February 25, 2020

Black Hawk County – Governing for the Future

2028 Vision

Black Hawk County government is transforming itself with new capabilities for effective service to our citizens and greater-good decision making throughout the organization. We stay current with advances in technology and government to assure the best possible service to the public. We work in a culture of collaboration, learning from others’ successes, and together, we anticipate and adapt to rapidly changing circumstances and demographics, both globally and locally. With others throughout our county and region, we form a safe, thriving community.

Motivating Values - Black Hawk County is committed to being:
Effective  Responsible  Collaborative  Efficient  Innovative  Adaptable

Vision Elements in a Rapidly Changing Future - Black Hawk County Government will strive to:
Build Desirable Communities
Promote Economic Vitality
Achieve Environmental Sustainability
Apply Technology to Serve
Work Together

Revised by the Black Hawk County Board of Supervisors on November 26, 2013

GENERAL RULES FOR PUBLIC PARTICIPATION

1. You may address any item on the agenda by stepping up to the podium. After recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly into the microphone.
2. You may speak one (1) time per agenda item for a maximum of three (3) minutes.
3. The “Public Comments” section of the agenda is your opportunity to address items not on the agenda. A speaker may speak on one (1) issue per meeting for a maximum of three (3) minutes. Official action cannot be taken by the Board at that time, but may be placed on a future agenda or referred to the appropriate department.
4. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
5. Questions concerning these rules or any agenda item may be directed to the Board Office at 319-833-3003.
6. Please turn cell phones off during the board meeting.
ROLL CALL

MOMENT OF SILENCE – To Reflect on Actions

PLEDGE OF ALLEGIANCE

1. AGENDA RECEIVED AS PROPOSED OR AS AMENDED

2. PUBLIC COMMENTS

3. CLAIMS AND PAYMENTS

   A. Resolution-that the Board of Supervisors APPROVE EXPENDITURES, and that the
   County Auditor be authorized and directed to ISSUE CHECKS, against the various
   settlement of such claims as allowed.

4. RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS

5. MINUTES APPROVED – February 18, 2020

6. HEARINGS – Times are approximate

   i. 9:05 a.m. Hearing/Bid Opening for the proposed resurfacing of Spring Creek/Indian
      Creek Road.

   ii. 9:07 a.m. Hearing/Bid Opening for the proposed resurfacing of Pioneer Drive/Union
       Circle.

7. CONSENT AGENDA

   The following items will be acted upon by voice vote on a single RESOLUTION, without
   separate discussion, unless someone from the board or the public requests that a specific item
   be considered separately.

   A. TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

      1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES,
         and that the County Auditor be authorized and directed to TRANSFER monies
         within the various funds as submitted.

      2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County
         Auditor be authorized and directed to adjust his records accordingly.

      3. The CERTIFICATE OF INSURANCE for Gordon Flesch Company.

      4. The RECORDER’S REPORT OF FEES COLLECTED from Sandie L. Smith, County
         Recorder, for the period from August 1, 2019 through January 31, 2020.
A. TO APPROVE AND DIRECT THE CHAIR TO SIGN

1. The RENEWAL APPLICATION for a Class “B” LIQUOR LICENSE (BB) submitted by Cedar Falls Motorsports Park, 7227 Waverly Road, Cedar Falls, IA.

8. CONTRACTS AND AGREEMENTS

A. Resolution—that the COOPERATIVE AGREEMENT between Black Hawk County and Grundy County for proposed improvements to Grundy Road (T-69) between Zaneta Road (D-35) northerly to Iowa Highway 20 be approved and direct the Chair to sign as recommended by Catherine Nicholas, County Engineer.

B. Resolution – that the TITLE V AGREEMENT between Black Hawk County and the Iowa Department of Transportation naming Debi Bunger, County Human Resources Director, as the designated Title VI coordinator be approved and direct the Chair to sign as recommended by Catherine Nicholas, County Engineer.

C. Resolution—that the TITLE V ASSURANCE between Black Hawk County and the Iowa Department of Transportation stating that Black Hawk County comply with the following statutory/regulatory authorities; Title VI of the Civil Rights Act of 1964, 49 C.F.R. Part 21, and 28 C.F.R. Part 21 in order to receive Federal financial assistance from the United States Department of Transportation be approved and direct the Chair to sign as recommended by Catherine Nicholas, County Engineer.

D. Resolution – that the LOWEST RESPONSIBLE BID received from KAM Line Markings, Gilbert, IA, for Fiscal Year 2020 Pavement Markings, project number L-7620, in various locations throughout the county with a bid of $82,503.66 (Engineer's Estimate $86,215.05) be awarded and for the chair to sign the contract, conditional to the receipt of the certificate of insurance as recommended by Catherine Nicholas, County Engineer.

E. Resolution – that the LOWEST RESPONSIBLE BID received from Kluesner Construction, Farley, IA, for Fiscal Year 2021 Crack Sealing, project number L-7721, various locations throughout the county with a bid of $41,336.05 (Engineer's estimate $47,373.90) be awarded and for the chair to sign the contract, conditional to the receipt of the certificate of insurance as recommended by Catherine Nicholas, County Engineer.

9. OTHER BUSINESS

A. Motion—to direct the County Auditor to advertise for a PUBLIC HEARING/BID OPENING to be held at 9:05 a.m. on March 10, 2020 in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed Project L-7521 Fiscal Year 2021 Sealcoating at various locations throughout Black Hawk County.

B. Resolution—that the Board of Supervisors designates County Engineer Cathy Nicholas to affix her electronic signature to contracts let by the Iowa Department of Transportation upon the approval of said contracts by the Board of Supervisors.
C. Motion- that the PERSONNEL REQUISITION for the System/Real Estate Tax Manager, (full time) in the County Auditor’s Office be approved, as recommended by Grant Veeder, County Auditor.

D. DISCUSSION – using Board General Supervision to budget vacant FTE’s in FY21.

E. DISCUSSION/POSSIBLE BOARD ACTION – to discuss US Historic Route 20 Association request as recommended by Catherine Nicholas, County Engineer.

F. 9:05 AM HEARING/BID OPENING on the proposes resurfacing of Spring Creek/Indian Creek Road
   i. Motion to receive and place on file proof of publication of notice of public hearing.
   ii. Motion-to close the hearing after oral and written comments are received.
   iii. Bids to be received, opened and read (bid deadline 3:00 p.m. Monday, February 24, 2020).
   iv. Motion-that the Board of Supervisors review and place on file the bids to allow time to review said bids as recommended by Cathy Nicholas, County Engineer.

G. 9:07 AM HEARING/BID OPENING on the proposed resurfacing of Pioneer Drive/Union Circle.
   v. Motion to receive and place on file proof of publication of notice of public hearing.
   vi. Motion-to close the hearing after oral and written comments are received.
   vii. Bids to be received, opened and read (bid deadline 3:00 p.m. Monday, February 24, 2020).
   viii. Motion-that the Board of Supervisors review and place on file the bids to allow time to review said bids as recommended by Cathy Nicholas, County Engineer.

10. CLOSED SESSION

A. Resolution-that pursuant to the provisions of the Iowa Open Meetings Law, the Black Hawk County Board of Supervisors shall proceed into CLOSED SESSION AT 9:05 A.M., with attorney to discuss strategy with counsel in the matter of potential litigation pursuant to Iowa Code §21.5(1c).

B. Motion-to adjourn the Board of Supervisors meeting in CLOSED SESSION.

C. Resolution-to (proceed/not proceed) with proposed litigation.

11. ADJOURNMENT
PLEASE NOTE BOARD OF SUPERVISORS AGENDA DEADLINE IS WEDNESDAY AT 4:00 P.M.

FOR YOUR INFORMATION:

Board of Supervisors meetings can be seen on Mediacom Government Access Channel 79.2 in Waterloo on Tuesday at 2:00 PM and 8:00 PM, Wednesday at 2:30 AM and 6:30 AM, Saturday at 9:00 AM and Sunday at 8:00 PM.

To contact a supervisor with your comments or concerns:

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