



AGENDA FOR THE REGULAR SESSION OF THE BLACK HAWK COUNTY BOARD OF SUPERVISORS, WATERLOO, IOWA; TO BE HELD AT 9:00 A.M. IN BOARD ROOM 201 OF THE BLACK HAWK COUNTY COURTHOUSE

**June 11, 2019**

**Black Hawk County – Governing for the Future**

**2028 Vision**

Black Hawk County government is transforming itself with new capabilities for effective service to our citizens and greater-good decision making throughout the organization. We stay current with advances in technology and government to assure the best possible service to the public. We work in a culture of collaboration, learning from others' successes, and together, we anticipate and adapt to rapidly changing circumstances and demographics, both globally and locally. With others throughout our county and region, we form a safe, thriving community.

**Motivating Values - Black Hawk County is committed to being:**

Effective Responsible Collaborative Efficient Innovative Adaptable

**Vision Elements in a Rapidly Changing Future- Black Hawk County Government will strive to:**

Build Desirable Communities  
Promote Economic Vitality  
Achieve Environmental Sustainability  
Apply Technology to Serve  
Work Together

Revised by the Black Hawk County Board of Supervisors on November 26, 2013

**GENERAL RULES FOR PUBLIC PARTICIPATION**

1. You may address any item on the agenda by stepping up to the podium. After recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly into the microphone.
2. You may speak one (1) time per agenda item for a maximum of three (3) minutes.
3. The "Public Comments" section of the agenda is your opportunity to address items not on the agenda. A speaker may speak on one (1) issue per meeting for a maximum of three (3) minutes. Official action cannot be taken by the Board at that time, but may be placed on a future agenda or referred to the appropriate department.
4. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
5. Questions concerning these rules or any agenda item may be directed to the Board Office at 319-833-3003.
6. Please turn cell phones off during the board meeting.



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**ROLL CALL**

**MOMENT OF SILENCE – To Reflect on Actions**

**PLEDGE OF ALLEGIANCE**

**1. AGENDA RECEIVED AS PROPOSED OR AS AMENDED**

**2. PUBLIC COMMENTS**

**3. CLAIMS AND PAYMENTS**

- A. Resolution-that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed.
- B. Resolution-that the Board of Supervisors APPROVE EXPENDITURES, and that the Country View Care Facility be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed.

**4. RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS**

**5. MINUTES APPROVED – June 4, 2019**

**6. HEARINGS – Times are approximate**

- i. 9:05 a.m. Hearing for proposed budget transfers for General Basic and Technology Equipment Fund

**7. CONSENT AGENDA**

The following items will be acted upon by voice vote on a single **RESOLUTION**, without separate discussion, unless someone from the board or the public requests that a specific item be considered separately.

**A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR**

- 1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.
- 2. The CERTIFICATE OF INSURANCE for Artisan Ceiling Systems and Acoustical Specialties, Invision Architecture, and Ricoh Americans Holdings.
- 3. The Sheriff's MONTHLY REPORT of fees as of May 31, 2019.

**B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR**

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1. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Aureon, West Des Moines, Iowa for placement of underground fiber utility on County right-of-way along Tama Road and Hwy 63 as recommended by Catherine Nicholas, County Engineer.
2. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Mid-American Energy, Urbandale, Iowa for placement of underground fiber utility on County right-of-way along US218 and Foulk Rd as recommended by Catherine Nicholas, County Engineer.
3. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Mid-American Energy, Urbandale, Iowa for placement of underground fiber utility on County right-of-way along Hess Rd and E Orange Rd as recommended by Catherine Nicholas, County Engineer.

## C. TO APPROVE AND DIRECT THE CHAIR TO SIGN

1. The Commitment to Continue Membership with Iowa Communities Assurance Pool for FY20.
2. The Anniversary Information Acknowledgment from Iowa Communities Assurance Pool for FY20.

## 8. CONTRACTS AND AGREEMENTS

- A. Resolution-that the SERVICE AGREEMENT with Black Hawk County and ACES, Cedar Falls, Iowa for Platinum TLC Information Technology Support services in the amount of \$19,820/month be approved and direct the Chair to sign for same as recommended by Kim Veeder, IT Director.
- B. Resolution-that the SERVICE AGREEMENT between Black Hawk County and Iowa State Association of Counties to become a participant in the ISAC HIPAA Program with an annual fee of \$1,750.00 be approved as recommended by Kim Veeder, Information Technology Director.
- C. Resolution - that the CONTRACT between Black Hawk County and Hudson Hardware, Inc., Hudson, IA for the Fiscal Year 2020 Gilbertville Maintenance Shop Mechanical and Plumbing Project #909 in Gilbertville Iowa in the total amount of \$57,354.44 (Engineers estimate: \$80,000.00) with an approximate start date: 7/1/2019, Completion Date: 10/31/2019, and liquidated damages: \$0 per day be approved and direct the Chair to sign for same and to receive and place on file the Contractor's Bond and Certificate of Insurance as recommended by Catherine Nicholas, County Engineer.
- D. Resolution - that the CONTRACT between Black Hawk County and Ryan's Electrical Services, Inc., Ankeny, IA for the Fiscal Year 2020 Gilbertville Maintenance Shop Electrical and Communications Project #909 in Gilbertville Iowa in the total amount of \$43,497.00 (Engineers estimate: \$52,000.00) with an approximate start date: 7/1/2019, Completion Date: 10/31/2019, and liquidated damages: \$0 per day be approved and direct the Chair to sign for same and to receive and place on file the

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Contractor's Bond and Certificate of Insurance as recommended by Catherine Nicholas, County Engineer.

- E. Resolution – that the BEST BID from Kirk Gross Company, Waterloo IA, for the purchase of conference room tables (40) and chairs (150) for the Pinecrest facility in the amount of \$29,794.90 be approved as recommended by Rory Geving, Maintenance Superintendent.

## 9. OTHER BUSINESS

- A. Resolution- that the AMENDMENT to the minutes of the Board of Supervisors meeting on May 21, 2019 to remove the wording “Human Resources Director Debi Bunger said that this would bring non-bargaining employees in line with current labor contract language” because this statement was not made in regards to the Insurance Policy but for the Holiday Policy be approved.
- B. Motion – that the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT submitted by Kim Veeder, Information Technology Director, be approved and direct the Chair to sign for same: to purchase 8 laptops and docking stations for \$12,913.84 from CDW-G, to be used in the County Attorney’s office.
- C. Motion – that the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT submitted by Karen Dowell, County Social Services Chief Operating Officer, be approved and direct the Chair to sign for same: to purchase 1 laptop with docking station and 2 monitors for \$1,343.94 from CDW-G, to be used by County Social Services and to be reimbursed by County Social Services.
- D. Resolution - that the ROAD EMBARGO restoring vehicle and load limits to the maximum legal limit for the roadways on Barnes Ferry Road, Jepsen Road, and Miller Creek Road be approved and the removal of signs from the roadsides as recommended by Catherine Nicholas, County Engineer. *(The Black Hawk County Board of Supervisors is empowered under authority of §321.236 Subsection (8), §321.255 and §321.471 to §321.473 of the Code of Iowa to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction.)*
- E. Motion-that, in addition to continuing in their present positions with the County Auditor’s Office, Billie Jo Heth and Helen Steffen be APPOINTED as Interim Co-Finance Directors effective May 18, 2019 and until a permanent finance director is appointed, and that each be given a 5% increase in compensation for the same period.
- F. Resolution- that the Black Hawk County Sheriff’s request to be authorized to pursue a contract to purchase the land (approximately 122 acres m/l) presently known as Pint’s Quarry at 6635 Dubuque Road, Raymond, Iowa be approved and to direct the Chair to sign for same. This is where the Raymond Range Training Facility, the Sheriff’s training facility, is currently located. This contract would be between Black Hawk County and BMC Aggregates L.C., with funds allocated from the Sheriff’s Room and Board funds, a non-tax based account, with three payments of \$50,000 over the next three years for a total of \$150,000, as recommended by Tony Thompson, County Sheriff.

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- G. 9:05 AM HEARING on the proposed budget transfers for the General Basic and Technology Equipment Funds
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- i. Motion to receive and place on file proof of publication of notice of public hearing.
  - ii. Motion-to close the hearing after oral and written comments are received.
  - iii. Resolution - that the County Auditor be and is hereby authorized and directed to make TRANSFERS within the various FY19 operating funds set out as submitted.

**10. ANY REPORTS OR INFORMATION FROM THE BOARD**

**11. ADJOURNMENT**

**PLEASE NOTE BOARD OF SUPERVISORS AGENDA DEADLINE IS WEDNESDAY AT 4:00 P.M.**

FOR YOUR INFORMATION:

Board of Supervisors meetings can be seen on Mediacom Government Access Channel 79.2 in Waterloo on Tuesday at 2:00 PM and 8:00 PM, Wednesday at 2:30 AM and 6:30 AM, Saturday at 9:00 AM and Sunday at 8:00 PM.

To contact a supervisor with your comments or concerns:

Chris Schwartz	833-3074	<a href="mailto:cschwartz@co.black-hawk.ia.us">cschwartz@co.black-hawk.ia.us</a>
Tom Little	833-3075	<a href="mailto:tlittle@co.black-hawk.ia.us">tlittle@co.black-hawk.ia.us</a>
Linda Laylin	833-3076	<a href="mailto:llaylin@co.black-hawk.ia.us">llaylin@co.black-hawk.ia.us</a>
Dan Trelka	833-3077	<a href="mailto:dtrelka@co.black-hawk.ia.us">dtrelka@co.black-hawk.ia.us</a>
Craig White	833-3078	<a href="mailto:cwhite@co.black-hawk.ia.us">cwhite@co.black-hawk.ia.us</a>

**Our web site is: [www.co.black-hawk.ia.us](http://www.co.black-hawk.ia.us)**