



AGENDA FOR THE REGULAR SESSION OF THE BLACK HAWK COUNTY BOARD OF SUPERVISORS, WATERLOO, IOWA; TO BE HELD AT 9:00 A.M. IN BOARD ROOM 201 OF THE BLACK HAWK COUNTY COURTHOUSE

April 9, 2019

Black Hawk County – Governing for the Future

2028 Vision

Black Hawk County government is transforming itself with new capabilities for effective service to our citizens and greater-good decision making throughout the organization. We stay current with advances in technology and government to assure the best possible service to the public. We work in a culture of collaboration, learning from others' successes, and together, we anticipate and adapt to rapidly changing circumstances and demographics, both globally and locally. With others throughout our county and region, we form a safe, thriving community.

Motivating Values - Black Hawk County is committed to being:

Effective Responsible Collaborative Efficient Innovative Adaptable

Vision Elements in a Rapidly Changing Future- Black Hawk County Government will strive to:

Build Desirable Communities
Promote Economic Vitality
Achieve Environmental Sustainability
Apply Technology to Serve
Work Together

Revised by the Black Hawk County Board of Supervisors on November 26, 2013

GENERAL RULES FOR PUBLIC PARTICIPATION

1. You may address any item on the agenda by stepping up to the podium. After recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly into the microphone.
2. You may speak one (1) time per agenda item for a maximum of three (3) minutes.
3. The "Public Comments" section of the agenda is your opportunity to address items not on the agenda. A speaker may speak on one (1) issue per meeting for a maximum of three (3) minutes. Official action cannot be taken by the Board at that time, but may be placed on a future agenda or referred to the appropriate department.
4. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
5. Questions concerning these rules or any agenda item may be directed to the Board Office at 319-833-3003.
6. Please turn cell phones off during the board meeting.



AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS

April 9, 2019

ROLL CALL

MOMENT OF SILENCE – To Reflect on Actions

PLEDGE OF ALLEGIANCE

1. AGENDA RECEIVED AS PROPOSED OR AS AMENDED

2. RECOGNITION – Waterloo Warriors Hockey Team

3. PUBLIC COMMENTS

4. CLAIMS AND PAYMENTS

- A. Resolution-that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed.
- B. Resolution-that the Board of Supervisors APPROVE EXPENDITURES, and that the Country View Care Facility be authorized and directed to ISSUE CHECKS, against the various settlement of such claims as allowed.

5. PRESENTATION

- A. NACO Legislative Conference review presented by Supervisor Chris Schwartz.
- B. Black Hawk County Health Department Annual Report and update presented by Nafissa CisseEgbuonye, Health Department Director.
- C. Promotion of the upcoming Household Hazardous Materials Drop-off & Electronics Recycling Event for all Black Hawk County residents to be held Saturday, April 13th (9:00 AM- 2:00 PM) at the Waterloo Waste Water Treatment Plant (3505 Easton Ave) presented by Lyndsey Anderson.

6. RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS

7. MINUTES APPROVED – April 2, 2019

8. CONSENT AGENDA

The following items will be acted upon by voice vote on a single **RESOLUTION**, without separate discussion, unless someone from the board or the public requests that a specific item be considered separately.

A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

- 1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted.

AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS

April 9, 2019

2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust his records accordingly.
 3. The CERTIFICATE OF INSURANCE for Altofer Inc., Kluensner Construction, Superior Welding Supply, and Tyler Technologies.
 4. The Sheriff's MONTHLY REPORT of fees as of March 31, 2019.
- B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR
1. The MANURE MANAGEMENT PLAN (MMP) update submitted by Clark Even Facility ID# 67178 located in Fox Township, Section Thirty-Two (32) at 9339 Jubilee Road, LaPorte City, in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
 2. The MANURE MANAGEMENT PLAN (MMP) update submitted by G & G Pork Facility ID# 65158 located in Black Hawk Township, Section Six (6) in Black Hawk County pursuant to 567 Iowa Administrative Code §455B.
 3. The PERMIT FOR UTILITY WORK WITHIN THE RIGHT-OF-WAY for Aureon, West Des Moines, Iowa for placement of underground fiber utility on County right-of-way along South Hudson Road and Hwy 63 as recommended by Catherine Nicholas, County Engineer.
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9. REPORTS

- A. Motion-that the RECORDER'S REPORT OF FEES COLLECTED from Sandie L. Smith, County Recorder, for the period from February 1, 2019 through February 28, 2019 be received and placed on file with the County Auditor.

10. CONTRACTS AND AGREEMENTS

- A. Resolution-that the CONTRACT between Black Hawk County and Blacktop Service Company, Humboldt, Iowa (letting held March 19, 2019 9:05 a.m.) for Project L-7520 for FY20 Seal Coat at various locations throughout Black Hawk County with a total bid of \$165,821.50 (Approximate Start Date: July 1, 2019, Working Days: 30; liquidated Damages: \$1,000 per day) be approved and direct the Chair to sign for same and to receive and place on file the Contractor's Bond and Certificate of Insurance as recommended by Catherine Nicholas, County Engineer.
- B. Resolution-that the CONTRACT between Black Hawk County and Iowa Plains Signing, Inc., Slater, IA for the FY19 Pavement Markings at various locations in Black Hawk County in the total amount of \$90,142.24 with a completion date of June 24, 2019 and liquidated Damages: \$800 per day be approved and direct the Chair to sign for same and to receive and place on file the Contractor's Bond and Certificate of Insurance as recommended by Catherine Nicholas, County Engineer

AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS

April 9, 2019

- C. Resolution – that the LOWEST REASONABLE BID received from ATech Freeman Security, Cedar Rapids, IA, for the Millennium System software upgrade with a bid of \$17,938.70 be approved and for the chair to sign the contract, conditional to the receipt of the certificate of insurance as recommended by Rory Geving, Maintenance Superintendent.
- D. Resolution-that CHANGE ORDER #1 received from AHTS Architects, Waterloo, IA for additional floor preparation work for the Pinecrest restroom removed project in the amount of \$662.56 be approved and for Chair to sign for same as recommended by Rory Geving, Maintenance Superintendent.

11. OTHER BUSINESS

- A. Motion- that the APPOINTMENT of Rebecca Bulver as Deputy Recorder (Replacement to fill vacancy left by Jane Hartley) be approved, effective April 7, 2019
- B. Motion- that the APPOINTMENT of Rodney Lewis as the representative for the Board of Supervisors on the Black Hawk County Compensation Board be approved, effective April 9, 2019
- C. Motion- that the PERSONNEL REQUISITION for the Administrative Aide Position, (full time) in the County Recorder's Office be approved, as recommended by Sandie L. Smith, County Recorder.
- D. Motion-that the TRAVEL REQUEST submitted by Kim Veeder, Information Technology Director be approved and direct the Chair to sign for same: \$575.08 to attend the ICIT Midyear Conference in West Des Moines, IA scheduled for June 19th – June 21st, 2019.
- E. Resolution-that the SUSPENSION requested by Rinehart Kimball on taxes owed for 2019/2020 installments in the amount of \$906.00 for Parcel #8912-35-451-010 be approved pursuant to §427.8 of the Code of Iowa and the County Treasurer be authorized and directed to adjust her records accordingly.
- F. Resolution-that the Finance Director be directed to TRANSFER APPROPRIATIONS to the various operating budgets for FY19 for the offices as submitted and as shown upon the record in the office of the Finance Director with such changes being made pursuant to §331.434.6 of the *Code of Iowa*.
- G. Motion – To AUTHORIZE and direct the Chair to sign the FY20 Iowa Department of Transportation Secondary Road Budget and Five Year Construction Plan as recommended by Catherine Nicholas, County Engineer.

12. ANY REPORTS OR INFORMATION FROM THE BOARD

13. ADJOURNMENT

AGENDA FOR THE REGULAR SESSION OF THE BOARD OF SUPERVISORS

April 9, 2019

PLEASE NOTE BOARD OF SUPERVISORS AGENDA DEADLINE IS WEDNESDAY AT 4:00 P.M.

FOR YOUR INFORMATION:

Board of Supervisors meetings can be seen on Mediacom Government Access Channel 79.2 in Waterloo on Tuesday at 2:00 PM and 8:00 PM, Wednesday at 2:30 AM and 6:30 AM, Saturday at 9:00 AM and Sunday at 8:00 PM.

To contact a supervisor with your comments or concerns:

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Our web site is: www.co.black-hawk.ia.us