C&S REAL ESTATE	rent	200.00
17502	CBM MANAGED SVCS	food	9957.58
17503	CDW GOVERNMENT INC	supl	353.40
17505	CHIEF	supl	539.84
17506	CITY LAUNDERING CO	svc	540.00
17507	COURIER	publ	542.01
17508	DEPT OF CORRECTIONAL SVCS	svc	15742.77
17509	DIRECTEC CORP	maint	14.45
17510	EHRlich , BETH	svc	37.00
17511	FULLER, ANGELA	svc	560.00
17512	HOLBACH DENNIS	rent	250.00
17513	HOWARD, KIMBERLY	misc	404.80
17514	IA REGIONAL UTILITIES ASSOC	wtr	269.23
17515	JOHNSTONE SUPL	supl	14.22
17518	KHAN PROPERTIES	rent	200.00
17519	KIRCHNER HANSON KALEEN	rent	250.00
17520	LAW OFFICE OF CHRISTINA SHRIVER	svc	186.00
17521	MAHONEY KATHRYN J	svc	84.00
17522	MARCO INC	maint	50.14
17523	MATT PARROTT/STOREY KENWORTHY	supl	255.42
17525	MENARDS WLOO	misc	103.94
17526	MIDWEST AUTOMATED TIME SYSTEMS	svc	239.50
17527	NAPHCARE INC	svc	104321.26
17528	ON SITE INFO DESTRUCTION	svc	225.71
17529	P&M REAL ESTATE	rent	200.00
17530	PLUNKETTS PEST CONTROL INC	svc	36.00
17531	PPG ARCHITECTURAL FINISHES INC	supl	239.07
17532	PTS OF AMERICA	svc	1200.00
17533	RITE PRICE OFFICE SUPL INC	supl	1311.30
17534	SANDEES LTD	supl	64.50
17535	SCOTS SUPL CO INC	supl	4.53
17536	STERICYCLE INC	svc	311.61
17537	WLOO APT PARTNERS	rent	200.00
17538	WBC MECHANICAL INC	svc	180.00
17539	WEBER PAPER CO	supl	504.00
17540	WEX BANK	misc	298.37
17541	ALBUS, STACY	wtr	12.00
17544	POWERS, CORINNE	mil	62.01

312000	A TO Z RENTALS	rent	325.00
312001	ABC EMBROIDERY	svc	60.00
312002	ABD PROPERTY MGMT	rent	200.00
312003	ADAM KEARNS	rent	450.00
312004	ADVANCE AUTO PARTS	eq	110.65
312006	ALLAMAKEE CO BOARD OF HEALTH	reimb	565.96
312007	AMAZON CAPITAL SVCS INC	supl	63.85
312009	AXLINE, WALTER	rent	225.00
312011	BIXBY, AARON	rent	200.00
312012	BLACK HAWK WASTE DISPOSAL	eq rent	62.72
312013	BREMER CO	reimb	3266.20
312014	BUCHANAN CO PUBLIC HEALTH DEPT	reimb	881.81
312015	BURK LAW FIRM	svc	1468.50
312016	CAMPBELL SUPL WLOO	supl	93.06
312017	CANON FINANCIAL SVCS INC	svc	455.58
312019	CEDAR BEND HUMANE SOCIETY INC	svc	2277.07
312022	CF UTILITIES	data	802.52
312023	CF UTILITIES	util	45.57
312024	CF UTILITIES	util	123.00
312025	CF UTILITIES	data	328.40
312026	CEDAR VALLEY SPORTSPLEX	dues	300.00
312027	CENTRAL IA JUV DETENTION CTR	svc	6800.00
312029	CENTURYLINK	tel	117.46
312032	CHIX GEAR	supl	2055.00
312033	CINTAS CORP	supl	188.69
312035	COAST TO COAST COMPUTER PRODUCTS	supl	339.10
312037	COOLEY PUMPING	svc	285.00
312038	COUNTRY TERRACE	rent	225.00
312039	COVENANT MED CTR INC	svc	416.00
312040	DIGITAL OFFICE SOLUTIONS	svc	93.59
312042	DUCKWORTH, HEATHER	mil	144.07
312047	ELECTRICAL ENG & EQUIP CO	eq	9.92
312048	ENCORE ENERGY SVCS INC	fuel	5233.37
312049	EVELAND JOHN	rent	200.00
312050	FIRESTONE PAYMENT CTR	prts/lbr	541.64
312051	FISCHELS ANTHONY A	rent	200.00
312052	GALLS	supl	199.96
312053	GIBSON SPECIALTY CO	svc	126.00
312054	GREENWAY	svc	2826.55
312055	GRUNDY CO	reimb	532.37
312056	GULBRANSON'S APPLIANCE SVC	eq rpr	94.91
312057	HAWKEYE ALARM & SIGNAL CO	svc	240.00
312058	HOFFMAN RICHARD	food	78.00
312060	HUDSON PRINTING CO INC	publ	1572.68
312062	INFOGROUP	svc	318.00
312066	JAMIESON , JOHN D	rent	200.00
312067	JONES , MICHAEL K	rent	475.00
312068	KBBG FM/AFRO ACB INC	svc	774.00
312069	KCVM 93.5 THE MIX	svc	300.00
312070	KING BROTHERS	rent	250.00
312073	LOCKE FUNERAL HOME INC	svc	2200.00
312074	LPC CONNECT	data	96.70
312075	MEDIACOM	svc	199.95
312076	MEDIACOM	svc	137.49
312077	METRO INVESTMENTS LLC	rent	225.00
312078	MID AMERICAN ENERGY	util	7439.18
312079	MID AMERICAN ENERGY	util	63.82
312080	MID AMERICAN ENERGY	util	8919.14
312081	MID AMERICAN ENERGY	util	6562.50
312083	MID AMERICAN ENERGY	util	11.92
312084	MID AMERICAN ENERGY	util	131.93
312085	MID AMERICAN ENERGY	util	810.87
312086	MOTEL 6	room	245.00
312087	NAPA AUTO PARTS	prts	17.99

312088	NATL TACTICAL OFFICERS ASSOC	dues	150.00
312089	NELSON LARRY	rent	275.00
312090	N IA JUV DETENTION SVCS	svc	4150.00
312091	NORTH IOWA REPORTING	svc	149.50
312092	PALMER LUTHERAN HEALTH CTR INC	reimb	1615.47
312093	PEDERSEN DOWIE CLABBY MCCAUSLAND INS	ins	155.00
312094	PEOPLES COMMUNITY HEALTH	meds	11.80
312095	POWESHIEK WATER ASSOC	wtr	150.50
312096	PUBLIC SAFETY TRAINING CONSULTANTS	educ	995.00
312097	RAMADA HOTEL & CONVENTION CTR	svc	235.05
312098	RICOH USA INC	maint	722.12
312099	ROOSEVELT SENIOR HOUSING	rent	200.00
312102	SACRED HEART CHURCH	rent	150.00
312104	SAILER LAW	svc	180.00
312106	SANDLOCK INVESTMENTS	rent	275.00
312107	SCHNEIDER MELISSA	rent	250.00
312108	SHRED MASTER INC	svc	71.12
312109	SIDWELL CO	svc	2250.00
312110	SILVER EAGLE HARLEY DAVIDSON	svc	316.45
312113	TEDS HOME AND HDWR	eq	26.42
312115	TSP COURT REPORTING	svc	60.00
312117	UNITY POINT - ALLEN HOSP	reimb	910.08
312118	UNITY POINT - ALLEN HOSP	svc	507.84
312119	US CELLULAR	svc	1206.10
312120	VERIZON WIRELESS	svc	14.68
312121	VETERANS MEML HOSP	reimb	657.05
312122	WATERFALLS CAR WASH	lbr	38.85
312123	CITY OF WATERLOO	misc	1227.52
312124	WLOO WATER WORKS	wtr	370.77
312125	WLOO WATER WORKS	wtr	283.16
312126	WAVERLY HEALTH CTR	reimb	228.44
312127	WINNESHIEK CO BOARD OF HLTH	reimb	548.64
312128	WINNESHIEK MEDICAL CTR	reimb	1442.31
312129	XEROX CORP	svc	144.24
312131	WESTENDORF JEREMY	dues	306.27

GENERAL SUPPLEMENTAL FUND

17523	MATT PARROTT/STOREY KENWORTHY	supl	1579.52
17533	RITE PRICE OFFICE SUPL INC	supl	46.12
312046	ELECTION CTR	dues	200.00
312090	N IA JUV DETENTION SVCS	svc	36940.00
312101	RYDER TRANS SVCS	svc	151.10
312114	TRENT LAW FIRM	svc	187.00

COUNTY SERVICES FUND

17503	CDW GOVERNMENT INC	eq	1521.97
17528	ON SITE INFO DESTRUCTION	svc	16.74
17542	BATES, FELICIA	reimb	490.09
312130	SCHREIBER SUSAN	mil	362.70

RURAL BASIC FUND

17533	RITE PRICE OFFICE SUPL INC	supl	5.36
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SECONDARY ROADS FUND

17497	ANTON SALES	eq	1163.84
17504	CITY OF CEDAR FALLS	svc	11.24

17525	MENARDS WLOO	supl	55.96
312005	AIRGAS NORTH CENTRAL	prts	328.99
312007	AMAZON CAPITAL SVCS INC	supl	26.54
312012	BLACK HAWK WASTE DISPOSAL	svc	120.96
312018	CASEYS GENERAL STORES INC	fuel	23.21
312021	CF UTILITIES	svc	75.00
312030	CENTURYLINK	tel	44.95
312031	CENTURYLINK	tel	45.95
312034	CINTAS CORP	svc	57.40
312041	DONS TRUCK SALES INC	mtr veh	68652.44
312043	DUNKERTON COOP ELEVATOR	fuel	873.07
312045	E CENTRAL IA COOP	fuel	2667.83
312059	HUDSON MUNICIPAL ELECTRIC UTIL	util	223.39
312061	IMPACT7G INC	svc	8300.00
312063	IA DEPT OF TRANSPORTATION	prts	41.33
312065	IOWA WEED COMMISSIONERS ASSN	misc	140.00
312071	KTP ENTERPRISES INC	eq rpr	122.50
312103	SADLER POWER TRAIN INC	prts	105.64
312111	STAR EQUIPMENT LTD	eq	44.10
312112	STOKES WELDING	supl	80.80

JAIL COMMISSARY FUND

17516	KEEFE SUPL CO	food	3774.12
17524	MCKEE FOODS	food	39.18
312072	LABSOURCE INC	supl	1440.00
312105	SAMS WHOLESALE CLUB	food	703.79

RURAL SEWER FUND

17517	KEYSTONE LABS INC	svc	30.00
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INSURANCE TRUST FUND

17489	NAVITUS HEALTH SOLUTIONS	ins	17917.96
17491	PREFERRED ONE INS CO	ins	115283.37
17492	PREFERRED ONE INS CO	ins	58790.20
311999	MADISON NATL LIFE INS	ins	826.42

FLEXIBLE SPENDING FUND

17490	EMPLOYEE BENEFITS CORP	flx sp	2860.21
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E911 SERVICE COMMISSION FUND

312008	AMERICAN TOWER CORP	eq rent	2059.40
312020	CF UTILITIES	util	550.00
312028	CENTURYLINK	tel	65.57
312036	COLOFF MEDIA	eq rent	1909.00
312044	DUNKERTON TELEPHONE COOP	tel	817.94
312082	MID AMERICAN ENERGY	util	257.93
312100	RTC COMMUNICATIONS	svc	18.50

EMERGENCY MANAGEMENT FUND

17494	ADVANCED SYSTEMS INC	svc	105.96
312010	BERGANKDV TECHNOLOGY & CONSULTING	svc	1400.00

COUNTY ASSESSOR FUND

17500	BHC TREASURER	svc	10901.73
17543	METCALF JULIA D	mil	31.61
312064	ISAC	educ	190.00
312116	TYLER TECHNOLOGIES	sftwr	58504.75

AYES: Laylin, Schwartz, White, Little.

NAYS: None.

ABSENT: Trelka.

Resolution adopted.

Schwartz moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that Country View Care Facility be authorized and directed to ISSUE CHECKS, against the various settlements of such claims as allowed:

COUNTRY VIEW ENTERPRISE FUND

23244	ACCESSIBLE MEDICAL IA	svc	26,544.81
23245	BCG DATA SVCS	svc	11,033.45
23246	CE SOLUTIONS	svc	1,072.50
23247	CHERYL DAVIS SAUERBREI	svc	1,976.50
23248	CITY OF WATERLOO	svc	1,242.90
23249	CONTINENTAL RESEARCH CORP	svc	860.29
23250	DENNIS SUPPLY CO	supl	444.24
23251	EARTHGRAINS BAKING CO	food	83.04
23252	ELECTRONIC ENGINEERING	svc	214.95
23253	EXCEPTIONAL PERSONS,INC	svc	220.06
23254	GRAPETREE MEDICAL STAFFING,INC	svc	272.00
23255	HAWKEYE ALARM & SIGNAL CO	svc	120.00
23256	HEALTHCARE RESOLUTIONS	svc	297.50
23257	HELPING HANDS HEALTHCARE SOLUTIONS	svc	32,278.75
23258	HORIZON HCS INC	supl	31.98
23259	HPSI PURCHASING SVCS	supl	50.00
23260	IOWA MEDICAID ENTERPRISE	svc	57,970.00
23261	MARTIN HEALTH SVCS	svc	5,210.46
23262	MAXIMUM SS	svc	184.00
23263	MCKESSON MEDICAL- SURGICAL	supl	1,596.94
23264	MENARDS WLOO	supl	37.58
23265	MIDAMERICAN ENERGY CO	util	2,025.82
23266	NETWORK SVCS CO	svc	882.45
23267	NORTHERN IA THERAPY	svc	13,432.65
23268	NUCARA HOME MEDICAL	svc	43.40
23269	ON-SITE INFO DESTRUCTION	svc	160.60
23270	PROVIDERS PLUS INC	svc	6,212.18
23271	RITE PRICE OFFICE SUPL	supl	866.22
23272	STAPLES ADVANTAGE	supl	221.18
23273	WLOO COMM SCHOOL DISTRICT	supl	40.50
23274	WLOO WATER WORKS	wtr	1,611.69
23275	YOUNG PLBG & HEATING CO	svc	1,091.14

AYES: Laylin, Schwartz, White, Little.

NAYS: None.

ABSENT: Trelka.

Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said that paved roads are slick but conditions are expected to improve. Gravel roads are in good shape and present no problem if driving at a reasonable speed. She encouraged drivers to check the 511 system online or by phone to find out about DOT roads across the state.

Moved by White, seconded by Schwartz that the MINUTES of the Board Meeting held January 8, 2019 be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

White moved the following RESOLUTION seconded by Schwartz.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.

Transfer from Fund	Amount	Transfer to Fund	Amount
GENERAL - SHERIFF	54,630.00	GENERAL - CONSOLIDATED COMMUNICATIONS	54,630.00
GENERAL - SHERIFF	(5,888.59)	GENERAL - CONSOLIDATED COMMUNICATIONS	(5,888.59)
SOCIAL SERVICES	1,120.61	GENERAL - MAINTENANCE	1,120.61
GENERAL - CONSOLIDATED COMMUNICATIONS	2,450.32	GENERAL - MAINTENANCE	2,450.32
SOCIAL SERVICES	12.34	GENERAL - DHS	12.34
SOCIAL SERVICES	110.10	GENERAL - DHS	110.10

2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

NAME, DEPT.	POSITION	FROM	TO	DATE	CHANGE
BOARD, Tom Little					
MAGSAMEN, FRANK	COUNTY SUPERVISOR	18.73	18.73	1/1/2019	TERMINATION PENDING
TRELKA, DANIEL J	COUNTY SUPERVISOR	18.73	18.73	1/2/2019	NEW HIRE

AUDITOR, Grant Veeder					
DABILLO, ROSE A	TEMPORARY ACCOUNT SPECIALIST	16.57	16.57	1/9/2019	REHIRE

SHERIFF, Tony Thompson					
ALTENBAUMER, KARLA R	DEPUTY SHERIFF	24.83	26.56	12/30/2018	ANNUAL STEP INCREASE
CROCKETT, KAILA M	CIVILIAN DETENTION OFFICER	18.69	18.69	1/7/2019	NEW HIRE
HAAS, AARON S	DEPUTY SHERIFF	24.83	26.56	12/30/2018	ANNUAL STEP INCREASE
HERBST, SHELLEY L	BOOKING CLERK	25.52	25.52	1/4/2019	TERMINATION PENDING
LANDERS, WYATT J	DEPUTY SHERIFF	26.56	27.36	12/30/2018	ANNUAL STEP INCREASE
LEIN, JULIE D	DEPUTY SHERIFF	27.36	28.46	12/30/2018	ANNUAL STEP INCREASE
MEGGERS, DANIELLE R	DEPUTY SHERIFF	22.67	23.58	12/30/2018	ANNUAL STEP INCREASE
MEYER, JESSE N	MASTER CONTROL TECHNICIAN	18.69	18.69	1/7/2019	REHIRE
NAGL, CURTIS L	DEPUTY SHERIFF	26.56	27.36	12/30/2018	ANNUAL STEP INCREASE
RAPIEN, CORY J	DEPUTY SHERIFF	24.83	26.56	12/30/2018	ANNUAL STEP INCREASE
STAHLEY, JULIE R	CIVILIAN DETENTION OFFICER	18.69	18.69	1/7/2019	NEW HIRE
TISUE, ANNA E	BOOKING CLERK	20.02	20.72	12/30/2018	ANNUAL STEP INCREASE
WOLTZEN, JENTRY L	BOOKING CLERK	18.69	19.34	12/30/2018	ANNUAL STEP INCREASE

RECORDER, Sandie Smith					
LEONARD, MARY A	OFFICE SPECIALIST	20.68	20.68	1/1/2019	BUDGET CODING
KOLAAS, KAYLA M	OFFICE SPECIALIST	18.11	18.11	12/6/2018	LEAVE

ATTORNEY, Brian Williams					
VANDE WALL, ETHAN R	ASSISTANT COUNTY ATTORNEY	28.35	28.35	1/2/2019	NEW HIRE

CONS. COMM., Judy Flores					
WINNINGER, LAURA A	CIVILIAN DISPATCHER	21.45	18.69	1/9/2019	TERMINATION PENDING

COUNTRY VIEW, Carol Laurie					
CULBERTSON, JULIE D	DRIVER	17.61	17.61	12/31/2018	TERMINATION PENDING
DANIELS, SUSAN M	BUILDING CLEANER	16.17	16.17	12/31/2018	TERMINATION PENDING
FABER, RITA R	REGISTERED NURSE	29.63	29.63	12/31/2018	TERMINATION PENDING
GRAVES, JEAN M	BUILDING CLEANER	16.17	16.17	12/31/2018	TERMINATION PENDING
JOHNSON, BENJAMIN L	BUILDING MAINTENANCE ASSISTANT	14.55	14.55	1/11/2019	TERMINATION PENDING
JOHNSON, REGINA R	DEVELOPMENTAL AIDE	17.31	17.31	12/31/2018	TERMINATION PENDING

KING, CENITHIA L	LICENSED PRACTICAL NURSE	21.9	22.81	12/30/2018	ANNUAL STEP INCREASE
KIRK, AMANDA L	NURSING ASSISTANT	15.42	16.02	12/30/2018	ANNUAL STEP INCREASE
MARQUAND, SHANA M	DEVELOPMENTAL AIDE	17.31	17.31	1/2/2019	TERMINATION PENDING
OSWALD, JEWEL L	BUILDING CLEANER	15.55	15.55	1/10/2019	TERMINATION PENDING
PETERS, WILLA A	DRIVER	17.61	17.61	12/31/2018	TERMINATION PENDING
PRIDEAUX, JANIS	VOLUNTEER COORDINATOR	22.61	22.61	1/8/2019	TERMINATION PENDING
REGAN, MICHAEL J	PHYSICAL PLANT MANAGER	29.95	29.95	12/31/2018	TERMINATION PENDING
SCANLON, PATRICIA A	LAUNDRY WORKER	16.17	16.17	12/31/2018	TERMINATION PENDING
SCHUSTER, PETER J	BUILDING MAINTENANCE ASSISTANT	17.61	17.61	12/31/2018	TERMINATION PENDING
TRUESDELL, ANITA S	LAUNDRY WORKER	16.17	16.17	12/31/2018	TERMINATION PENDING
WALKER, LONDON W	BUILDING CLEANER	16.17	16.17	12/31/2018	TERMINATION PENDING
WATERS, VONNETTA	OFFICE SPECIALIST	18.11	18.92	12/30/2018	ANNUAL STEP INCREASE
WENTZ, JULIE A	LAUNDRY WORKER	16.17	16.17	12/31/2018	TERMINATION PENDING
WHITEHEAD, ELLEN M	DIRECTOR OF RECREATION	31.5	31.50	12/31/2018	TERMINATION PENDING
YOUNG, RENEE M	NURSING ASSISTANT	14.32	14.32	1/4/2019	TERMINATION PENDING

ENGINEER, Cathy Nicholas					
EASTMAN, JOSHUA J.C.	LABORER / EQUIPMENT OPERATOR I	22.8	23.04	12/30/2018	ANNUAL STEP INCREASE
OTT, GARY J	MECHANIC	26.45	27.42	12/30/2018	ANNUAL STEP INCREASE
ROBERTS, JASON W	LABORER / EQUIPMENT OPERATOR I	24.75	23.04	1/3/2019	RETURN TO ORIGINAL POSITION

ELECTIONS, Karen Showalter					
FISHER, JAMES L	VOTING MACHINE TECHNICIAN	16.79	16.79	12/31/2018	TERMINATION PENDING

3. The CERTIFICATE OF INSURANCE for Ackley Painting Company, Marsden Building Maintenance, and Waste Management Holding.
- B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR
 1. The MANURE MANAGEMENT PLAN (MMP) update submitted by Dean Mangrich d/b/a Mantello LLC Facility ID# 65096 at 7125 Independence Avenue, Waterloo, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
 2. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Mike Johnson, La Porte City Utilities, La Porte City, IA to place overhead/underground electric utility from the Mid-American Washburn substation to the La Porte City Utilities substation as recommended by Catherine Nicholas, County Engineer.
- C. TO APPROVE AND DIRECT THE CHAIR TO SIGN
 1. The allowable/disallowable HOMESTEAD CREDIT LIST as submitted by the County Assessor's Office, in accordance with §425.3 of the *Code of Iowa*.

AYES: Laylin, Schwartz, White, Little.

NAYS: None.

ABSENT: Trelka. Resolution adopted.

CONSENT AGENDA ENDS

Schwartz moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED that the Title VI AGREEMENT between Black Hawk County and the Iowa Department of Transportation naming Debi Bunger, County Human Resources Director, as designated Title VI coordinator be approved and direct the Chair to sign for same as recommended by Catherine Nicholas, County Engineer.

Nicholas said that Title VI requires that the county will not discriminate based on race, color or national origin as a condition of receiving federal aid. She said the agreement is updated annually with the name of the Board chair and the Human Resources director.

AYES: Laylin, Schwartz, White, Little.

NAYS: None.

ABSENT: Trelka. Resolution adopted.

Laylin moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED that the Title VI ASSURANCE between Black Hawk County and the Iowa Department of Transportation stating that Black Hawk County comply with the following statutory/regulatory authorities; Title VI of the Civil Rights Act of 1964, 49 C.F.R. Part 21, and 28 C.F.R. Part 21 in order to receive Federal financial assistance from the United States Department of Transportation be approved and direct the Chair to sign for same as recommended by Catherine Nicholas, County Engineer.

AYES: Laylin, Schwartz, White, Little.

NAYS: None.

ABSENT: Trelka. Resolution adopted.

Schwartz moved the following resolution seconded by White.

BE IT HEREBY RESOLVED that the AGREEMENT between Black Hawk County, Iowa and the Iowa Department of Transportation accepting the Traffic Safety Improvement Program Funding for Project FM-TSF-C007(156)—5B-07 STBG-SWAP-C007(136)—FG-07 Cedar Wapsi Road resurfacing from Highway 218 east to Highway 63 to resurface 5.1 miles of Cedar Wapsi

Road and widening the existing pavement 2 feet, placing shoulder rumble stripes along both outer roadway edges and placing 6" white edge line pavement markings for the entire project in an amount not to exceed \$286,000 (total project is estimated at \$1,960,000) as recommended by Catherine Nicholas, County Engineer.

AYES: Laylin, Schwartz, White, Little.

NAYS: None.

ABSENT: Trelka.

Resolution adopted.

Moved by Schwartz, seconded by Laylin that the OPEN RECORDS POLICY implementing the provisions of the Iowa Code Chapter 22 by providing assistance to citizens requesting examination of public records and to employees fulfilling those requests be approved and adopted as recommended by the Policy Review Committee. Motion carried.

Moved by Laylin, seconded by Schwartz that the REVISION to the Cobra Continuation of Coverage Rights Policy removing references to a former insurance provider and deleting a reference to pre-existing conditions be approved as recommended by the Policy Review Committee. Motion carried.

Moved by White, seconded by Schwartz that the REVISION to the Conflicts of Interest Policy providing a general form for employees and a secondary form for the Health Department for reporting possible conflicts of interest be approved as recommended by the Policy Review Committee. Motion carried.

Laylin asked if a meeting had been set for the Policy Review Committee to consider changes to sick leave policy. Bunger said it would meet in early February.

DISCUSSION- Update on Veterans Affairs Office presented by Kevin Dill, Veterans Affairs Director. Amanda Fesenmeyer of Human Resources said that Dill had requested to reclassify a union intake officer and a non-bargaining veterans service officer. She described the process that HR follows for reclassification requests, and said she had not completed all of the testing needed. She said that if the reclassification of a bargaining position is indicated, it must be negotiated with the union. She felt she would have a recommendation by next week.

Dill said the statistics that he provided to the Board showing the improvements he had made in the last three years don't measure the compassion and devotion of him and his staff. He spoke highly of the abilities and accomplishments of Stacy Albus and Michelle Sloyer (the employees he seeks to reclassify) and noted that his office is seen as a model for the state. He hoped that the Board would approve a veterans center in the FY20 budget, and said it wouldn't cost anything because donations have been promised from the community. Veterans Affairs Commissioner Colonel Heidi Warrington said she is a psychiatric nurse, and she sees a great need for a private room for counseling veterans. She said she has been working with the governor on the concept of regional hubs, and she believes Black Hawk County would be an ideal site.

Supervisor Trelka arrived at 9:42 am.

The Board of Supervisors considered various aspects of the FY20 Black Hawk County Budget. Finance Director Susan Deaton presented information, and the following elected officials and department heads discussed their budgets with the supervisors: Veteran Affairs Director Kevin Dill, County Auditor Grant Veeder, Human Resources Director Debi Bunger, County Recorder Sandie Smith, County Treasurer Rita Schmidt. Deaton also discussed the Board of Supervisors Office and Board Supervision expenses.

Supervisor Trelka departed at 10:00 am.

ANY REPORTS OR INFORMATION FROM THE BOARD. White offered the Board's condolences to Superintendent of Maintenance Rory Geving on the passing of his mother.

On motion and vote the meeting adjourned at 10:28 am.

Tom Little, Chair, Board of Supervisors

Grant Veeder, County Auditor