



AGENDA FOR THE REGULAR SESSION OF THE BLACK HAWK COUNTY BOARD OF SUPERVISORS, WATERLOO, IOWA; TO BE HELD AT 9:00 A.M. IN BOARD ROOM 201 OF THE BLACK HAWK COUNTY COURTHOUSE

April 30, 2019

Black Hawk County – Governing for the Future

2028 Vision

Black Hawk County government is transforming itself with new capabilities for effective service to our citizens and greater-good decision making throughout the organization. We stay current with advances in technology and government to assure the best possible service to the public. We work in a culture of collaboration, learning from others' successes, and together, we anticipate and adapt to rapidly changing circumstances and demographics, both globally and locally. With others throughout our county and region, we form a safe, thriving community.

Motivating Values - Black Hawk County is committed to being:

Effective Responsible Collaborative Efficient Innovative Adaptable

Vision Elements in a Rapidly Changing Future- Black Hawk County Government will strive to:

Build Desirable Communities
Promote Economic Vitality
Achieve Environmental Sustainability
Apply Technology to Serve
Work Together

Revised by the Black Hawk County Board of Supervisors on November 26, 2013

GENERAL RULES FOR PUBLIC PARTICIPATION

1. You may address any item on the agenda by stepping up to the podium. After recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly into the microphone.
2. You may speak one (1) time per agenda item for a maximum of three (3) minutes.
3. The "Public Comments" section of the agenda is your opportunity to address items not on the agenda. A speaker may speak on one (1) issue per meeting for a maximum of three (3) minutes. Official action cannot be taken by the Board at that time, but may be placed on a future agenda or referred to the appropriate department.
4. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
5. Questions concerning these rules or any agenda item may be directed to the Board Office at 319-833-3003.
6. Please turn cell phones off during the board meeting.



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ROLL CALL

MOMENT OF SILENCE – To Reflect on Actions

PLEDGE OF ALLEGIANCE

1. AGENDA RECEIVED AS PROPOSED OR AS AMENDED

2. PUBLIC COMMENTS

3. CLAIMS AND PAYMENTS

- A. Resolution-that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed.
- B. Resolution-that the Board of Supervisors APPROVE EXPENDITURES, and that the Country View Care Facility be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed.

4. RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS

5. MINUTES APPROVED – April 23, 2019

6. CONSENT AGENDA

The following items will be acted upon by voice vote on a single **RESOLUTION**, without separate discussion, unless someone from the board or the public requests that a specific item be considered separately.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

- 1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.
- 2. The CERTIFICATE OF INSURANCE for Green Resource Management and Jordan Hoepfner.
- 3. The SALE OF EQUIPMENT from the Engineer's Office for the following equipment: 2007 John Deere Motor Grader 770DX #3, fixed asset number 5050-69.

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

- 1. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Dunkerton Telephone Cooperative, Dunkerton, Iowa for placement of underground fiber utility on County right-of-way along E. Big Rock Rd South to Newell St. as recommended by Catherine Nicholas, County Engineer.

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2. The MANURE MANAGEMENT PLAN (MMP) update submitted by Allen & Cody Bown d/b/a Bown Farms Facility ID #62785 located in Grant Township, Section Thirty-two (32) at 30612 215th Street, Reinbeck, in Grundy County with application in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
- C. TO APPROVE AND DIRECT THE CHAIR TO SIGN
1. The FIREWORKS PERMIT request by Mike Barrett for May 25, 2019, to be held at Flyers Airport Washburn on Weiden Road, Waterloo with Pyrotechnics done by Jeff Mather, J&M Displays.
 2. The RENEWAL APPLICATION for a Class "A" Liquor License (LA) submitted by Waterloo Lodge No. 328 Loyal Order of Moose d/b/a Moose Lodge #328, 6636 La Porte Rd, Washburn.
 3. The MEMBER PROXY that appoints Dana Laidig as the Primary Contact and Pete Burk as the Alternate Contact to represent Black Hawk County with the Iowa Communities Assurance Pool (ICAP) for purposes relating to risk reduction and loss control information.
 4. The CERTIFICATE OF TITLES for Country View Vehicles transferring the vehicles over to the new owners.
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7. CONTRACTS AND AGREEMENTS

- A. Resolution-that the three year CONTRACT EXTENSION between Black Hawk County and the Cedar Bend Humane Society effective July 1, 2019 through June 30, 2022 for Basic Animal Care Services at a rate of \$26,748.31 per year (\$2,259.03 per month), Confined Animal Pickup Services at a rate of \$38.60 for live deer and \$25.75 for all other animals, Dead Animal Pickup Services in the amount of \$38.60 for deer with a \$60 disposal fee between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday with an additional rate of \$50 for after-hours services, and with an annual increase of 1% for all contract fees for the unincorporated areas of Black Hawk County be approved and direct the Chair to sign for same and to receive and place on file the Certificate of Insurance with the County Auditor.
- B. DISCUSSION/POSSIBLE BOARD ACTION - the Memorandum of Agreement with the Salvation Army allowing the County to use their parking lot for county employee parking spaces located at 415 E. 7th Street, Waterloo.
- C. Resolution - that the LOWEST REASONABLE BID received from Clapsaddle-Garber Associates, Cedar Falls, Iowa for monument preservation and on-call surveying Services for the remainder of calendar year 2019 at various locations in Black Hawk County with a bid of \$7,800.00 for monument preservation and surveying services not to exceed \$15,000.00 be approved as recommended by Catherine Nicholas, County Engineer.
- D. Resolution - that the LOWEST REASONABLE BID received from Atech Freeman Security, Cedar Rapids IA, for the Pinecrest door access system addition project in the

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amount of \$23,500.00 and for the Chair to sign the contract conditional to the receipt of the certificate of insurance and performance bond as recommended by Rory Geving, Maintenance Superintendent.

- E. Resolution - that the LOWEST REASONABLE BID received from Paulson Electric of Waterloo, Inc., Waterloo IA, in the amount of \$22,400.00 for the exterior lighting replacement at the Pinecrest facility and for the Chair to sign the contract conditional to the receipt of the certificate of insurance as recommended by Rory Geving, Maintenance Superintendent.

8. OTHER BUSINESS

- A. Motion - that the REQUEST FOR PURCHASE OF CAPITAL EQUIPMENT submitted by Kim Veeder, Information Technology Director, be approved and direct the Chair to sign for same: to approve the statement of work for the migration to Docuware for \$17,720.00 with Ricoh and the server operating software for \$1,872.48 from CDW-G to be used by The Treasurer's, Board of Supervisors Office, Human Resources, and Auditor's Office.
- B. Motion-to direct the County Auditor to advertise for a public hearing to be held at 9:05 a.m. on Tuesday, May 14, 2019 in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed Ordinance No. 77-227 from a request submitted by Zion Evangelical Lutheran Church of La Porte City at 8005 Jesup Road to rezone 1.05 acres from "A" Agriculture District to "A-L" Agricultural-Limited District to allow for the construction of the parking lot south of the Jesup Road and Jubilee Road Intersection.
- C. Motion- to direct the County Auditor to advertise for a public hearing/bid opening to be held at 9:07 a.m. on May 14, 2019 in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed purchase one (1) used 80 ton crane for the Black Hawk County Engineer's Office.
- D. Motion-to direct the County Auditor to advertise for a public hearing to be held at 9:05 a.m. on Tuesday, May 21, 2019 in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed Janitorial contract to be effective July 1, 2019 - June 30, 2022.
- E. Motion - to AUTHORIZE AND DIRECT the Finance Director to set the date of hearing to be held at 9:07 a.m. on May 21, 2019 in Board Room 201 of the Black Hawk County Courthouse, Waterloo, Iowa on the proposed FY19 Budget Amendment.
- F. Resolution - that the APPOINTMENT of Tony Woods as the 2019 Black Hawk County Weed Commissioner be approved as recommended by Cathy Nicholas, County Engineer.
- G. Resolution - that each owner and each person in possession or control of any land in unincorporated Black Hawk County shall cut, burn, or otherwise destroy all noxious weeds thereon, as defined in the provisions of §317 of the *Code of Iowa*, at such time in each year and in such manner as shall prevent said weeds from blooming or coming to maturity, and shall keep said lands free from such growth of any other weeds as shall

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render the streets or highways adjoining said land unsafe for public travel. Noxious weeds shall be cut or otherwise destroyed on or before June 1, 2019, and as often thereafter as is necessary to prevent said production and to direct the publication of notice in the official newspapers of Black Hawk County.

- H. Motion-that the Black Hawk County Board of Supervisors authorize the County Auditor to destroy the following: Payroll Registers (1947-1958), Payroll Warrant Registers (1965-1966), Payroll W-2 Ledgers (2007-2009), Payroll Time Cards (2013-2014), Payment Invoices (2014-2015), Board Minutes-Rough Drafts (7/1/2012-6/30-2013).

9. ANY REPORTS OR INFORMATION FROM THE BOARD

10. ADJOURNMENT

PLEASE NOTE BOARD OF SUPERVISORS AGENDA DEADLINE IS WEDNESDAY AT 4:00 P.M.

FOR YOUR INFORMATION:

Board of Supervisors meetings can be seen on Mediacom Government Access Channel 79.2 in Waterloo on Tuesday at 2:00 PM and 8:00 PM, Wednesday at 2:30 AM and 6:30 AM, Saturday at 9:00 AM and Sunday at 8:00 PM.

To contact a supervisor with your comments or concerns:

Chris Schwartz	833-3074	cschwartz@co.black-hawk.ia.us
Tom Little	833-3075	tlittle@co.black-hawk.ia.us
Linda Laylin	833-3076	llaylin@co.black-hawk.ia.us
Dan Trelka	833-3077	dtrelka@co.black-hawk.ia.us
Craig White	833-3078	cwhite@co.black-hawk.ia.us

Our web site is: www.co.black-hawk.ia.us