

Waterloo, Iowa January 2, 2019

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Linda Laylin, Chris Schwartz, Dan Trelka, Craig White and Tom Little, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Little, seconded by Schwartz that the AGENDA be received and place on file with the County Auditor as approved. Motion carried.

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED to elect Tom Little CHAIR of the Black Hawk County Board of Supervisors for the 2019 year.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

Little thanked and congratulated White for a professional job as chair in 2018.

Schwartz moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED to elect Linda Laylin CHAIR PRO TEM of the Black Hawk County Board of Supervisors for the 2019 year.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

Moved by Laylin, seconded by Schwartz that the STANDING COMMITTEES for the 2019 year be established. Motion carried.

Moved by White, seconded by Trelka to authorize the County Auditor's office to issue Cigarette PERMITS on behalf of Black Hawk County for the 2019 calendar year. Motion carried.

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED that the County Auditor be authorized to ISSUE CHECKS payable during 2019 for the following: water, lights, insurance, telephone, salaries, payrolls as fixed by the Board of Supervisors, postage, court reporters, jury and witness fees, express, employee criminal history record checks, bank and bond payments and fees, and emergency expense from the Community Services, Veteran Affairs and Sheriff's Departments.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

Laylin moved the following resolution seconded by White.

BE IT HEREBY RESOLVED that the following newspapers be designated as the three OFFICIAL NEWSPAPERS of Black Hawk County for the 2019 year: *The Courier*, *La Porte City Progress Review* and the *Hudson Herald*.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

Moved by White, seconded by Trelka that the following be appointed as Black Hawk County DEPARTMENT HEADS for the 2019 year: Catherine Nicholas, County Engineer and Kim Veeder, Information Technology Director. Motion carried.

Moved by Laylin, seconded by Schwartz to direct Catherine Nicholas, County Engineer, to CLOSE county roads as necessary during the 2019 construction season subject to prior notification to the Black Hawk County Board of Supervisors. Motion carried.

Moved by White, seconded by Trelka to direct Catherine Nicholas, County Engineer, to EMBARGO county roads as necessary for the 2019 year subject to prior notification to the Board of Supervisors. Motion carried.

Moved by White, seconded by Trelka to direct the Chair to sign the progress vouchers for FARM-TO-MARKET PAYMENTS for the 2019 year. Motion carried.

Schwartz moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED to adopt the CONSTRUCTION EVALUATION pursuant to Iowa Code §459.304(3) regarding proposed Confinement Feed Operations (CFO) structures.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

The Board of Supervisors acknowledged the following employees for years of service: Stephen R. Haas of the Sheriff's Office for 25 years of service; David A. Hinz of the Sheriff's Office for 25 years of service; Denise M. Sterner of the Treasurer's office for 25 years of service; Eric D. Heinen of the Health Department for 25 years of service; Dale F. Schilling of the Engineer's Department for 25 years of service; and Michael C. Dvorak of the Assessor's Office for 25 years of Service.

Laylin moved the following resolution seconded by Trelka.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed:

GENERAL BASIC FUND

17390	ADVANCED SYSTEMS INC	svc	145.84
17392	BMC AGGREGATES	supl	58.61
17393	C&S REAL ESTATE	rent	250.00
17394	CITY OF CEDAR FALLS	fuel	50.74
17395	COTT SYSTEMS	svc	3,300.00
17396	COURIER	publ	435.13
17397	CTS LANGUAGELINK	svc	540.16
17398	DAN DEERY MOTOR CO INC	svc	133.00
17400	DWD INVESTMENTS	rent	525.00
17401	EMSL ANALYTICAL INC	svc	961.35
17402	FASTENAL CO	eq	17.10
17404	IOWA LEGAL AID	alloc	5,000.00
17405	INRCOG	svc	92.80
17406	KRUSE DAVID	rent	525.00
17408	MARCO INC	supl	388.01
17410	MENARDS CF	supl	39.72
17411	NE IA FOOD BANK	alloc	7,500.00
17412	NORTHERN SAFETY CO INC	supl	29.93
17413	PER MAR SECURITY SVCS	svc	1,853.78
17414	PPG ARCHITECTURAL FINISHES INC	supl	104.09
17415	RITE PRICE OFFICE SUPL INC	supl	630.19
17416	ROCK STAR REAL ESTATE	rent	200.00
17417	SANDEES LTD	supl	148.65
17418	SUPERIOR WELDING SUPL	svc	864.89
17421	WLOO COMM SCHOOLS	svc	98.76
17423	PING, CHRISTINE	mil	48.75
311841	ABD PROPERTY MGMT	rent	825.00
311842	ALLAMAKEE CO BOARD OF HEALTH	reimb	620.74
311843	AMAZON CAPITAL SVCS INC	supl	58.95
311844	BHC CJIS	alloc	50,506.50
311845	BHC LANDFILL	svc	55.55
311846	BREMER CO	reimb	719.64
311847	BUCHANAN CO PUBLIC HEALTH DEPT	reimb	1,549.74
311849	CEDAR SQUARE APTS	rent	225.00
311850	CENTURYLINK	tel	550.78
311852	CENTURYLINK	tel	1,559.93
311853	CENTURYLINK	tel	87.00
311857	COMPRESSED AIR & EQUIP CO	eq	21.96
311858	COVENANT MEDICAL CTR INC	svc	510.00
311863	FEDEX	svc	330.00
311866	GRUNDY CO	reimb	755.50
311867	GRZYBEK SAMUEL	rent	200.00
311871	IA DEPT OF NATURAL RESOURCES	lic	20.00
311872	IA HEARTLAND HABITAT FOR HUMANITY	rent	200.00
311873	IOWA PRISON INDUSTRIES	eq rpr	1,000.00
311874	IA PUBLIC HEALTH ASSOC	dues	550.00
311876	U OF IA	educ	110.30
311877	U OF IA	educ	1,440.00
311879	JAYTECH INC	svc	613.38
311880	JORDAN JON	rent	200.00
311881	KOBLISKA VINCE M	rent	225.00
311882	KSM RENTALS	rent	450.00
311885	LEAHY RENTALS	rent	225.00
311891	NORTH STAR REALTORS	rent	200.00
311892	OPERATION THRESHOLD	alloc	5,000.00
311893	PALMER LUTHERAN HEALTH CTR INC	reimb	1,563.89
311895	PATHWAYS BEHAVIORAL SVCS	educ	185.00
311896	RUSSELL LAMSON LTD PARTNERSHIP	rent	200.00
311899	SCOTT PHARMACY	meds	10.71
311900	SUCCESSLINK	svc	3,954.27
311901	THOMPSON PROPERTY MGMT	rent	225.00
311902	THOMSON WEST	svc	408.00

311903	TITAN PROPERTY INVESTMENT	rent	250.00
311904	TRACTOR SUPL CO	supl	55.98
311905	UNITY POINT - ALLEN HOSP	svc	220.00
311906	VERIZON WIRELESS	data	160.04
311907	VETERANS MEML HOSP	reimb	1,150.18
311908	WATERFALLS CAR WASH	lbr	25.90
311911	CITY OF WATERLOO	fuel	10,307.37
311913	WLOO WATER WORKS	wtr	286.04
311914	WAVERLY HEALTH CTR	reimb	683.76
311915	WERTJES UNIFORMS	supl	104.15
311916	WESTERN HOME COMMUNITIES	food	141.38
311917	WINDSTREAM IA COMMUNICATIONS	tel	3,309.66
311918	WINNESHIEK CO BOARD OF HEALTH	reimb	492.05
311919	YOUNG PLBG & HEATING CO	eq rpr	139.50

GENERAL SUPPLEMENTAL FUND

17403	FOUR OAKS INC	svc	1,399.50
17407	LUTHERAN SVCS OF IA	svc	3,638.70
17420	WALTERS LARRY	eq	40.64
311855	CLERK OF DISTRICT COURT	svc	1,925.93
311875	IA SEC OF STATE	maint	15,343.83
311890	NEW HAMPTON HIGH SCHOOL	svc	30.00
311895	PATHWAYS BEHAVIORAL SVCS	educ	20.00
311898	ST ANSGARS LUTHERAN CHURCH	rent	50.00
311917	WINDSTREAM IA COMMUNICATIONS	tel	17.04

COUNTY SERVICES FUND

17415	RITE PRICE OFFICE SUPL INC	supl	58.00
17422	DOWELL KAREN	mil	313.95
311894	PATHWAYS BEHAVIORAL SVCS	educ	5.00
311917	WINDSTREAM IA COMMUNICATIONS	tel	90.46

RURAL BASIC FUND

311848	CEDAR FALLS PUBLIC LIBRARY	alloc	14,470.50
311861	DUNKERTON PUBLIC LIBRARY	alloc	6,902.50
311862	EVANSDALE PUBLIC LIBRARY	alloc	1,338.00
311868	HAWKINS MEML LIBRARY	alloc	6,304.50
311870	HUDSON PUBLIC LIBRARY	alloc	5,262.00
311878	JANESVILLE PUBLIC LIBRARY	alloc	7,851.50
311909	CITY OF WATERLOO	svc	9,578.47
311910	CITY OF WATERLOO	svc	256.33
311912	WLOO PUBLIC LIBRARY	alloc	30,871.00

SECONDARY ROADS FUND

17391	ANTON SALES	svc	57.62
17399	DIAMOND MOWERS INC	prts	606.78
17415	RITE PRICE OFFICE SUPL INC	supl	12.77
311843	AMAZON CAPITAL SVCS INC	misc	412.98
311852	CENTURYLINK	tel	52.00
311854	CENTURYLINK	tel	195.16
311856	COMFORT INN & SUITES - DES MOINES	rooms	793.03
311859	CROSS DILLON TIRE	eq	2,741.55
311860	DONS TRUCK SALES INC	eq	709.22
311864	FIFTH STREET TIRE INC	eq	376.16
311865	CITY OF GILBERTVILLE	util	75.39
311873	IOWA PRISON INDUSTRIES	eq	64.75

311883	LA PORTE CITY UTILITIES	util	337.08
311884	LA PORTE MOTOR SUPL INC	supl	91.00
311886	MID AMERICAN ENERGY	util	10.47
311887	MID AMERICAN ENERGY	util	10.78
311888	MID AMERICAN ENERGY	util	298.82
311889	MURPHY TRACTOR & EQUIP CO	supl	921.53
311895	PATHWAYS BEHAVIORAL SVCS	educ	45.00
311897	SADLER POWER TRAIN INC	prts	330.04
311905	UNITY POINT - ALLEN HOSP	svc	28.00
311917	WINDSTREAM IA COMMUNICATIONS	tel	30.77

JAIL COMMISSARY FUND

17409	MCKEE FOODS	food	117.18
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RURAL SEWER FUND

17419	URBAN SVCS	svc	1,532.50
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INSURANCE TRUST FUND

17385	NAVITUS HEALTH SOLUTIONS	ins	23,960.78
17387	PREFERRED ONE INS CO	ins	82,630.82
17388	EMPLOYEE BENEFITS CORP	ins	189.00
311840	DELTA DENTAL PLAN OF IA	ins	27,659.69

FLEXIBLE SPENDING FUND

17386	EMPLOYEE BENEFITS CORP	flx sp	2,273.58
17389	EMPLOYEE BENEFITS CORP	flx sp	275.40

EMERGENCY MANAGEMENT FUND

311851	CENTURYLINK	tel	58.64
311869	HAZARDOUS MAT REG TRAINING CTR	util	1,393.73

COUNTY ASSESSOR FUND

311895	PATHWAYS BEHAVIORAL SVCS	educ	10.00
311917	WINDSTREAM IA COMMUNICATIONS	tel	53.65

AYES: Laylin, Schwartz, Trelka, White, Little.  
 NAYS: None. Resolution adopted.

White moved the following resolution seconded by Laylin.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that Country View Care Facility be authorized and directed to ISSUE CHECKS, against the various settlements of such claims as allowed:

COUNTRY VIEW ENTERPRISE FUND

23200	A1 SEWER DRAIN SVCS	svc	720.00
23201	ABDUR RAHIM	mile	1,521.25
23202	ACCESSIBLE MEDICAL IA	svc	7,435.75
23203	ANDERSON ERICKSON DAIRY	food	675.08
23204	B&B LOCK & KEY	svc	60.00
23205	CENTURYLINK	util	60.07
23206	DIRECT SUPPLY INC	supl	920.38
23207	EARTHGRAINS BAKING CO	food	29.28
23208	HOCKENBERGS	food	124.62

23209	HORIZON HCS INC	sbc	78.97
23210	MARTIN BROS	food/supl	13,640.21
23211	MCKESSON MEDICAL-SURGICAL	supl	4,275.44
23212	ORIENTAL TRADING CO INC	supl	191.29
23213	SALLY BEAUTY CO	supl	31.60
23214	STAPLES ADVANTAGE	supl	181.38
23215	UNITYPOINT AT HOME	svc	755.47
23216	UNI	svc	5.00
23217	US BANK	misc	689.17
23218	WLOO WATER WORKS	util	2,245.15

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS. County Engineer Cathy Nicholas said that paved roads are in good condition and would improve with warming conditions later in the week. Motor graders are roughing up intersections of gravel roads.

Moved by Laylin, seconded by Schwartz that the MINUTES of the Board Meeting held December 26, 2018 be and are hereby approved as submitted. Motion carried.

**CONSENT AGENDA**

White moved the following RESOLUTION seconded by Schwartz.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None submitted)
2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.

NAME, DEPT.	POSITION	DATE	FROM	TO	CHANGE
<b>SHERIFF, TONY THOMPSON</b>					
BASS, ASHLEY A	MASTER CONTROL TECHNICIAN	12/16/2018	19.34	20.02	ANNUAL STEP INCREASE
MANTERNACH, KYLE G	DEPUTY SHERIFF	12/26/2018	24.83	24.83	TERMINATION PENDING
MCCALLUM, MICHAEL G	MASTER CONTROL TECHNICIAN	12/28/2018	22.31	22.31	TERMINATION PENDING
TERRONES, JASON J	DEPUTY SHERIFF SERGEANT HOURLY	12/16/2018	34.64	35.34	ANNUAL STEP INCREASE

<b>RECORDER, SANDIE SMITH</b>					
NELSON, JULIE A	OFFICE SPECIALIST	12/16/2018	15.88	16.57	ANNUAL STEP INCREASE

<b>CIVIL SERVICE</b>					
PING, CHRISTINE L	CIVIL SERVICE PERSONNEL DIRECTOR	12/20/2018	20	20	TERMINATION PENDING

<b>COUNTRY VIEW, CAROL LAURIE</b>					
BRADWELL, KEYONIE L	NURSING ASSISTANT	12/16/2018	14.32	14.9	ANNUAL STEP INCREASE
MCNAMEE, KIMBERLI A	DEVELOPMENTAL AIDE	12/18/2018	14.32	14.32	NEW HIRE
MCNEALY, MIYISHA L	CERTIFIED MEDICAL ASSISTANT	12/18/2018	14.9	14.9	NEW HIRE
SHEA, MONICA J	LICENSED PRACTICAL NURSE	12/18/2018	21.9	21.9	TERMINATION PENDING
SIZEMORE, JELISSA M	CERTIFIED MEDICAL ASSISTANT	12/13/2018	14.32	14.32	TERMINATION PENDING
SMITH, CAMAY N	NURSING ASSISTANT	12/18/2018	14.32	14.32	NEW HIRE
ZUMMAK, ASHLEY L	NURSING ASSISTANT	12/21/2018	14.9	14.9	TERMINATION PENDING

<b>MENTAL HEALTH, KAREN DOWELL</b>					
BATES, FELICIA L	I-START PROGRAM DIRECTOR	12/16/2018	25.75	31.25	SUCCESSFUL APPLICANT
SHELTON, REBECCA L	I-START COORDINATOR	12/17/2018	21	21	NEW HIRE

<b>ELECTIONS, KAREN SHOWALTER</b>					
REICHEN, DEBORAH K	ELECTION CLERK I	9/15/2018	12.5	12.5	TERMINATION

3. The CERTIFICATE OF INSURANCE for Pedersen-Dowie-Clabby and McCausland Insurance and Rockford Rigging.
- B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR
1. The INDEPENDENT AUDITOR'S REPORT from Iowa Northland Regional Council of Governments for fiscal year 2018.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

#### **CONSENT AGENDA ENDS**

Schwartz moved the following resolution seconded by White.

BE IT HEREBY RESOLVED the LOWEST REASONABLE BID received from Ackley Painting Company, Ackley, IA for concrete polishing services in the jail patrol room with a bid of \$2,135.00 be approved and for the chair to sign the contract, conditional to the receipt of the certificate of insurance as recommended by Rory Geving, Maintenance Superintendent.

Abbi Kienast of Building Maintenance said it is a 340 square foot area, and the effectiveness of the process will be evaluated with an eye toward using it in the rest of the jail. County Sheriff Tony Thompson said this would replace floor tiles, which must be periodically stripped and waxed. He said the polish, which may be tinted to lighten up the dark concrete, only needs to be wet-mopped to bring back the shine. Little asked how long the trial period would be. Thompson said not long, and he expects to polish the rest of the floors over a period of years.

AYES: Laylin, Schwartz, Trelka, White, Little.

NAYS: None. Resolution adopted.

Moved by White seconded by Schwartz that the APPOINTMENT of Catherine Zeman (second term) to the Black Hawk County Board of Health be approved, effective January 2, 2019. Motion carried.

Moved by White seconded by Laylin that the PERSONNEL REQUISITION for the Executive Director (regular, full time) in the Veteran Affairs Department (replacement) effective January 2, 2019 be approved. Motion carried.

Moved by White, seconded by Schwartz to direct the County Auditor to advertise for a public hearing to be held at 9:05 a.m. on Tuesday, January 29, 2019 in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed Pinecrest Restroom Remodel Project. Motion carried.

The Board of Supervisors discussed scheduling FY20 budget work sessions. Finance Director Susan Deaton said that in recent years budget meetings have been held after regular Tuesday meetings and on Thursdays, but that there are conflicts on January 10 and 17, and she suggested holding meetings on Fridays (the 11<sup>th</sup> and the 18<sup>th</sup>) those weeks and Thursdays the other weeks. She hoped to finish on January 31 and to publish the budget no later than February 15 for a public hearing on March 5. Little said to schedule a session on January 8, during which the supervisors could compare calendars and determine the rest of the meetings.

The Board of Supervisors discussed renaming Courthouse Room 201 the Frank Magsamen Board Room. White said he was proposing this in recognition of Magsamen's 51 years of service to the community, as Waterloo Fire Chief, County Emergency Management Director and County Supervisor. He noted that a courtroom is named for an individual, and that rooms in Waterloo City Hall have been named for people. He said the county owes Magsamen a debt of gratitude for his outstanding service. Laylin agreed, but thought there should be more discussion about process and precedent, and didn't wish to vote on the matter today. Schwartz said that he thought it would be best if a full consensus was achieved before a vote. Trelka said that he had found Magsamen to be top-notch and a voice of reason, and he was ready to vote in favor of the proposition today. Little also spoke highly of Magsamen, but thought that it was important that everyone felt comfortable with the proposition before voting, and it would be best to be unanimous. White said he didn't wish to delay the matter, and said the Board is too often indecisive.

Trelka moved the following resolution seconded by White.

BE IT HEREBY RESOLVED that Room 201 of the Black Hawk County Courthouse be named the Frank Magsamen Board Room, in honor of former County Supervisor Frank Magsamen's fifty-one years of service to the community.

AYES: Schwartz, Trelka, White.

NAYS: Laylin, Little. Resolution adopted.

Little and Laylin wished it to be noted that they didn't oppose naming the room for Magsamen, but that they wished to have a fuller discussion first.

ANY REPORTS OR INFORMATION FROM THE BOARD. Trelka said he was honored to be working on the Board of Supervisors. Schwartz welcomed him to the Board.

On motion and vote the meeting adjourned.

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Craig White, Chair, Board of Supervisors

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Grant Veeder, County Auditor

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Tom Little, Chair, Board of Supervisors