



AGENDA FOR THE REGULAR SESSION OF THE BLACK HAWK COUNTY BOARD OF SUPERVISORS, WATERLOO, IOWA; TO BE HELD AT 9:00 A.M. IN BOARD ROOM 201 OF THE BLACK HAWK COUNTY COURTHOUSE

May 21, 2019

Black Hawk County – Governing for the Future

2028 Vision

Black Hawk County government is transforming itself with new capabilities for effective service to our citizens and greater-good decision making throughout the organization. We stay current with advances in technology and government to assure the best possible service to the public. We work in a culture of collaboration, learning from others' successes, and together, we anticipate and adapt to rapidly changing circumstances and demographics, both globally and locally. With others throughout our county and region, we form a safe, thriving community.

Motivating Values - Black Hawk County is committed to being:

Effective Responsible Collaborative Efficient Innovative Adaptable

Vision Elements in a Rapidly Changing Future- Black Hawk County Government will strive to:

Build Desirable Communities
Promote Economic Vitality
Achieve Environmental Sustainability
Apply Technology to Serve
Work Together

Revised by the Black Hawk County Board of Supervisors on November 26, 2013

GENERAL RULES FOR PUBLIC PARTICIPATION

1. You may address any item on the agenda by stepping up to the podium. After recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly into the microphone.
2. You may speak one (1) time per agenda item for a maximum of three (3) minutes.
3. The "Public Comments" section of the agenda is your opportunity to address items not on the agenda. A speaker may speak on one (1) issue per meeting for a maximum of three (3) minutes. Official action cannot be taken by the Board at that time, but may be placed on a future agenda or referred to the appropriate department.
4. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
5. Questions concerning these rules or any agenda item may be directed to the Board Office at 319-833-3003.
6. Please turn cell phones off during the board meeting.



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ROLL CALL

MOMENT OF SILENCE – To Reflect on Actions

PLEDGE OF ALLEGIANCE

1. AGENDA RECEIVED AS PROPOSED OR AS AMENDED

2. PUBLIC COMMENTS

3. CLAIMS AND PAYMENTS

- A. Resolution-that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed.
- B. Resolution-that the Board of Supervisors APPROVE EXPENDITURES, and that the Country View Care Facility be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed.

4. RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS

- A. Veteran Affairs- status updates on veterans events, current projects, and quarterly production presented by Yolando Loveless, Veterans Affairs Director.

5. PRESENTATION

- A. Red Nose Campaign presented by Barb Grant.

6. MINUTES APPROVED – May 14, 2019

7. HEARINGS – Times are approximate

- i. 9:05 a.m. Hearing/Bid Opening on the proposed Janitorial Contract.
- ii. 9:07 a.m. Hearing on the proposed FY19 Budget Amendment.

8. CONSENT AGENDA

The following items will be acted upon by voice vote on a single RESOLUTION , without separate discussion, unless someone from the board or the public requests that a specific item be considered separately.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

- 1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.

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2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.
 3. The CERTIFICATE OF INSURANCE for A Tech Inc, M&K Dust Control, and NRG Media (Fourth Street Cruise).
 4. The SALE OF EQUIPMENT from the Engineer's Office for the following equipment: 1995 Ford F-150 Pickup #59, fixed asset #8007090076.
- B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR
1. The SALE OF EQUIPMENT from the Conservation Office for the following equipment: 1982 Ford Flatbed, LN800, fixed asset #800709008 in the amount of \$1,150.00.
- C. TO APPROVE AND DIRECT THE CHAIR TO SIGN
1. The RENEWAL APPLICATION for a Class "A" LIQUOR LICENSE (LA) submitted by Beaver Hills Country Club, 8230 Beaver Hills Drive, Cedar Falls.
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9. CONTRACTS AND AGREEMENTS

- A. Resolution-that the MEMORANDUM OF AGREEMENT between the State of Iowa Judicial Branch and Dunkerton High School which will allow the use Dunkerton High School to conduct court proceedings for Black Hawk County in the event that a disaster occurs at the Black Hawk County Courthouse and for the Black Hawk County Sheriff to provide security at Dunkerton High School while court is in session be approved and direct the chair to sign.
- B. Resolution - that the LOWEST REASONABLE BID received from Cleveland Crane and Shovel, Bedford Heights, Ohio (bid opening May 14, 2019 9:07 a.m.) for the purchase of one (1) used 80 Ton Lattice Boom Crawler Crane in FY20 with a bid of \$375,000.00 for the Black Hawk County Secondary Roads Department be approved as recommended by Catherine Nicholas, County Engineer.
- C. Resolution - the LOWEST REASONABLE BID received from Ryan's Electrical Services, Ankeny, Iowa for the installation of electrical and communication utilities in the Gilbertville Maintenance Shop in FY20 with a bid of \$43,427.00 for the Black Hawk County Secondary Roads Department be awarded as recommended by Catherine Nicholas, County Engineer.
- D. Resolution - that the LOWEST REASONABLE BID received from Hudson Hardware, Hudson, Iowa for the installation of Mechanical and plumbing systems in the Gilbertville Maintenance Shop in FY20 with a bid of \$57,354.44 for the Black Hawk County Secondary Roads Department be awarded as recommended by Catherine Nicholas, County Engineer.

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10. OTHER BUSINESS

- A. Motion – to AUTHORIZE AND DIRECT the County Auditor to set the date of hearing to be held at 9:05 a.m. on June 11, 2019 in Board Room 201 of the Black Hawk County Courthouse, Waterloo, Iowa on the proposed discussion of possible transfers from the General Basic Fund to the Capital Improvements Fund and the Technology Equipment Fund.
- B. Motion – that the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT submitted by Karen Dowell, County Social Services Chief Operating Officer, be approved and direct the Chair to sign for same: to purchase new office furniture at Pinecrest for \$12,256.12 from Storey Kenworthy.
- C. Resolution – to petition the Governor of Iowa and the State Legislature to address the factory farm and water crisis in Iowa be approved.
- D. Motion-that the REVISION to the Insurance Policy to include language about compliance with the ACA, setting employee premiums, and changing the life insurance benefit from \$10,000 to \$15,000 and including a correction that the second D in AD &D stands for dismemberment not disability be approved as recommended by the Policy Review Committee.
- E. Motion-that the REVISION to the Paid Time Off Policy to allow non-bargaining employees on the PTO accrual plan to access their medical leave hours for an approved FMLA illness right away, instead of having to use two (2) days of their short term PTO first and to allow this group to use up to seven (7) days per fiscal year for family sick for a qualifying FMLA family illness be approved as recommended by the Policy Review Committee.
- F. Motion-that the REVISION to the Holiday Policy to change the birthday holiday to a floating holiday be approved as recommended by the Policy Review Committee.
- G. DISCUSSION/POSSIBLE BOARD ACTION – setting a process and criteria for outside funding requests.
- H. DISCUSSION – Strategic Planning and Capital Improvement Plan.
- I. 9:05 AM HEARING/BID OPENING on the proposed Janitorial Contract.
 - i. Motion to receive and place on file proof of publication of notice of public hearing.
 - ii. Motion-to close the hearing after oral and written comments are received.
 - iii. Bids to be received, opened and read (bid deadline 8:30 a.m. Tuesday, May 21, 2019).
 - iv. Motion-that the Board of Supervisors review and place on file the bids to allow time to review said bids as recommended by Rory Geving, Maintenance Superintendent.

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J. 9:07 AM HEARING on proposed FY19 Budget Amendment

- v. Motion-to receive and place on file proof of publication of notice of public hearing.
- vi. Motion-to close the hearing as oral and written comments were received and placed on file.
- vii. Resolution - that the FY19 Budget be AMENDED by changing previous revenues and expenditures on file with County Auditor.

K. Resolution - that the County Auditor be directed to INCREASE/DECREASE APPROPRIATIONS to various operating budgets for the FY2018/2019 for offices as submitted and as shown upon the records in the office of the County Finance Director with such changes being made in accordance with §331.434.6 of the *Code of Iowa*

11. ANY REPORTS OR INFORMATION FROM THE BOARD

12. ADJOURNMENT

PLEASE NOTE BOARD OF SUPERVISORS AGENDA DEADLINE IS WEDNESDAY AT 4:00 P.M.

FOR YOUR INFORMATION:

Board of Supervisors meetings can be seen on Mediacom Government Access Channel 79.2 in Waterloo on Tuesday at 2:00 PM and 8:00 PM, Wednesday at 2:30 AM and 6:30 AM, Saturday at 9:00 AM and Sunday at 8:00 PM.

To contact a supervisor with your comments or concerns:

Chris Schwartz	833-3074	cschwartz@co.black-hawk.ia.us
Tom Little	833-3075	tlittle@co.black-hawk.ia.us
Linda Laylin	833-3076	llaylin@co.black-hawk.ia.us
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Craig White	833-3078	cwhite@co.black-hawk.ia.us

Our web site is: www.co.black-hawk.ia.us